



**CITY COUNCIL WORKSHOP  
AGENDA  
MUNICIPAL COMPLEX COUNCIL CHAMBERS  
600 WEST BLUE HERON BOULEVARD  
RIVIERA BEACH, FL 33404  
July 26, 2017  
6:30 PM**

**NOTICE**

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THE PROCEEDINGS SHALL CONTACT THE OFFICE OF THE CITY MANAGER AT 561-845-4010 NO LATER THAN 96 HOURS PRIOR TO THE PROCEEDINGS; IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICES 1-800-955-8771 (TDD) OR 1-800-955-8770 (VOICE) FOR ASSISTANCE.

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**MAYOR**

**THOMAS A. MASTERS**

**CHAIRPERSON**

**KASHAMBA L. MILLER-ANDERSON - DISTRICT 2**

**CHAIR PRO-TEM**

**TONYA DAVIS JOHNSON - DISTRICT 3**

**COUNCILPERSONS**

**LYNNE L. HUBBARD - DISTRICT 1**

**DAWN S. PARDO - DISTRICT 4**

**TERENCE "TD" DAVIS - DISTRICT 5**

## ADMINISTRATION

JONATHAN E. EVANS, CITY MANAGER

CLAUDENE L. ANTHONY, CMC, CITY CLERK

ANDREW DeGRAFFENREIDT, III, CITY ATTORNEY

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PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the City Council with respect to any matter considered at this meeting, such interested person, at own expense, will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105.

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### LOBBYING - ORDINANCE 4001 - ADOPTED SEPTEMBER 2011

Lobbyist registration and reporting forms are available for you online and in print.  
Forms can be obtained in the Office of the City Clerk & in the Council Chambers.  
Registration and reporting forms shall be submitted to the Office of the City Clerk.

ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM; PLEASE FILL OUT A PINK PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE STAFF PRIOR TO THE BEGINNING OF THE MEETING. MEMBERS OF THE PUBLIC SHALL BE GIVEN A TOTAL OF THREE (3) MINUTES FOR ALL ITEMS LISTED ON THE CONSENT AGENDA. MEMBERS OF THE PUBLIC WILL BE GIVEN THREE (3) MINUTES TO SPEAK ON EACH REGULAR AGENDA ITEM. IN NO EVENT WILL ANYONE BE ALLOWED TO SPEAK ON AN AGENDA ITEM AFTER THE RESOLUTION IS READ OR ITEM CONSIDERED.

## **CITY CLERK CALL TO ORDER**

## **ROLL CALL**

## **INVOCATION**

## **PLEDGE OF ALLEGIANCE**

## **AGENDA Approval: Additions, Deletions, Substitutions**

## **AGENDA ITEMS**

1. UPDATE ON CODE ENFORCEMENT POLICIES AND PROCEDURES.

**DISCUSSION AND DELIBERATION BY COUNCIL** Each Council Member will discuss initiatives, reports and/or projects impacting their district and/or the entire city.

## **ADJOURNMENT**

**CITY OF RIVIERA BEACH CITY COUNCIL  
AGENDA ITEM SUMMARY**

**Meeting Date:** 7/26/2017

**Agenda Category:**

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**Subject:** POWERPOINT PRESENTATION AND DISCUSSION TO PROVIDE AN  
UPDATE ON CODE ENFORCEMENT POLICIES AND PROCEDURES.

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**Recommendation/Motion:**

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<b>Originating Dept</b>	EXECUTIVE	<b>Costs</b>
<b>User Dept.</b>		<b>Funding Source</b>
<b>Advertised</b>	No	<b>Budget Account Number</b>
<b>Date</b>		
<b>Paper</b>		
<b>Affected Parties</b>	Not Required	

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**Background/Summary:**

**Fiscal Years**  
**Capital Expenditures**  
**Operating Costs**  
**External Revenues**  
**Program Income (city)**  
**In-kind Match (city)**  
**Net Fiscal Impact**  
**NO. Additional FTE Positions**  
**(cumulative)**

**III. Review Comments**

A. Finance Department Comments:

B. Purchasing/Intergovernmental Relations/Grants Comments:

C. Department Director Review:

Contract Start Date

Contract End Date

Renewal Start Date

Renewal End Date

Number of 12 month terms this renewal

Dollar Amount

Contractor Company Name

Contractor Contact

Contractor Address

Contractor Phone Number

Contractor Email

Type of Contract

Describe

**ATTACHMENTS:**

<b>File Name</b>	<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
MEMO_- _Code_Enforcement_Policies_Procedures.07132017.pdf	MEMO - Code Enforcement Policies and Procedures.07132017	7/13/2017	Cover Memo

**REVIEWERS:**

<b>Department</b>	<b>Reviewer</b>	<b>Action</b>	<b>Date</b>
City Manager	Mitchell, Dorothy	Approved	7/13/2017 - 6:09 PM

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INTER-DEPARTMENTAL COMMUNICATION

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**TO:** THE HONORABLE MAYOR AND CITY COUNCIL MEMBERS

**FROM:** JONATHAN E. EVANS, CITY MANAGER *J. Evans*

**DATE:** JULY 13, 2017

**RE:** CITY COUNCIL WORKSHOP AGENDA ITEM

- Code Enforcement Policies and Procedures

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The premise of this memorandum is to provide an update related to the code enforcement processes and procedural elements that are currently in place. The City of Riviera Beach City Council has expressed its legislative intent to discuss the provisions of code enforcement services rendered by the city. This presentation is intended to walk the public, as well as, the City Council through the process that is articulated in the code, in addition to where there are opportunities for policy modifications that can better facilitate the policy goals of the elected body. Furthermore, staff will also bring forward additional operational and procedural elements that allow for uniformity and consistency in service delivery so that the code can be applied as it is intended. Lastly, staff will also be soliciting the services of legal counsel to discuss code enforcement aspects of the City of Riviera Beach, and what the city's historical position has been as it relates to nuisance abatement, as well as, corrective measures that can be deployed to preserve aesthetic aspects of the community. Further information will be provided as part of the code enforcement workshop vis-à-vis a verbal presentation by staff and legal counsel.

*JE*