

East Central Regional Water Reclamation Facility Board

MINUTES

August 25, 2016

The East Central Regional Water Reclamation Facility Board (ECR Board) met in a regular meeting on Thursday, August 25, 2016 at 10:00 a.m. at the City of West Palm Beach City Hall, Commission Chambers Room, 401 Clematis Street West Palm Beach, Florida 33401. Notice of the meeting was advertised in The Palm Beach Post on August 11, 2016. Vice Chairperson Brian Shields acted as Chairperson for the meeting in the absence of Chairperson Shannon LaRoque.

I. CALL TO ORDER / ROLL CALL

Members Present: Alternate Jim Stiles, Director of Water Utilities, Palm Beach County
 Member Brian Shields, Water Utilities Director, City of Lake Worth
 Member Poonam Kalkat, Director of Public Utilities, City of West Palm Beach
 Member Eric Brown, P.E. Assistant Director of Public Works,, Town of Palm Beach
 Member Leighton Walker, Utilities Engineer, City of Riviera Beach Utility District

Members Absent: Chairperson Shannon LaRocque, Assistant County Administrator, Palm Beach County

Executive Manager: Clifford Sanders

Legal Representation: Phil Gildan, Greenberg Traurig, P.A.

Recording Secretary: Tammy Pinto, City of West Palm Beach

Others Present: Albert Basulto, Brown and Caldwell
 Albert Muniz, Hazen and Sawyer
 Kurt Pfeffer, Hazen and Sawyer
 Ed Kent, Parsons
 Seneca House, Parsons
 Jason Puglisi, Mathews Consulting
 Tom Biggs, Mock Roos
 Donna Levengood, City of West Palm Beach
 Scott Kelly, City of West Palm Beach
 Darren Hollifield, City of West Palm Beach
 Matthew Schultz, MWH
 Melissa Velez, City of West Palm Beach

II. APPROVAL of AGENDA

Member Kalkat made a motion to approve the Agenda, which was seconded by Member Brown. **The motion passed 4/0 that: THE AGENDA, IS APPROVED.**

IV. COMMENTS from the PUBLIC

There were no comments from the public.

V. REPORT from CHAIRPERSON

There were no comments from the Vice Chairperson.

VI. CONSENT CALENDAR

None

VII. REGULAR CALENDAR

- a. *Change Order Biosolids Project – City of West Palm Beach and Hazen and Sawyer*
1. *Approval of Contract 13891 Change Order No.6 with Poole and Kent for a contract price increase of \$3,089.00 for electrical modifications at the Dewatering Building – City of West Palm Beach*

Member Brown made a motion for Approval of Contract 13891 Change Order No.6 with Poole and Kent for a contract price increase of \$3,089.00 for electrical modifications at the Dewatering Building, which was seconded by Member Kalkat, **The motion passed 4/0 to: CONTRACT 13891 CHANGE ORDER NO.6 WITH POOLE AND KENT FOR A CONTRACT PRICE INCREASE OF \$3,089.00 FOR ELECTRICAL MODIFICATIONS AT THE DEWATERING BUILDING, IS APPROVED.**

- b. *Approval of Contract 11934 Work Authorization No. 5 with Parsons Water & Infrastructure, Inc. for \$1,048,059.27 for Design and Construction Administration Services for the Process Water Project – City of West Palm Beach*

Member Brown made a motion for Approval of Contract 11934 Work Authorization No. 5 with Parsons Water & Infrastructure, Inc. for \$1,048,059.27 for Design and Construction Administration Services for the Process Water Project, subject to Board approval of notice to proceed for Tasks 400-900, which was seconded by Member Kalkat, **The motion passed 3/1 to: CONTRACT 11934 WORK AUTHORIZATION NO. 5 WITH PARSONS WATER & INFRASTRUCTURE, INC. FOR \$1,048,059.27 FOR DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE PROCESS WATER PROJECT, SUBJECT TO BOARD APPROVAL OF NOTICE TO PROCEED FOR TASKS 400-900, IS APPROVED.**

- c. *Review of the September 14, 2016 ECR Board Meeting Agenda – City of West Palm Beach*

The ECR Board reviewed the September 14, 2016 ECR Board Meeting Agenda and provided comments and additions to City Staff.

VII. REPORTS of City Staff, Consultants, and Advisors

There was nothing to report by Legal Counsel, City Staff, Consultants, and Advisors.

VIII. Other Matters and Comments from Board Member

Upcoming ECR Board meetings:

Wednesday, August 25, 2016 ECR Board Meeting @ 9am located at City West Palm Beach, Gaines Community Center

Thursday, September 29, 2016 ECR Board Agenda meeting @ 10am located at City of West Palm Beach, Flagler Gallery

XII. Adjournment

**THE MEETING OF THE EAST CENTRAL REGIONAL WATER RECLAMATION
FACILITY BOARD FOR AUGUST 25, 2016 WAS ADJOURNED AT 10:31 A.M.**

_____, *Chairperson*
East Central Regional Water Reclamation Facility

Attested by: _____
Recording Secretary