

Riviera Beach CRA / CDC Payment Authorization Checklist

Vendor Name: Florida Fishing Academy
 Control No.: 2015-43 Invoice No.: 0516

Invoice Date: May 23, 2016 Payment Amount: \$ 2,500

Project Supervisor/Responsible Official: Latoya A. James

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	<u>LA</u> <u>AK</u> <u>5/24/16</u>
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope ?	<u>LA</u> <u>AK</u>
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	<u>LA</u> <u>AK</u>
<input type="checkbox"/> If final payment, have all deliverables been received ?	<u>N/A</u>
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	<u>LA</u> <u>AK</u>
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	<u>N/A</u>
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	<u>LA</u> <u>AK</u>
<input type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	<u>LA</u> <u>AK</u>

The invoice and supporting documentation have been reviewed and it is approved for payment.

Approving Authority [Signature]

Date: 6-1-16

☐ Payment approved by the Board of Commissioners by Motion No. 2015-43 or the Consent Agenda, at its meeting on Oct 28, 2015. (If applicable)

entered 5-26-16



INVOICE

Florida Fishing Academy
7067 Peninsula Court
Lake Worth, Fla. 33467
Phone (561) 740-7227 Fax (561) 963-2773

INVOICE #0516
DATE: MAY 23, 2016

TO:
Riviera Beach Community Redevelopment Agency
2001 Broadway #300
Riviera Beach, FL 33404
Ph. 561-844-3408, Fax 561-881-8043
Att: Latoya James

FOR:
Re: April 27, 2016 to May 20, 2016

DESCRIPTION	Service Dates	AMOUNT DUE
Services rendered Note: Refer to Monthly Report 5-24-16 SJ	Re: April 27, 2016 to May 20, 2016	\$2,500
		\$2,500

Class Overview: Please see attached report, Highlights section.

Make all checks payable to
Florida Fishing Academy

Thank you for your business!



ATTN: Latoya James
 Riviera Beach CRA
 2001 Broadway STE 300
 Riviera Beach FL, 33404

Re: April 29, 2016 to May 25, 2016

	Annual Target	Current Month	November 2015 To Date
Community Events	2	0	1
Riviera Residents-Single Sessions	550	168	351
Riviera Residents-Camp	140	0	0
Non-Residents-Single Sessions	0	120	124
Non-Residents-Camp	0	0	34
Classes	55	12	27
Weeks of Camp	7	0	0
Volunteer Hours	0	0	0

Highlights

The following was provided by FFA Program Director Capt. Bob Cawood:

4/29/2016 - We picked up the students at their school and drove them to the Riviera Beach Municipal Marina. Once we arrived, we brought them aboard the Thea Marie. We then went over fishing and boating safety prior to leaving the dock. The students had a blast fishing offshore and catching grouper, snapper, triggerfish, grunts, remoras and much more. The students enjoyed themselves so much that we scheduled another field trip to go snorkeling at Phil Foster Park and to visit Peanut Island.

4/30/16 - This morning, I met the group, and we went over some lessons on fishing safety and kayak safety. The reason for doing these lessons is to prepare the group for when they come visit us during the summer to go kayaking, snorkeling and fishing. We are planning on doing many more lessons prior to summer so the campers can focus on having more fun. The group was a little large today, making it difficult to focus on all the students and give each of them individualized attention, so in the future, we will try offering more lessons in smaller groups, so we can give each student the attention they need.

4/30/16 - We met the Gardens School students at the Riviera Marina and paddled over to Peanut Island for the morning. We took the students snorkeling, and they were able to see thousands of fish of various species. Some of the most interesting fish we saw were snook, big jacks and lots of snapper.

5/4/16 - We picked up the students at school this morning and brought them to the boat at the Riviera Beach Municipal Marina. We all went on an eco-tour around Peanut Island and Riviera Beach, then we went out to the ocean to fish and look for sea turtles. Sadly, though, we did not catch anything nor did we find any sea turtles. Despite not catching any fish, we did see thousands of flying fish. We headed back in and cruised the Intracoastal while the students ate lunch, and then we brought the students back to school. We are already planning another trip to go snorkeling or fishing very soon.

