

Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Constant Computing
 Control No.: Res. No. 2016-10 Invoice No.: 100906
 Invoice Date: 9/30/16 Payment Amount: \$ 1,955.00
 Project Supervisor/Responsible Official: Darlene Hatcher
Riviera Beach Event Center, LLC

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	DS
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope ?	DS
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	DS
<input type="checkbox"/> If final payment, have all deliverables been received ?	N/A
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	DS
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	N/A
<input type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	N/A
<input type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	DS

The invoice and supporting documentation have been reviewed and it is approved for payment.


 Approving Authority

Date: 10-19-16

Payment approved by the Board of Commissioners by Motion No. 2016-10 or the Consent Agenda, at its meeting on 6-8-16. (If applicable)

entered
10-14-16

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INVOICE

BILL TO
Riviera Beach CRA Event
Center

INVOICE # 100906
DATE 09/30/2016
DUE DATE 10/15/2016
TERMS Net 15

DATE	ACTIVITY	QTY	RATE	AMOUNT
09/01/2016	Business Rate Remote support, coordinate on EventPro, consultation.	0.25	115.00	28.75
09/02/2016	Business Rate Setup workstation, coordinate with vendor, test/troubleshoot/resolve network connectivity issues, test inter-site connectivity, troubleshoot/resolve user issues, consultation.	3.50	115.00	402.50
09/12/2016	Business Rate Remote support, coordinate with 3rd party vendor/EP, install EP to virtual workstations, update EP server, update license, enable remote access.	1.25	115.00	143.75
09/14/2016	Business Rate Setup CC processing machine, configure network, coordinate with ADP, install time clock software, identify network issues, troubleshoot network issues, coordinate with Morse, troubleshoot/resolve user issues.	2	115.00	230.00
09/15/2016	Business Rate Remote support, troubleshoot network configuration issues, coordinate with third party vendor, consultation.	1.25	115.00	143.75
09/22/2016	Business Rate Remote support, setup remote access, instruct on usage.	0.50	115.00	57.50
09/26/2016	Business Rate Remote support, troubleshoot/resolve VM workstation performance issues.	0.50	115.00	57.50

DATE	ACTIVITY	QTY	RATE	AMOUNT
09/27/2016	Business Rate Test network connectivity amongst 3 sites, identify remaining issues, resolve ping/data transfer issues, identify security issues, resolve network security/segmented network issues, configure DHCP scopes, configure firewall settings, test data transfer between sites, test/verify fixes, evaluate results.	5.75	115.00	661.25
09/30/2016	Monitoring Advanced Network Monitoring & Inventory	1	115.00	115.00
09/30/2016	Patch Management Remote support, install updates/security patches/fixes to physical and virtual servers.	1	115.00	115.00
			BALANCE DUE	\$1,955.00