



July 15, 2016

Mr. Randy M. Sherman
Director of Finance and Administrative Services
City of Riviera Beach
600 West Blue Heron Blvd.
Riviera Beach, Florida 33404

RE: RFQ #756-16 Consulting Services for Development of Design Criteria Package to Build New Library for City of Riviera Beach.

Dear Mr. Sherman,

Pursuant to our recent communications regarding the BEA Architects' Team provision of Consulting Services for developing a Design Criteria Package for a proposed new public library for the City of Riviera Beach, BEA Architect is pleased to submit the following proposal. Please note:

PROPOSED SCOPE OF WORK:

Design Criteria Professional for Architectural & Engineering Services:

The CONSULTANT (BEA Architects and our Team of Consultants) will serve as Design Criteria Professional for Architectural and Engineering Services, in support of the City's (City of Riviera Beach) efforts to procure State of Florida funding for, and to ultimately develop/construct a new public Library. Accordingly, the CONSULTANT will provide those Architectural and Engineering services described in the State of Florida document titled *Appendix A Public Library Construction Grants*, specifically *Section IX Administration of Grants* (attached) in support of the CITY's application for said grant.



These Architectural and Engineering Services include:

- Preparation of Design Criteria Package in accordance with Florida Statute 287;
- Assist the City in developing programming data for the new Library;
- Assist the City with site selection
- Assist City in submittal of grant application to the State of Florida
- Serve as City's representative during the project's development and construction, including periodic site visits during construction.

The Work under this Contract is further described as:

Phase 1 – Develop a Facility Program

- Work with Library staff, Library Board members and City Council to identify programming for the new Library
- Conduct interviews with key stakeholders
- Submit a final Facility Program to include floor space requirements, library and public function space, and shelving, staff, lighting and technology requirements

Phase 2 – Develop options for site selection

- Work with Library staff, Library Board members and appropriate City professionals to identify site requirements
- Develop a listing of potential sites located within the City boundaries
- Conduct interviews with key stakeholders
- Submit a final report for facility site selection including a narrative evaluation for each site



- Procure on behalf of City as a reimbursable expense geotechnical engineering services and site survey as may be required by the State of Florida grant application process for the selected site.
- Obtain historic site evaluation from State of Florida Division of Historical Resources for the selected site as may be required by the State of Florida grant application process.

Phase 3 – Design Criteria Package

- Develop concise, performance-oriented drawings or specifications of the project sufficient in nature to permit design-build firms to prepare a bid or a response to the City's request for proposals.
- Project budget is understood to be \$10M, inclusive of site costs; proposed building area is understood to be 30,000 GSF

Phase 4 – Construction

- Provide architectural and engineering review during construction

EXCLUSIONS:

- Design documents; permit documents; construction documents.
- Statements of Probable Cost of Construction.
- Construction Administration
- LEED Design Criteria
- Specialty Consultants (Acoustical; Library equipment or furnishings; Audio/Visual; Security; Interior designer; Signage/graphics designer, etc.)
- Geotechnical Report or Survey (subject to site selection)



PROFESSIONAL FEES:

BASIC SERVICES: \$192,170.00
(Per State of Florida Fee Calculator for A/E Services)

- Architectural, MEP/FP & Structural

ADDITIONAL SERVICES: \$ 97,235.00
(Per State of Florida Fee Calculator Guidelines)

- Site selection
- Programming
- Traffic study
- Civil
- Landscape

PREMIUM DUE TO COMPRESSED SCHEDULE: \$ 57,880.00
(20% of above stated fees)

SUBTOTAL PROFESSIONAL FEES: \$ 347,285.00

POST-APPLICATION SERVICES: \$ 49,360.00
(Review of Contract Documents and Construction)

- Architectural, MEP, Civil, Landscape reviews

TOTAL PROFESSIONAL FEES: \$ 396,645.00

NOTE: Basic Services Fees and Additional Services referenced above are based on State of Florida Fee Guide Calculator for Architectural and Engineering Services as published by State of Florida, Department of Management Services.

Terms and Conditions per BEA Architects Continuing Service Contract with the City of Riviera Beach.



NOTE REGARDING PROJECT SCHEDULE: We understand that submittal of application to State of Florida for Library Grant is due 90 calendar days after acceptance of application; if July 1, 2016 is Day #1 of this period, then Day #90 falls on September 28th. The BEA Team is, in an excess of caution, targeting completion of the submittal package at least 10 days prior, thus a delivery date of Monday September 19, 2016. Note this is a compressed schedule which will require the City's and all stakeholders' collaboration towards meeting the targeted date.

We look forward to collaborating with the City of Riviera Beach in realizing this exciting project.

Please indicate the City's acceptance of our proposal by signing/dating below and remitting by email.

Sincerely,

BEA architects, Inc.

A handwritten signature in black ink, appearing to read 'Bruno E. Ramos', is written over a horizontal line.

Bruno E. Ramos, AIA, GC, NCARB, LEED AP

Principal-In-Charge

Accepted by: _____

For City of Riviera Beach

Date: _____