



Florida's Dynamic  
Waterfront Community

## RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY

2001 BROADWAY, SUITE 300  
RIVIERA BEACH, FL 33404  
PHONE: 561-844-3408  
FAX: 561-881-8043  
Website: www.rbcra.com

June 15, 2016

Ms. Willye Watson  
Healthy Food, Healthy Living, Inc.  
1101 Ave E  
Riviera Beach, FL 33404

RE: Healthy Food Healthy Living, Inc. Budget Amendment Request

Dear Ms. Watson:


Thank you for your patience while the Riviera Beach Community Redevelopment Agency (RBCRA) considers your request for a budget amendment to increase Healthy Food Healthy Living's (HFHL) pass-through grant to cover budget shortfalls for utility expenses, garbage collection, janitorial services, and electrical upgrades. Due to upcoming planning sessions, the RBCRA Board will consider this matter during the next RBCRA Board meeting. Per RBCRA Board consensus in an effort to assist HFHL and ensure basic operating needs are met, the RBCRA will continue to pay HFHL's utilities until the next RBCRA Board meeting.

In order for RBCRA to consider your request for additional grant funding, HFHL must submit the below documents:

- Proof of current 501(c)(3) status and
- 2014 and 2015 Federal Tax Return (provide a written explanation if the 2015 Federal Tax Return is not complete)
- List of all bank accounts
- Three (3) most recent and consecutive bank statements (March, April, and May 2016 and include June's statement if available).
- Complete health and fire inspections and provide proof of business tax receipt.

In order for your request to be considered the above documents must be received by RBCRA no later than June 30, 2016. Please contact us at 561-844-3408 if you have any questions.

Regards,

  
Tony T. Brown  
Executive Director

Cc: Elizabeth P. Robinson, RBCDC Chairperson