

Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Pittman Law Group

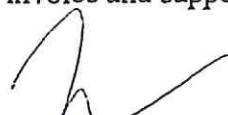
Control No.: Res No. 2015-45 Invoice No.: 2016-1167

Invoice Date: 3/21/16 Payment Amount: \$ 5,000.00

Project Supervisor/Responsible Official: Tony Brown / Darlene Hatcher

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	<u>DAH</u>
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope ?	<u>DAH</u>
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	<u>DAH</u>
<input type="checkbox"/> If final payment, have all deliverables been received ?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	<u>DAH</u>
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	<u>DAH</u>
<input type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	<u>DAH</u>

The invoice and supporting documentation have been reviewed and it is approved for payment.


Approving Authority

Date: 4-18-16

☐ Payment approved by the Board of Commissioners by Motion No. 2015-45 or the Consent Agenda, at its meeting on 12-9-15. (If applicable)

PROCESSED
APR 14 2016
DAH

entered 4-13-16 DAH

PITTMAN LAW GROUP, P.L.
Wilhelmina Square
1028 East Park Avenue
Tallahassee, Florida 32301

Invoice

Date	Invoice #
3/21/2016	2016-167

Bill To
Riviera Beach CRA Attn: Annetta Jenkins

Due Date	Due Upon Receipt
3/31/2016	

Item	Description	Amount
Professional Services	Governmental Consulting for April 2016	5,000.00
Total		\$5,000.00

www.pittman-law.com

Phone: 850.216.1002 Fax: 850.224.7477

RECEIVED

APR 11 2016

RIVIERA BEACH COMMUNITY
REDEVELOPMENT AGENCY