

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF RIVIERA BEACH, PALM  
BEACH COUNTY, FLORIDA,  
RECLASSIFYING CERTAIN UNCLASSIFIED  
PART-TIME LEGISLATIVE ASSISTANT  
POSITIONS OF THE MAYOR AND CITY COUNCIL  
AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS, the part-time unclassified position of Legislative Assistant assigned to the Mayor be reclassified to Mayor's Chief of Staff; and**

**WHEREAS, the classification of Mayor's Chief of Staff will remain part-time at 30 hours per week; and**

**WHEREAS, City Council members are each assigned a part-time Legislative Assistant; and**

**WHEREAS, City Council has the option to assign their Legislative Assistant position to any one of the clerical support classifications to fit the district need; and**

**WHEREAS, the clerical support classification may be reclassified at the discretion of the councilperson; and**

**WHEREAS, the 2016/2017 Mayor's and respective districts budget shall be amended to include certain part-time unclassified and classified positions; and**

**WHEREAS, the classified clerical support positions are active classifications on the General Employees Job Classification List.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, AS FOLLOWS:**

**SECTION 1. That the following unclassified position be added to the Administrative Job Classification List:**

**JOB CLASSIFICATION    POSITION    GRADE    HOURLY RATE**

**LIST**

**ADMINISTRATIVE    MAYOR'S CHIEF OF STAFF    16    \$24.25**

**PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016**

RESOLUTION NO. \_\_\_\_\_  
PAGE 2

APPROVED:

\_\_\_\_\_  
THOMAS A. MASTERS  
MAYOR

\_\_\_\_\_  
TERENCE D. DAVIS  
CHAIRPERSON

ATTEST: \_\_\_\_\_  
CLAUDENE L. ANTHONY  
CERTIFIED MUNICIPAL CLERK  
CITY CLERK

\_\_\_\_\_  
KASHAMBA L. MILLER-ANDERSON  
CHAIR PRO TEM

\_\_\_\_\_  
LYNNE L. HUBBARD  
COUNCILPERSON

\_\_\_\_\_  
TONYA DAVIS JOHNSON  
COUNCILPERSON

\_\_\_\_\_  
DAWN S. PARDO  
COUNCILPERSON

MOTIONED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

L. HUBBARD \_\_\_\_\_

K. MILLER-ANDERSON \_\_\_\_\_

T. DAVIS JOHNSON \_\_\_\_\_

D. PARDO \_\_\_\_\_

T. DAVIS \_\_\_\_\_

REVIEWED AS TO LEGAL SUFFICIENCY

-----  
ANDREW DEGRAFFENREIDT, III  
CITY ATTORNEY