



Waste Management Community Benefits Request for Donations

The City of Riviera Beach, in conjunction with Waste Management Inc. of Florida, has established a Community Benefits Policy, as amended in November 2011. Under the Policy each elected official shall be entitled to designate up to \$15,000 per year (\$7,500 on October 1st and \$7,500 on April 1st) for public purposes. Public purposes include, but are not limited to, charitable events, not-for-profit organizational events or programs and City functions or projects (which may include contributions to the City's Scholarship Fund or the City's Housing Trust Fund). All requests for donations must be presented to the City Council and approved by a majority of the City Council. The City will attempt to process all requests within fourteen (14) days of City Council approval.

Ineligible uses include the purchase of tables at events, campaign contributions, or payment for salaries or operational expenses. Funds cannot be used to cover an elected official's travel, meals, or for his or her personal benefit or gain or for the personal gain of relatives as defined by City Code, the Palm Beach County Code of Ethics, or state statutes, as applicable. Funds cannot be given to an entity/agency/organization for which the elected official is a director or officer.

Name of Elected Official Sponsoring Donation: Councilman Bruce A. Guyton

Legal Name of Organization: Palm Beach Gardens High School

Program/ Activity Name: Project Graduation

Requested Amount: **350.00**

Briefly describe the Program/Activity below **and** attach (1) letter of request or a more detailed description of the Program/Activity; (2) non-profit paperwork and (3) w-9 IRS form:

Project Graduation is a fully chaperoned event provided for the last 23 years, we provide our graduating seniors with a memorable celebration filled with fun, food, friends, music, games and prizes in a safe environment. This year, we have over 600 seniors and are reaching out to the surrounding communities for assistance.

Mailing Address: 4245 Holly Drive

City: Palm Beach Gardens State: FL Zip 33410

Contact Person(s) Wendy Arbit/Chris Chase

Phone: (954) 465-5251

Email Address: wsarbit@aol.com

Name of Authorized Official: Wendy Arbit

✓ Signature of Authorized Official: * NEXT PAGE Date: Jan. 7, 2016

*****Return the form to the Elected Official or the Legislative Office for processing.**

Waste Management Community Benefits Request for Donations

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Name of Elected Official Sponsoring Donation Councilman Bruce Guyton
Legal Name of Organization PBGHS
Program/ Activity Name: Project Graduation Requested Amount \$ 350.00

Briefly describe the Program/Activity below and attach (1) a letter of request or a more detailed description of the Program/Activity, (2) non-profit status paperwork and (3) w-9 IRS form:
Project Graduation is a fully chaperoned event provided for the last 23 years. We provide our graduation seniors with a memorable celebration filled with fun, food, music, games, friends, and prizes in a safe environment. This year, we have over 800 seniors and are reaching out to the surrounding community for assistance.

Mailing Address: 4245 Holly Drive
City PBG State FL Zip: 33410
Contact Person(s): Wendy Arbit or Chris Chase
Phone: 954-465-5251 Fax: _____
Email Address: wsarbit@aol.com
Name of Authorized Official: Wendy Arbit
Signature of Authorized Official: Wendy Arbit Date: 1/7/2016

***Return the form to the Elected Official or the Legislative Office for processing.

Waste Management Community Benefits Request for Donations Approval by Elected Official

I, Councilman Bruce A. Guyton hereby certify that the donation to Palm Beach Gardens High School complies with the City's Community Benefits Policy. I further certify that: (1) I am not an officer, director, partner, proprietor, employee, subcontractor or agent of the organization, its parent organization or subsidiary and I do not have any contractual relationship with or other obligation with to the organization its parent organization or subsidiary; (2) I have no relatives or business associates (as those terms are defined in section 112.312, Florida Statutes) who are officers, directors, partners, proprietors, employees, subcontractors or agents of the organization, its parent organization or subsidiary; (3) The disbursement of the foregoing amount will not inure to my special gain or loss or to the special gain or loss of my relatives or my business associates; and (4) I am not aware of any conflict of interest the disbursement of the foregoing amount to the organization will create for the City of Riviera Beach or myself.

Signature of Elected Official: Bruce A. Guyton Date: January 7, 2016

Amount Approved: \$350.00

City Council Action

Approved

Disapproved

Chairperson's Signature: _____ Date: _____

PALM BEACH GARDENS COMMUNITY HIGH SCHOOL

4245 HOLLY DRIVE

PALM BEACH GARDENS, FLORIDA 33410
(561) 694-7300 FAX (561) 691-0515

PRINCIPAL
LARRY CLAWSON

ASSISTANT PRINCIPALS
CHARRON BROWN
MICHAEL CHAMBERLIN
ARTY FALK
MICHELLE FLEMING
JERRY McADOO
DR. RICHARD WILLIAMS

December 7, 2015

Dear Community Member:

For the past 23 years, committed parents, teachers, and administrators at Palm Beach Gardens Community High School have successfully partnered with local businesses and community leaders to host a very important event known as **PROJECT GRADUATION**.

This event is a fully chaperoned, all-night drug and alcohol-free party held on the night of graduation May 24, 2016. Graduation from high school is a milestone and a time for celebrating past achievements and new beginnings. We want to provide our graduating seniors with a memorable celebration filled with fun, food, friends, games, music, prizes, as well as one last opportunity for them to celebrate together as a class in a safe environment.

