Riviera Beach CRA/CDC Payment Authorization Checklist

Vendor Name: Florida Fishing Alademy
Control No.: 2015-45 Invoice No.: 5316
Invoice Date: April 4, 2016 Payment Amount: \$ 2,500.00
Project Supervisor/Responsible Official: 1 AZDYA A JAMPS 17-5-16
Reviewed/Approved by
Project "scope of work and deliverables" reviewed?
Payment support documentation appropriate based on work scope?
Deliverables due with this invoice have been received?
☐ If final payment, have all deliverables been received?
Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?
Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.
The nature of work being performed is within the scope of the CRA plan.
Funds for payment have been budgeted and are available from the appropriate source(s) for payment.
The invoice and supporting documentation have been reviewed and it is approved for payment.
Approving Authority Date: 4-18-16
Payment approved by the Board of Commissioners by Motion No. 2015-43 or the Consent Agenda, at its meeting on 10-38-15 (If applicable)

APR 1 4 2016

Intered 4-13-16 5,



Florida Fishing Academy 7067 Peninsula Court Lake Worth, Fla. 33467 Phone (561) 740-7227 Fax (561) 963-2773

INVOICE #0316 DATE: APRIL 5, 2016

TO:

Riviera Beach Community Redevelopment Agency 2001 Broadway #300 Riviera Beach, FL 33404 Ph. 561-844-3408, Fax 561-881-8043

Att: Latoya James

FOR:

Re: February 26, 2016 to April 1, 2016

DESCRIPTION	Service Dates	\$2,500	
Services rendered	Re: February 26, 2016 to April 1, 2016		
Note: Refer to Monthly Report			
is the state of th	2		
		\$2,500	

Class Overview: Please see attached report, Highlights section.

Make all checks payable to Florida Fishing Academy

Thank you for your business!

RECEIVED ON

APR - 4 2016

RIVIERA BEACH COMMUNITY
DEVELOPMENT CORP. INC.

RECEIVED BY:
FINANCE 7 /6 /6 /6
CDC __/__/
PLANNING & DEVEL __/__
ADMIN DIRECTOR __/__
NEIGHBORHOOD SERV __/_/
MARINA FACILITIES __/_/
CLEAN & SAFE __/_/
EXECUTIVE DIRECTOR __/_/



ATTN: Latoya James Riviera Beach CRA 2001 Broadway STE 300 Riviera Beach Fl, 33404

Re: February 26, 2016 to April 1, 2016

¥	Annual Target	Current Month	November 2015 To Date
Community Events	2 -	1	1
Riviera Residents-Single Sessions	550	38	106
Riviera Residents-Camp	140	0	0
Non-Residents-Single Sessions	0	0	1
Non-Residents-Camp	0	0	0
Classes	55	5	10
Weeks of Camp	7	0	0
Volunteer Hours	0	0	0

Highlights

The following was provided by FFA Program Director Capt. Bob Cawood and Program Assistant Coral Recchio:

2/27/2016

We had two students show up, and we decided to kayak to Peanut Island. We kayaked to the east side of the island. We walked around the beach observing our environment and spent some time in the water before returning to the marina.

3/5/2016

We kayaked to Peanut Island and fished on the fishing dock, and the boys caught tons of needle fish! We had a lot of fun this week.

3/8/2016

I met the students at the marina this morning, and we reviewed a few important fishing and safety rules. We reviewed some kayaking safety and how to tie knots



Thank you,

Captain Richard Brochu

Executive Director Florida Fishing Academy, Inc. 7067 Peninsula Court Lake Worth, FL 33467 561-740-7227