

1-5-16

Riviera Beach CRA/CDC Payment Authorization Checklist

Vendor Name: Florida Fishing Academy

Control No.: Reso # 2015-43 Invoice No.: 1215

Invoice Date: Dec 30, 2015 Payment Amount: \$ 2,500.00

Project Supervisor/Responsible Official: Latoya A. James

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	<i>[Signature]</i> / <i>[Signature]</i> 1/4/16
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope ?	<i>[Signature]</i> / <i>[Signature]</i> 1/11/16
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	<i>[Signature]</i> / <i>[Signature]</i> 1/4/16
<input type="checkbox"/> If final payment, have all deliverables been received ?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	<i>[Signature]</i> / <i>[Signature]</i>
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	<i>[Signature]</i>
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	<i>[Signature]</i> / <i>[Signature]</i>
<input type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	<i>[Signature]</i>

The invoice and supporting documentation have been reviewed and it is approved for payment.

[Signature]
Approving Authority

Date: 1-19-16

Payment approved by the Board of Commissioners by Motion No. 2015-43 or the Consent Agenda, at its meeting on Oct 28, 2015. (If applicable)

entered 1-5-16-*[Signature]* processed 1/13/16 *[Signature]*



INVOICE

Florida Fishing Academy
 7067 Peninsula Court
 Lake Worth, Fla. 33467
 Phone (561) 740-7227 Fax (561) 963-2773

INVOICE #1215
 DATE: DECEMBER 30, 2015

TO:
 Riviera Beach Community Redevelopment Agency
 2001 Broadway #300
 Riviera Beach, FL 33404
 Ph. 561-844-3408, Fax 561-881-8043
 Att: Latoya James

FOR:
 Re: November 25, 2015 to December 30, 2015

DESCRIPTION	Service Dates	AMOUNT DUE
Services rendered Note: Refer to Monthly Report	Re: November 25, 2015 to December 30, 2015	\$2,500
		\$2,500

Class Overview: Please see attached report, Highlights section.

Make all checks payable to **Florida Fishing Academy**

Thank you for your business!

RECEIVED BY:
 FINANCE 1/5/16
 CDC ___/___/___
 PLANNING & DEVEL ___/___/___
 ADMIN DIRECTOR ___/___/___
 NEIGHBORHOOD SERV ___/___/___
 MARINA FACILITIES ___/___/___
 CLEAN & SAFE ___/___/___
 EXECUTIVE DIRECTOR ___/___/___





ATTN: Latoya James
 Riviera Beach CRA
 2001 Broadway STE 300
 Riviera Beach Fl, 33404

Re: November 25, 2015 to December 30, 2015

	Annual Target	Current Month	November 2015 To Date
Community Events	2	0	0
Riviera Residents-Single Sessions	550	25	66
Riviera Residents-Camp	140	0	0
Non-Residents-Single Sessions	0	0	0
Non-Residents-Camp	0	0	0
Classes	55	2	4
Weeks of Camp	7	0	0
Volunteer Hours	0	0	0

Highlights

The following was provided by FFA Program Director Capt. Bob Cawood:

12/3/15

I met the group in the morning to go over fishing safety rules and recapped all we have learned this year. Following the review, we headed out to fish. Fishing was not great. The students caught a handful of fish, including some snappers and grunts. It seemed like it was one of those mornings where the fish stole a lot more bait than anything else.

12/18/15

I met the students for fishing again this morning. We reviewed safety again and the technique for tying fishing knots. Fishing was better this morning, and each student caught at least one fish. They caught a few snappers and lots of grunts.

Challenges

Groups had to be cancelled due to weather.

Volunteer Names

Nothing new to report.

Community Partners

Seagull Academy, Jay Ministries and Acts of Kindness

Compliance

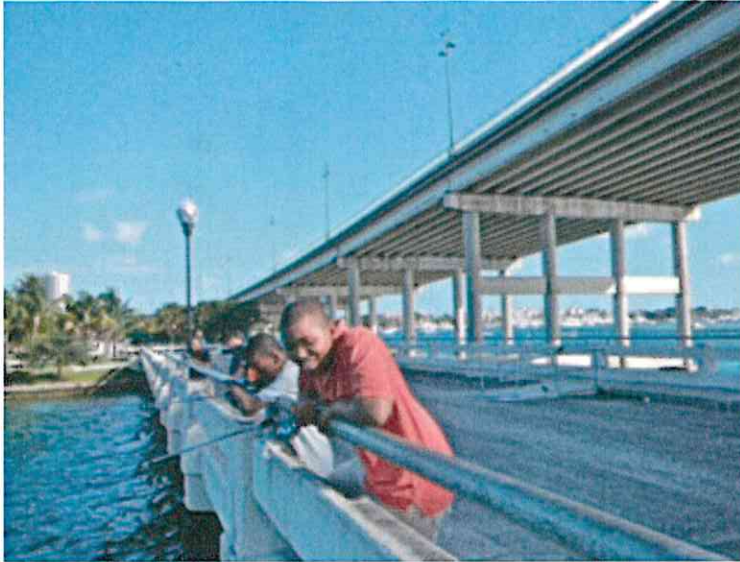
Nothing new to report.

Innovation and News

Nothing new to report.

Pictures





Thank you,

Captain Richard Brochu

Executive Director
Florida Fishing Academy, Inc.
7067 Peninsula Court
Lake Worth, FL 33467
561-740-7227