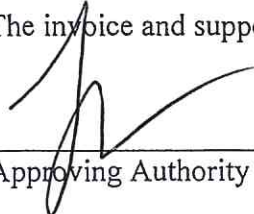


# Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Pittman Law Group  
 Control No.: Res No. 2015-02 Invoice No.: 2015-257  
 Invoice Date: 8-31-15 Payment Amount: \$ 3,333.33  
 Project Supervisor/Responsible Official: TONY BROWN

	Reviewed/Approved by
<input type="checkbox"/> Project "scope of work and deliverables" reviewed ?	
<input type="checkbox"/> Payment support documentation appropriate based on work scope ?	
<input type="checkbox"/> Deliverables due with this invoice have been received ?	
<input type="checkbox"/> If final payment, have all deliverables been received ?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	fy
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	fy
<input type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	fy

The invoice and supporting documentation have been reviewed and it is approved for payment.

  
 Approving Authority

Date: 5-12-16

☐ Payment approved by the Board of Commissioners by Motion No. 2015-02 or the Consent Agenda, at its meeting on Jan. 14, 2015. (If applicable)

entered 5-12-16  
fy

PITTMAN LAW GROUP, P.L.  
Wilhelmina Square  
1028 East Park Avenue  
Tallahassee, Florida 32301

## Invoice

Date	Invoice #
8/31/2015	2015-257

Bill To
Riviera Beach CRA Attn: Annetta Jenkins

Due Date	Due Upon Receipt
9/5/2015	

Item	Description	Amount
Professional Services	Governmental Consulting for the month of <del>September</del> 2015 <i>October</i>	3,333.33
<b>Total</b>		<b>\$3,333.33</b>

[www.pittman-law.com](http://www.pittman-law.com)

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