



# FY 2021/2022 Special Budget Meeting

## September 8, 2021



**FY 2021/2022  
Special  
Budget Meeting  
September 8, 2021**

## **Agenda**

- **Annual Operating Budgets for FY 2022**
- **Personnel Changes for FY 2022**
- **Legislative Districts Budgets for FY 2022**
- **5-Year Capital Improvement Plan FY 2022-2026**

# Annual Operating Budgets for FY 2022



FY 2022 Special Budget Meeting  
September 8, 2021

# General Fund Operating Budget for FY 2021/2022 by Department

| Department                          | FY 2022<br>Proposed Budget |
|-------------------------------------|----------------------------|
| Legislative                         | \$ 869,098                 |
| City Administration                 | 22,694,096                 |
| Finance and Administrative Services | 3,231,217                  |
| City Clerk                          | 764,822                    |
| Human Resources                     | 1,206,531                  |
| Legal                               | 1,051,508                  |
| Development Services                | 3,830,990                  |
| Procurement                         | 748,659                    |
| Police                              | 23,508,655                 |
| Fire                                | 16,440,972                 |
| Public Works                        | 4,523,166                  |
| Parks and Recreation                | 5,135,117                  |
| Library                             | 1,162,065                  |
| <b>Total General Fund Budget</b>    | <b>\$ 85,166,896</b>       |



# Operating Budgets for FY 2021/2022

|  |           | FY 2022<br>Proposed Budget |
|--|-----------|----------------------------|
| <b><u>Governmental Funds:</u></b>          |           |                            |
| General Fund                               | \$        | 85,166,896                 |
| Debt Service Fund                          |           | 6,652,608                  |
| Major Disaster Fund                        |           | 765,344                    |
| <b><u>Enterprise Funds:</u></b>            |           |                            |
| Utility Special District Operating Fund    |           | 29,300,000                 |
| Utility Special District Debt Service Fund |           | 4,261,925                  |
| Marina Operating Fund                      |           | 2,812,532                  |
| Solid Waste Collection Fund                |           | 4,302,214                  |
| Stormwater Operating Fund                  |           | 3,282,031                  |
| Parking Fund                               |           | 400,000                    |
| <b><u>Internal Service Funds:</u></b>      |           |                            |
| Information Technology Fund                |           | 3,326,557                  |
| General Insurance Fund                     |           | 3,270,196                  |
| Fleet Services Fund                        |           | 1,860,028                  |
| <b>Total Operating Budgets</b>             | <b>\$</b> | <b>145,400,331</b>         |



# Personnel Changes for FY 2021/2022



FY 2022 Special Budget Meeting  
September 8, 2021

# Personnel Changes for FY 2021/2022

| DEPARTMENT                         | PERSONNEL CHANGES   |
|------------------------------------|---|
| <b><u>Fire</u></b>                 | Add 2 EMS Captain positions   |
| <b><u>Police</u></b>               | Add Communications Supervisor position<br>Add Public Information Officer position<br>Add Crime Analyst position<br>Add Police Technician Specialist position<br>Add 10 Reserve Officers (5 FTEs)                                  |
| <b><u>Public Works</u></b>         | Add Operations Manager position<br>Upgrade Staff Assistant position to Senior Staff Assistant position<br>Downgrade Office Manager to Executive Staff Assistant   |
| <b><u>Development Services</u></b> | Unfund Code Compliance Community Inspector position(vacant)<br>Transfer in 2 Business Tax Receipt Specialist positions from Finance Department<br>Transfer in GIS/CADD Technician position from Information Technology Department |



# Personnel Changes for FY 2021/2022

| DEPARTMENT  | PERSONNEL CHANGES  |
|---|--|
| <b><u>Finance and Administrative Services</u></b> |  |
|   | Add Customer Service Representative position                                     |
|   | Add Executive Assistant position   |
|   | Unfund Senior Staff Assistant position (vacant)                                  |
|   | Transfer out 2 Business Tax Receipt Specialist positions to Development Services |
| <b><u>City Administration</u></b>                 |  |
|   | Add Public Information Officer position  |
|   | Unfund Marketing Specialist position (vacant)                                    |
|   | Unfund Multimedia Communication Specialist position (vacant)                     |
| <b><u>Information Technology</u></b>              |  |
|   | Add Network Administrator position   |
|   | Add Tyler/Security Specialist position   |
|   | Transfer out GIS/CADD Technician position to Development Services Department     |





# Personnel Changes for FY 2021/2022

| DEPARTMENT                             | PERSONNEL CHANGES  |
|--|--|
| <b><u>Utility Special District</u></b> |  |
|  | Add Backflow Technician position                               |
|  | Add Chief Mechanic position                                    |
|  | Add Compliance Technician position                             |
|  | Add 2 Laboratory Technician positions                          |
|  | Reclassify Compliance and Safety Officer to Compliance Manager |
|  | Unfund Maintenance Worker position                             |
|  | Unfund Senior Equipment Operator position                      |
|  | Unfund Senior Office Assistant position                        |
|  | Unfund 2 Water Plant Operator positions                        |
| <b><u>Stormwater</u></b>               |  |
|  | Unfund Stormwater Manager position                             |



