
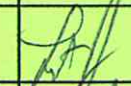



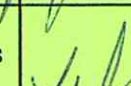
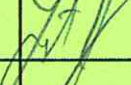

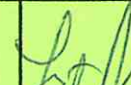



# Riviera Beach CRA / CDC Payment Authorization Checklist

Vendor Name: Florida Fishing Academy  
 Control No.: 2015-43 Invoice No.: 0116  
 Invoice Date: January 28, 2016 Payment Amount: \$ 2,500.00  
 Project Supervisor/Responsible Official: Lazya A. James

	Reviewed/Approved by 
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope ?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	
<input type="checkbox"/> If final payment, have all deliverables been received ?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.

  
 Approving Authority

Date: 2-3-16

Payment approved by the Board of Commissioners by Motion No. 2015-43 or the Consent Agenda, at its meeting on 10-28-15. (If applicable)

*Entered 2-2-16 by*



# INVOICE

Florida Fishing Academy  
 7067 Peninsula Court  
 Lake Worth, Fla. 33467  
 Phone (561) 740-7227 Fax (561) 963-2773

INVOICE #0116  
 DATE: JANUARY 28, 2016

**TO:**  
 Riviera Beach Community Redevelopment Agency  
 2001 Broadway #300  
 Riviera Beach, FL 33404  
 Ph. 561-844-3408, Fax 561-881-8043  
 Att: Latoya James

**FOR:**  
 Re: November 25, 2015 to December 30, 2015

DESCRIPTION	Service Dates	AMOUNT DUE
Services rendered  Note: Refer to Monthly Report	Re: December 30, 2015 to January 27, 2016	\$2,500
		\$2,500

**Class Overview: Please see attached report, Highlights section.**

Make all checks payable to **Florida Fishing Academy**

**Thank you for your business!**

RECEIVED BY:  
 FINANCE 1/29/16  
 CDC \_\_\_/\_\_\_/\_\_\_  
 PLANNING & DEVEL \_\_\_/\_\_\_/\_\_\_  
 ADMIN DIRECTOR \_\_\_/\_\_\_/\_\_\_  
 NEIGHBORHOOD SERV \_\_\_/\_\_\_/\_\_\_  
 MARINA FACILITIES \_\_\_/\_\_\_/\_\_\_  
 CLEAN & SAFE \_\_\_/\_\_\_/\_\_\_  
 EXECUTIVE DIRECTOR \_\_\_/\_\_\_/\_\_\_



ATTN: Latoya James  
 Riviera Beach CRA  
 2001 Broadway STE 300  
 Riviera Beach Fl, 33404

Re: December 30, 2015 to January 27, 2016

	Annual Target	Current Month	November 2015 To Date
Community Events	2	0	0
Riviera Residents-Single Sessions	550	0	66
Riviera Residents-Camp	140	0	0
Non-Residents-Single Sessions	0	0	0
Non-Residents-Camp	0	0	0
Classes	55	0	4
Weeks of Camp	7	0	0
Volunteer Hours	0	0	0

**Highlights**

The following was provided by FFA Program Director Capt. Bob Cawood:

Unfortunately, we were not able to hold any sessions in Riviera Beach this month. Groups had to be cancelled due to bad weather and the holidays. The cold did not bother the students as much as the rain. We tried to fish a couple of times, but it started to rain and we had to cancel.

**Challenges**

Groups had to be cancelled due to bad weather and the holidays.

**Volunteer Names**

Nothing new to report.

**Community Partners**

Seagull Academy, Jay Ministries and Acts of Kindness



**Compliance**

Nothing new to report.

**Innovation and News**

Nothing new to report.

**Pictures**



Thank you,

*Captain Richard Brochu*

Executive Director  
Florida Fishing Academy, Inc.  
7067 Peninsula Court  
Lake Worth, FL 33467  
561-740-7227