The estimated cost of Project Graduation for this year's class of over 600 graduating seniors is \$25,000.00. In order to make this event a reality and more importantly, a success, **WE NEED YOUR HELP!** Accompanying this letter, you will find information on the various sponsorship levels. Please know that a contribution of any type or amount (monetary, merchandise, gift certificate) will be welcomed and sincerely appreciated.

The benefits of Project Graduation are positively numerous. Your contribution will make evident the community's support of our graduating seniors. Thank you very kindly for your anticipated support.

Sincerely yours,



Larry Clawson
Principal



**PALM BEACH GARDENS COMMUNITY HIGH SCHOOL
Project Graduation 2016 Sponsorship Levels**

Please check one of the Sponsorship Levels outlined below and forward with your tax deductible donation made payable to:

PBGHS
Attn: 2016 Project Graduation
Palm Beach Gardens Community School
4245 Holly Drive
Palm Beach Gardens, FL 33410

ELITE SPONSOR: \$1,000 All Platinum Level items **PLUS** an individual banner with Business / Donor name displayed through 2017 season at Palm Beach Gardens Football Stadium.

PLATINUM: \$750.00 - \$999.00 All Gold Level listed **PLUS** Business/ Donor name and logo appearing as "Presenting Sponsor of Project Graduation 2016" on Sponsor Banner.

GOLD: \$500 - \$749.99 All Silver level items **PLUS** Business/Donor name appearing as "Presenting Sponsor of Project Graduation 2016" on Sponsor Banner.

SILVER: \$250 - \$499.99 All Bronze level items **PLUS** listed on *Project Graduation* T-shirts.

Bronze: \$100 - \$249.99 Business /Donor Name inclusion on Sponsor Banner at *Project Graduation* Event and Palm Beach Gardens Football Stadium (displayed through 2017 season), all *Project Graduation* flyers/announcements and Business/Donor name noted in the Palm Beach Post "Thank You" advertisement during graduation week.

OTHER DONATIONS: Door prizes, gift certificates and food (to serve at Project Grad event)

Donor/Business Name: COUNCILMAN BRUCE A. GUYTON

Address: 600 West Blue Heron Blvd

Phone: (561) 845-3686

Email: Bguyton@RivieraBCH.com

Item donated: _____

Contact information:
Chris Chase
PBGHSPROJECTGRADUATION@gmail.com
(561) 596-4705

Blue, Sylvia

From: Blue, Sylvia
Sent: Thursday, January 14, 2016 3:22 PM
To: wsarbit@aol.com
Cc: Blue, Sylvia; Guyton, Bruce
Subject: PBGHS Project Graduation

Hi Wendy,

Thanks for following up on the email request for donation for the Project Graduation. The request is being reviewed.

As a part of the backup, would you kindly provide written documentation of the number of graduating students from the City of Riviera Beach.

Thanks,

Sylvia L Blue
Legislative Assistant to
Bruce A. Guyton
Councilman, District 1
(561) 845-4102
sblue@rivierabch.com

Blue, Sylvia

From: Wsarbit <wsarbit@aol.com>
Sent: Thursday, January 21, 2016 2:17 PM
To: Blue, Sylvia
Subject: Fwd: Senior numbers

Thank you again for your potential donation!

We really appreciate it!

Here is the information you have requested concerning the # of students from Riviera Beach .

Our budget is normally around \$30,000 and in the past we spend anywhere from \$30-\$50 per senior.

Looking forward to hearing from you!

Wendy Arbit

-----Original Message-----

From: Chris Chase <chase.ck@gmail.com>
To: Wsarbit <wsarbit@aol.com>
Sent: Thu, Jan 21, 2016 1:51 pm
Subject: Fwd: Senior

----- Forwarded message -----

From: **Kelly Matyjasik** <kelly.matyjasik@palmbeachschools.org>
Date: Thu, Jan 21, 2016 at 1:29 PM
Subject: Senior
To: Chris Chase <chase.ck@gmail.com>

At Palm Beach Gardens High School, we have a total of 634 seniors and 128 of them live in Riviera Beach.

--
Kelly Matyjasik
Confidential Secretary
Palm Beach Gardens High School
[561-694-7372 \(PX\) 27372](tel:561-694-7372)

Disclaimer: Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.



Consumer's Certificate of Exemption

DR-14
R. 04/11

Issued Pursuant to Chapter 212, Florida Statutes

85-8013897253C-1	11/30/2012	11/30/2017	COUNTY GOVERNMENT
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

PALM BEACH COUNTY SCHOOL BOARD
3366 FOREST HILL BLVD A 323
WEST PALM BEACH FL 33406-5870

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type See Specific Instructions on page 2.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. School District of Palm Beach County</p> <p>2 Business name/disregarded entity name, if different from above</p> <p>3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <small>Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.</small> <input checked="" type="checkbox"/> Other (see Instructions) ▶ Local Government</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>5 Address (number, street, and apt. or suite no.) 3300 Forest Hill Blvd A 323</p> <p>6 City, state, and ZIP code West Palm Beach, FL 33406</p> <p>7 List account number(s) here (optional)</p>	<p>Requester's name and address (optional)</p>

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number									
or									
Employer identification number									
5	9	-	6	0	0	0	7	8	3

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶ 1/26/15
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.
Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.