# Legislative Districts Budget for FY 2021/2022



FY 2022 Special Budget Meeting  
September 8, 2021

# Legislative Districts – FY 2021/2022 Budget

| ACCOUNT DESCRIPTION               | FY 2022<br>PROPOSED BUDGET | FY 2021<br>ADOPTED BUDGET |
|-----------------------------------|----------------------------|---------------------------|
| REGULAR SALARIES AND WAGES        | 65,200                     | 65,206                    |
| FICA TAXES                        | 5,000                      | 4,962                     |
| RETIREMENT CONTRIBUTIONS-FRS      | 15,000                     | 11,824                    |
| HEALTH AND DENTAL INSURANCE       | 31,200                     | 36,688                    |
| LIFE INSURANCE                    | 355                        | 355                       |
| TRAVEL AND PER DIEM               | 7,500                      | 7,500                     |
| COMMUNICATION SERVICES            | -                          | 1,750                     |
| PROMOTIONAL ACTIVITIES            | 5,500                      | 5,500                     |
| OPERATING SUPPLIES                | 1,750                      | 1,750                     |
| SUBSCRIPTIONS AND MEMBERSHIPS     | 400                        | 400                       |
| TRAINING AND EMPLOYEE DEVELOPMENT | 1,000                      | 1,000                     |
| <b>TOTAL</b>                      | <b>132,905</b>             | <b>136,935</b>            |



# 5-Year Capital Plan for FY 2022 to FY 2026



FY 2022 Special Budget Meeting  
September 8, 2021

# Capital Projects FY 2022 to FY 2026 by Department

| DEPARTMENT                         | IN PROGRESS       | FY 2022           | FY 2023           | FY 2024          | FY 2025          | FY 2026          | FY 2022 TO<br>FY 2026 | TOTAL PROJECT<br>COSTS |
|------------------------------------|-------------------|-------------------|-------------------|------------------|------------------|------------------|-----------------------|------------------------|
| <b>GOVERNMENTAL PROJECTS</b>       |                   |                   |                   |                  |                  |                  |                       |                        |
| CITY ADMINISTRATION                | 2,618,788         | 5,050,000         | 5,050,000         | 5,050,000        | 5,250,000        | 3,000,000        | 23,400,000            | 26,018,788             |
| DEVELOPMENT SERVICES               | 1,063,362         | 1,500,000         | 500,000           | 500,000          | 500,000          | 500,000          | 3,500,000             | 4,563,362              |
| FIRE                               | 1,073,436         | 22,375,000        | 13,350,000        | -                | -                | -                | 35,725,000            | 36,798,436             |
| INFORMATION TECHNOLOGY             | 455,594           | 750,000           | 750,000           | 750,000          | -                | -                | 2,250,000             | 2,705,594              |
| PARKS AND RECREATION               | 393,752           | 618,000           | 500,000           | 500,000          | 500,000          | 500,000          | 2,618,000             | 3,011,752              |
| POLICE                             | 51,220            | 787,500           | 80,000            | 80,000           | 80,000           | 80,000           | 1,107,500             | 1,158,720              |
| PUBLIC WORKS                       | 1,363,428         | 2,000,000         | 315,000           | 315,000          | 315,000          | 315,000          | 3,260,000             | 4,623,428              |
| <b>TOTAL GOVERNMENTAL PROJECTS</b> | <b>7,019,581</b>  | <b>33,080,500</b> | <b>20,545,000</b> | <b>7,195,000</b> | <b>6,645,000</b> | <b>4,395,000</b> | <b>71,860,500</b>     | <b>78,880,081</b>      |
| <b>ENTERPRISE PROJECTS</b>         |                   |                   |                   |                  |                  |                  |                       |                        |
| MARINA                             | 8,890,015         | 4,917,058         | 4,667,058         | 4,667,058        | 4,667,058        | -                | 18,918,232            | 27,808,247             |
| UTILITY SPECIAL DISTRICT           | 39,787,610        | 21,038,936        | 2,845,823         | 750,000          | 2,100,000        | -                | 26,734,759            | 66,522,369             |
| <b>TOTAL ENTERPRISE PROJECTS</b>   | <b>48,677,625</b> | <b>25,955,994</b> | <b>7,512,881</b>  | <b>5,417,058</b> | <b>6,767,058</b> | <b>-</b>         | <b>45,652,991</b>     | <b>94,330,616</b>      |



# Unfunded Capital Projects FY 2022 to FY 2026 by Department

| DEPARTMENT                          | IN PROGRESS      | FY 2022          | FY 2023            | FY 2024          | FY 2025          | FY 2026           | FY 2022 TO<br>FY 2026 | TOTAL<br>PROJECT<br>COSTS |
|-------------------------------------|------------------|------------------|--------------------|------------------|------------------|-------------------|-----------------------|---------------------------|
| <b><u>GOVERNMENTAL PROJECTS</u></b> |                  |                  |                    |                  |                  |                   |                       |                           |
| PUBLIC WORKS                        | 1,056,000        | 5,574,000        | 5,285,000          | 4,395,000        | -                | -                 | 15,254,000            | 16,310,000                |
| <b>TOTAL GOVERNMENTAL PROJECTS</b>  | <b>1,056,000</b> | <b>5,574,000</b> | <b>5,285,000</b>   | <b>4,395,000</b> | <b>-</b>         | <b>-</b>          | <b>15,254,000</b>     | <b>16,310,000</b>         |
| <b><u>ENTERPRISE PROJECTS</u></b>   |                  |                  |                    |                  |                  |                   |                       |                           |
| UTILITY SPECIAL DISTRICT            | 4,313,251        | 4,050,000        | 107,738,227        | 4,000,000        | 3,500,000        | 14,200,000        | 133,488,227           | 137,801,478               |
| STORMWATER                          | -                | 1,000,000        | -                  | -                | -                | -                 | 1,000,000             | 1,000,000                 |
| <b>TOTAL ENTERPRISE PROJECTS</b>    | <b>4,313,251</b> | <b>5,050,000</b> | <b>107,738,227</b> | <b>4,000,000</b> | <b>3,500,000</b> | <b>14,200,000</b> | <b>134,488,227</b>    | <b>138,801,478</b>        |

