

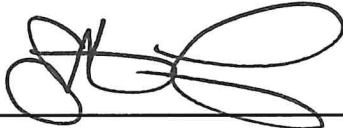
**RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY  
PAYMENT REQUISITION FORM**

TODAYS DATE: 11/17/2021  
 VENDOR NAME: TREASURE COAST REGIONAL PLANNING COUNCIL19057  
 VENDOR #: 19057  
 INVOICE #: G-22-F-1  
 INVOICE DATE: 11/16/2021  
 PO #:  
 COMPLETED BY: M Nugent

<b>X</b>

BCP  
C & S  
CDE  
CRA  
MEC  
MV  
RBEC,LLC

FUND ACCOUNT NUMBER	DESCRIPTION	JOB	AMOUNT
81150101-531000	Task Six: Redevelopment Incentive Program		\$ 2,500.00
	6.1 Due Diligence & Document Review		
<b>INVOICE TOTAL</b>			<b>\$2,500.00</b>

COMMENTS: APPROVED BY: 

CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED, PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW.

**SECTION A - CERTIFICATION**  
 PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND REASONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC.  
 I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE:

**SECTION B - OTHER**

**SECTION C - QUOTES**

VENDOR	PRICE QUOTED	COMMENT / RANKING
1		
2		
3		

RECEIVED BY FINANCE: 11/17/2021  
 ENTERED IN TYLER: 11/17/2021  
 DATE MAILED: 11/17/2021

**B4434**

# Riviera Beach CRA Payment Authorization Checklist

Vendor Name: **Treasure Coast Regional Planning Council**

Control No.: **RESOLUTION No. 2019-14/2021-06** Invoice No.: **G-22-F-1**

Invoice Date: **11/16/2021** Payment Amount: **\$2,500**

Project Supervisor/Responsible Official: **Scott Evans, Director of Planning & Development**

	Reviewed/Approved by
■ Project "scope of work and deliverables" reviewed?	SE
■ Payment support documentation appropriate based on work scope?	SE
■ Deliverables due with this invoice have been received?	SE
■ If final payment, have all deliverables been received?	NA SE
■ Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	SE
■ Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	SE
■ The nature of work being performed is within the scope of the CRA plan.	SE
■ Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	SE

**The invoice and supporting documentation have been reviewed and it is approved for payment.**

  
 \_\_\_\_\_  
 Approving Authority

Date: 11/17/2021

Payment approved by the Board of Commissioners by:

Motion No. 2021-06

or the Consent Agenda, at its meeting on 4/14/2021. (If applicable)

# TREASURE COAST REGIONAL PLANNING COUNCIL

## INDIAN RIVER - ST. LUCIE - MARTIN - PALM BEACH

### Riviera Beach - Invoice G-22-F-1

November 16, 2021

Ms. Scott Evans  
 CRA Executive Director  
 2001 Broadway, Suite 300  
 Riviera Beach, Florida 33404

Subject: Interlocal Agreement between the Riviera Beach Community Redevelopment Agency and Treasure Coast Regional Planning Council dated August 28, 2019 and First Amendment dated April 14, 2021.

Task Six: Redevelopment Incentive Program

Key Action No.	Key Action	Task Amount	Percentage of Contract	Amount Paid to Date	Amount Due This Invoice	Remaining Fee
6.1	Due Diligence & Document Review	\$2,500	10%	\$0.00	<b>\$2,500</b>	
6.2	Public Workshop No. 1	\$5,000	20%	\$0.00		\$5,000
6.3	Public Draft Incentive Program	\$5,000	20%	\$0.00		\$5,000
6.4	Public Workshop No. 2 - Presentation of Work in Progress	\$5,000	20%	\$0.00		\$5,000
6.5	Submit Draft Program	\$5,000	20%	\$0.00		\$5,000
6.6	Presentation of Final Incentive Program to CRA Board & City Council	\$2,500	10%	\$0.00		\$2,500
<b>Contract Total :</b>		<b>\$25,000</b>	<b>100%</b>	<b>\$0.00</b>	<b>\$2,500</b>	<b>\$22,500</b>

THIS INVOICE	
Amount Due	\$2,500.00
Past Due	\$0.00
<b>TOTAL DUE \$</b>	<b>2,500.00</b>

Should you have any questions, please contact Phyllis Castro, Accounting Manager, at (772) 221-4060 ext.14.

*"Bringing Communities Together" • Est. 1976*

421 SW Camden Avenue - Stuart, Florida 34994  
 Phone (772) 221-4060 - Fax (772) 221-4067 - [www.tcrpc.org](http://www.tcrpc.org)