



Florida's Dynamic
Waterfront Community

MEMORANDUM

TO: Honorable Chair and Members, CRA Board of Commissioners
City of Riviera Beach, Florida

FROM: Tony T. Brown, Executive Director, Riviera Beach CRA

DATE: December 1, 2015

SUBJECT: Agenda Item Summary; Resolution to approve an amendment to Work Order #4 with the Gilbane Building Company for the provision of extending Owners Representative Services for Construction of the Phase One Marina Project through final project close-out.

Request for Board Action

The Agency is requesting the Board of Commissioners to approve an amendment to Work Order #4 per staff recommendation in the amount not to exceed \$141,034.00, for extension of Owners Representative Services with the Gilbane Building Company and their minority partners CSI & RDBG (Gilbane Team). The substantial completion date provided by Weitz has been extended until February 13, 2016, with final construction completion projected for March 2016. The existing Gilbane work order expires on December 31, 2015.

In accordance with the CRA's contract, Gilbane will continue to represent the Agency as the Owner's Representative, and will interface on our behalf with the architect, engineer and construction manager at risk. The Gilbane team's role is to coordinate the entire project, facilitating coordination of the Construction Team and the project Architect & Engineers, providing staff support and resources, supervising construction and to ensure the project is designed, built, and delivered in the most cost efficient and well supervised method. The Gilbane team will monitor



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apprenticeship, small business, local, and minority participation for the project and provide comprehensive monthly reporting to the Agency. The proposed extension is provided at the existing monthly rate of \$35,517 for January, February, and provides an additional \$70,000 in potential funds for the period March through June, 2016. The additional funding will be negotiated by the Executive Director based on the status of completion of the project and status of MEC tenant build out plans.

The Gilbane Building Company is a 138 year old privately held US corporation with six offices in the State of Florida as well as offices throughout the United States. Gilbane Building Company is currently working on 84 projects that include Owner's Representative Services, Program Management, and Construction Management Services. The firm has worked on over 55 municipal government projects in the last five years totaling \$2.3 billion in project cost. The Gilbane led team also includes minority partners CSI, a local Riviera Beach based business. CSI is a minority owned, full service civil engineering firm. As a multidisciplinary corporation, CSI offers clients a single point of contact for numerous specialized services: Civil Site Design, Water Resources Engineering, Roadway and Bridge Design, and Structural Engineering. The OR Team also includes RDBG a FDOT certified minority owned consulting and real estate development company. RDBG was founded in 2003 and has provided consulting services for projects in excess of \$150,000,000 in construction value.

Recommendation

CRA Staff recommends adoption of the Resolution approving additional funding not to exceed \$141,034.00 to extend the provision of Owner's Representative Services at the existing monthly rate of \$35,517 for January, and February, and providing an additional \$70,000 in potential funds for the period March through June, 2016, to be negotiated by the Executive Director based on the status of completion of the project and status of MEC tenant build out plans. Funding shall be provided from the approved 2016 CRA budget from the BB&T project loan funds under the Owner's General Conditions line item.

Budget Reconciliation

Owners General Conditions

SOURCES	
Approved 2016 CRA Budget	322,602

USES	
Threshold Inspections	47,000
District Landscaping and Site Work (construction period)	20,000
Extended Owners Representative Services	141,034
Extended Construction Administration	73,414
Sub Total	281,448
Remaining General Conditions Reserve	41,154
Total Uses	322,602