

Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Constant Computing
 Control No.: Res. No. 2016-10 Invoice No.: 100806 CRA
100805 Event Center
100803 Clean & Safe
 Invoice Date: 6/30/16 Payment Amount: \$ 5,751.15
 Project Supervisor/Responsible Official: Darlene Hatcher

	Reviewed/Approved by
<input type="checkbox"/> Project "scope of work and deliverables" reviewed ?	RH
<input type="checkbox"/> Payment support documentation appropriate based on work scope ?	RH
<input type="checkbox"/> Deliverables due with this invoice have been received ?	RH
<input type="checkbox"/> If final payment, have all deliverables been received ?	
<input type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	RH
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	RH
<input type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	GH

The invoice and supporting documentation have been reviewed and it is approved for payment.

 Approving Authority

Date: _____

Payment approved by the Board of Commissioners by Motion No. 2016-10 or the Consent Agenda, at its meeting on JUNE 8, 2016. (If applicable)

Constant Computing
1007 N Federal Hwy #2
Fort Lauderdale, FL 33304
(954)683-9711
invoices@constantcomputing.com
www.constantcomputing.com

INVOICE


BILL TO

Roderick McLeod
Riviera Beach CRA - Clean &
Safe
1229 East Blue Heron Blvd
Riviera Beach, FL 33404

INVOICE # 100803**DATE** 06/30/2016**DUE DATE** 07/15/2016**TERMS** Net 15

DATE	ACTIVITY	QTY	RATE	AMOUNT
06/16/2016	Business Rate Install apps, troubleshoot MS Office activation, uninstall unneeded apps, setup remote access, install AV, install monitoring tools, connect PC to domain, consultation.	2	115.00	230.00
06/17/2016	Business Rate Activate Office to MS account, download disk image, organize, install Office to laptop, install backup software, map network drives, adopt old backup.	1.25	115.00	143.75
06/23/2016	Business Rate Troubleshoot/resolve user issues, share out remote access, instruct on usage.	0.50	115.00	57.50
06/30/2016	Monitoring Advanced Network Monitoring & Inventory	1	115.00	115.00
06/30/2016	Patch Management Remote support, install updates/security patches/fixes to physical and virtual servers.	1	115.00	115.00
06/30/2016	Patch Management Remote support, install updates/security patches/fixes to workstations.	1	115.00	115.00

BALANCE DUE**\$776.25**

Approved  7/1/16
Chartwell Acc 7 - 5123041 - Clean + Safe

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INVOICE

BILL TO
Riviera Beach CRA Event
Center

INVOICE # 100805
DATE 06/30/2016
DUE DATE 07/15/2016
TERMS Net 15

DATE	ACTIVITY	QTY	RATE	AMOUNT
06/07/2016	Business Rate Remote support, coordinate, consultation.	0.25	115.00	28.75
06/08/2016	Business Rate Remote support, coordinate with third party vendor.	0.25	115.00	28.75
06/09/2016	Business Rate Coordinate with third party vendors, troubleshoot network issues, consultation.	3	115.00	345.00
06/14/2016	Business Rate Remote support, coordinate with third party vendor	0.25	115.00	28.75
06/16/2016	Business Rate Coordinate with third party vendors, troubleshoot/resolve network issues, setup network switches, segment network, setup VPN profile, configure site-to-site VPN, troubleshoot/resolve VPN issues, plan network.	5	115.00	575.00
06/21/2016	Business Rate Troubleshoot network connectivity issues, modify bandwidth restrictions, instruct on network connections, setup jacks for conference, test connections, troubleshoot VPN, configure server.	3	115.00	345.00
06/22/2016	Business Rate Remote support, coordinate with third party vendor, troubleshoot registration issues, research products, consultation.	1	115.00	115.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
06/23/2016	Business Rate Complete security appliance registration, test networks and access, coordinate with third party vendors, troubleshoot VLAN issues, setup DHCP server, setup DHCP scopes, configure server, troubleshoot access point issues, verify resolutions, consultation.	8.26	115.00	949.90
06/28/2016	Business Rate Remote support, consultation, coordinate, resolve user issues. .	0.50	115.00	57.50
06/30/2016	Monitoring Advanced Network Monitoring & Inventory	1	115.00	115.00
06/30/2016	Patch Management Remote support, install updates/security patches/fixes to physical and virtual servers.	1	115.00	115.00
06/30/2016	Business Rate Remote support, consultation, research hardware/devices, research specs, verify compatibilities, choose hardware for project.	1.75	115.00	201.25

BALANCE DUE

\$2,904.90

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 1007 N Federal Hwy #2
 Fort Lauderdale, FL 33304
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 invoices@constantcomputing.com
 www.constantcomputing.com

INVOICE

BILL TO

Riviera Beach Community
 Redevelopment Agency
 2001 Broadway
 Suite 300
 Riviera Beach, FL 33404

INVOICE # 100806
DATE 06/30/2016
DUE DATE 07/15/2016
TERMS Net 15

DATE	ACTIVITY	QTY	RATE	AMOUNT
06/03/2016	Business Rate Remote support, troubleshoot/resolve user issues, modify mailbox settings, setup mail forwarding, test mail forwarding, perform system tune-up/cleanup, uninstall unneeded apps, remove temp and temp internet files, clean system startup, scan for malware, troubleshoot MS Outlook, rebuild Outlook data files, uninstall old antivirus, install new antivirus, troubleshoot/resolve network performance issues, troubleshoot/resolve internal wireless performance issues.	4.50	115.00	517.50
06/05/2016	Business Rate Remote support, troubleshoot/resolve user issues, modify content filter.	0.25	115.00	28.75
06/09/2016	Business Rate Remote support, troubleshoot/resolve user issues, share network folders, modify permissions.	0.50	115.00	57.50
06/13/2016	Business Rate Remote support, modify permissions, map network drive, troubleshoot user issues, troubleshoot/resolve website issues, coordinate with third party support.	2	115.00	230.00
06/14/2016	Business Rate Remote support, troubleshoot/resolve user issues, consultation, troubleshoot resolve QB issues.	0.75	115.00	86.25
06/21/2016	Business Rate Troubleshoot/resolve user issues.	0.75	115.00	86.25

DATE	ACTIVITY	QTY	RATE	AMOUNT
06/25/2016	Business Rate Remote support, troubleshoot/resolve email server issues.	0.50	115.00	57.50
06/27/2016	Business Rate Remote support, troubleshoot/resolve user issues, resolve locked virtual machine, consultation, access vendor account, prepare for upgrades, download updated software, organize.	1.25	115.00	143.75
06/28/2016	Business Rate Troubleshoot/resolve user issues, instruct on usage.	0.25	115.00	28.75
06/30/2016	Monitoring Advanced Network Monitoring & Inventory	1	115.00	115.00
06/30/2016	Patch Management Remote support, install updates/security patches/fixes to physical and virtual servers.	2	115.00	230.00
06/30/2016	Patch Management Remote support, install updates/security patches/fixes to workstations.	1.50	115.00	172.50
06/30/2016	Business Rate Remote support, uninstall QB from workstations and server, install new QB to workstations and server, update QB on all devices, activate QB, expand virtual drive on virtual workstation.	2.75	115.00	316.25

BALANCE DUE

\$2,070.00