5/4/16 - I met the Atkins students this afternoon to continue with our fishing lessons. Today, we reviewed safety in fishing, boating and kayaking, and spoke about lifejacket safety. The students learned how to put on a lifejacket safely and correctly. We also started to go over kayaking and kayak safety.

5/7/16 - This morning, we met our Glades Central High School Outdoor Adventure Club (GCHSOAC) students at the marina to head offshore for some fishing on the boat. Many of the students had never been to Riviera Beach, and most had never been on a boat or the ocean. Despite a blowing west wind, which typically causes bad fishing conditions, the students caught a lot of fish. Sadly, though, many were too small to keep. They caught triggerfish, grunts, mutton snappers and vermillion snapper. As I stated earlier, many of the students had never been to Riviera Beach, Peanut Island or the ocean before, and the GCHSOAC is already planning on coming back to the area to do some kayaking, snorkeling and maybe even camping on Peanut Island.

5/11/16 - I met the Atkins students at their site this afternoon to go over some more fishing lessons. We are continuing with fishing and water safety lessons to get these students ready for summer. We are hoping that if we cover some of these topics now, they will have more time to have fun out on the water when summer comes around. We covered more fishing safety today and covered lifejacket safety with one group of students. I had the students who previously learned about the lifejackets teach the students who were in the second group. It was a great way for them to review, while also offering them a chance to mentor their peers and become leaders.

5/12/16 - This afternoon, I returned to the Atkins groups to continue with our fishing lessons in order to get the students ready for some summer fun. This afternoon, we discussed and practiced our fishing knots until the students could tie the knots without looking. We also reviewed fishing safety, because you cannot go over that enough. We then discussed catch-and-release fishing and why it is important not to kill everything we catch. The students were a little confused at first as to why we would release fish, but following a lively

discussion, they eventually saw that if I could catch just enough for dinner today, I can catch dinner again tomorrow. Therefore, we do not have to kill everything we catch every time.

5/16/16 - After all we discussed last week regarding releasing fish, we learned this afternoon about the freshwater and saltwater fishing laws. We spoke about many of the different laws, how to use the law books, the repercussions for breaking the laws, and the reasons for having the laws. We also spoke about becoming ethical anglers and what this means. We ended with an explanation of invasive exotic species and what to do if we catch them.

5/18/16 - With the terrible rain keeping us from fishing this afternoon, we reviewed our fishing and kayaking lessons, went over knot tying and reviewed the fishing regulations. We also spent some time telling amazing fishing stories and asked some even more amazing questions about fish, fishing and the ocean.

5/19/16 – Today was a big day for us in the City of Riviera Beach in terms of teaching groups and getting them ready for some summer fun. In the morning, we met with our Seagull Academy group and went over fishing safety, water safety and kayak safety. Once the students had heard enough about safety, we reviewed it all once again! We then moved on to tying fishing knots and spoke about snorkeling. In the afternoon, we met with a large group from the Max M Fisher Boys and Girls Club. This was their first session with us in over a year, so I spent time teaching them about fishing and water safety, and then spent the remainder of my time trying to convince them that sharks will not be hunting them this summer while they are with us!

Challenges

The biggest challenges we had this month were groups that were too large, which made it a little difficult for the students to focus. We did resolve the issue and will now work with smaller groups at our sites. We also had a little issue with the weather toward the end of the month, which limited what we were able to do with the students outside.

Volunteer Names

Nothing new to report.

Community Partners

Seagull Academy, Acts of Kindness, Atkins and TLC.

Compliance

Nothing new to report.

Innovation and News

Nothing new to report.

Pictures



Thank you,
Captain Richard Brochu
Executive Director
Florida Fishing Academy, Inc.
7067 Peninsula Court
Lake Worth, FL 33467
561-740-7227