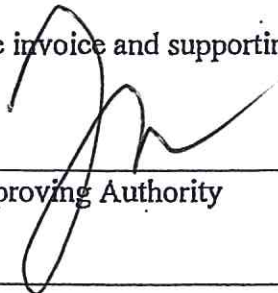


Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Pittman Law Group
 Control No.: Res No. 2015-45 Invoice No.: 2016-120
 Invoice Date: 1/25/16 Payment Amount: \$ 5,000.00
 Project Supervisor/Responsible Official: A. Jenkins / D. Hatcher

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	<u>DAH</u>
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope ?	<u>DAH</u>
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	<u>DAH</u>
<input type="checkbox"/> If final payment, have all deliverables been received ?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	<u>DAH</u>
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	<u>DAH</u>
<input type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.



 Approving Authority

Date: 2-3-16

Payment approved by the Board of Commissioners by Motion No. 2015-45 or the Consent Agenda, at its meeting on 12-9-15. (If applicable)

entered 2-2-16

PITTMAN LAW GROUP, P.L.
 Wilhelmina Square
 1028 East Park Avenue
 Tallahassee, Florida 32301

Invoice

Date	Invoice #
1/25/2016	2016-120

Bill To
Riviera Beach CRA Attn: Annetta Jenkins

Due Date	Due Upon Receipt
1/31/2016	

Item	Description	Amount
Professional Services	Governmental Consulting for February 2016	5,000.00
Total		\$5,000.00

www.pittman-law.com

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