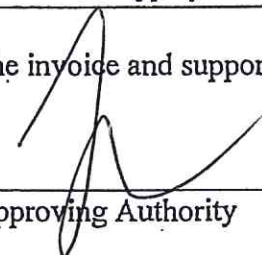


**Riviera Beach CRA  
Payment Authorization Checklist**

Vendor Name: Pittman Law Group  
Control No.: Res 2015-45 Invoice No.: 2016-188  
Invoice Date: 4-18-16 Payment Amount: \$ 5000.00  
Project Supervisor/Responsible Official: TONY BROWN

	Reviewed/Approved by
<input type="checkbox"/> Project "scope of work and deliverables" reviewed ?	
<input type="checkbox"/> Payment support documentation appropriate based on work scope ?	
<input type="checkbox"/> Deliverables due with this invoice have been received ?	
<input type="checkbox"/> If final payment, have all deliverables been received ?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	fy
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	fy
<input type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	fy

The invoice and supporting documentation have been reviewed and it is approved for payment.

  
\_\_\_\_\_  
Approving Authority

Date: 5-12-16

☐ Payment approved by the Board of Commissioners by Motion No. 2015-45 or the Consent Agenda, at its meeting on Dec 9, 2015. (If applicable)

entered 5-12-16

PITTMAN LAW GROUP, P.L.  
Wilhelmina Square  
1028 East Park Avenue  
Tallahassee, Florida 32301

## Invoice

Date	Invoice #
4/18/2016	2016-188

Bill To
Riviera Beach CRA Attn: Annetta Jenkins

Due Date	Due Upon Receipt
4/30/2016	

Item	Description	Amount
Professional Services	Governmental Consulting for May 2016	5,000.00
<b>Total</b>		\$5,000.00

[www.pittman-law.com](http://www.pittman-law.com)

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