



"The Best Waterfront City in Which to Live, Work And Play."

CITY OF RIVIERA BEACH

TO: HON. MAYOR, CHAIRPERSON, AND CITY COUNCIL

FROM: JONATHAN EVANS, CITY MANAGER, MPA, MBA, ICMA-CM
RANDY M. SHERMAN, DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES

SUBJECT: ADOPTION OF THE MILLAGE RATE FOR FY 2021/2022, FY 2021/2022 ANNUAL BUDGET, AND 5-YEAR CAPITAL PROJECTS PLAN FY 2021/2022 TO FY 2025/2026

DATE: SEPTEMBER 8, 2021

CC: GENERAL PUBLIC

Background:

The premise of this memorandum is to seek approval from the City Council to adopt the three budget related ordinances presented on the September 8, 2021 agenda. The projected general fund revenues for FY 2022 amounts to \$85,166,896 of which \$51,472,957 or 60%, is anticipated to be derived from ad valorem taxes, contingent on the millage rate remaining at 8.4520 mills. The City collects approximately 38% of the entire tax bill levied on real and tangible property located within the City's municipal boundaries. The balance of the tax levy is distributed to other government entities such as, Palm Beach County and the Palm Beach County School District.

The FY 2022 tentative general fund budget of expenditures is \$85,166,896 which is 3.98% higher than the FY 2021 adopted budget. The millage rate of 8.4520 mills remains the same as adopted in the previous year's budget, however, a tax revenue increase is presented as taxable value within the City's municipal boundaries has increased by approximately 6.15% resulting in additional ad valorem taxes of \$2.985 million.

The proposed FY 2022 budget for the General Fund proposes an increase of 3.98% due to increases in wages as stipulated in the collective bargaining agreements and increases for goods, services and commodities. Personnel costs which include salaries and benefits total approximately \$49.862 million or 58.55% of the total general fund budget for FY 2022. For FY 2022, the Police Department is the City's largest department with budgeted expenditures of \$23.509 million and a

budgeted staff complement of 179 full-time equivalent (FTE) employees. The Procurement Department is the smallest department with budgeted expenditures of \$0.749 million and a budgeted complement of 6 FTEs. Public Safety (fire and police) accounts for \$39.950 million or 46.9% of the total FY 2022 general fund budget. The FY 2022 budget includes the full funding of wages and salaries commitments as per the union contracts, full funding of health insurance benefits, and full funding to meet the required pension obligations.

The City-wide FY 2022 proposed annual operating budget proposed is approximately \$145.400 million which includes the following funds:

Governmental Funds:

General Fund	\$ 85,166,896
Debt Service Fund	6,652,608
Major Disaster Fund	765,344

Enterprise Funds:

Utility Special District Operating Fund	29,300,000
Utility Special District Debt Service Fund	4,261,925
Marina Operating Fund	2,812,532
Solid Waste Collection Fund	4,302,214
Stormwater Operating Fund	3,282,031
Parking Fund	400,000

Internal Service Funds:

Information Technology Fund	3,326,557
General Insurance Fund	3,270,196
Fleet Services Fund	1,860,028

Total Appropriation	\$ 145,400,331
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Personnel Changes:

The following summarizes the personnel changes that are included in the FY 2022 operating budget:

Fire

- Add two EMS Captain positions

Police

- Add Communications Supervisor position
- Add Public Information Officer position
- Add Crime Analyst position
- Add Police Technician Specialist position
- Add 10 Reserve Officers (5 FTEs)

Public Works

- Add Operations Manager position
- Upgrade Staff Assistant position to Senior Staff Assistant position
- Downgrade Office Manager to Executive Staff Assistant

Development Services

- Unfund Code Compliance Community Inspector position(vacant)
- Transfer in 2 Business Tax Receipt Specialist positions from Finance Department
- Transfer in GIS/CADD Technician position from Information Technology Department

Information Technology

- Add Network Administrator position
- Add Tyler/Security Specialist position
- Transfer out GIS/CADD Technician position to Development Services Department

Finance and Administrative Services

- Add Customer Service Representative position
- Add Executive Assistant position
- Unfund Senior Staff Assistant position (vacant)
- Transfer out 2 Business Tax Receipt Specialist positions to Development Services

City Administration

- Add Public Information Officer position
- Unfund Marketing Specialist position (vacant)
- Unfund Multimedia Communication Specialist position(vacant)

Utility Special District:

- Add Backflow Technician position
- Add Chief Mechanic position
- Add Compliance Technician position
- Add two Laboratory Technician positions
- Reclassify Compliance and Safety Officer to Compliance Manager
- Unfund Maintenance Worker position
- Unfund Senior Equipment Operator position
- Unfund Senior Office Assistant position
- Unfund two Water Plant Operator positions

Stormwater

- Unfund Stormwater Manager position



Capital Projects:

The City-wide Five-Year Capital Projects Plan for FY 2022 through FY 2026 is estimated at \$173.211 million, which includes \$78.880 million for general government projects and \$94.331 million for USD, Stormwater, and Marina. The FY 2022 capital budget amounts to \$59.036 which includes \$33.081 million for general government and \$25.956 million for enterprise projects. Approximately \$55.697 million is allocated to completing projects, which were started in previous years' budgets with \$7.020 million for general government and enterprise funds totaling \$48.678 million. Included in the Five-Year Capital Projects Plan is approximately \$155.111 million for additional debt issuance, grants or public private partnerships, which are necessary to ensure construction of the infrastructure and capital projects disclosed in the Five-Year Capital Projects Plan for FY 2022 through FY 2026.

City Goals:

The City-wide goal is to Strengthen Government Stewardship.

Fiscal/Budget Impact:

Not applicable

Recommendation:

Staff recommends that the City Council adopts the millage rate of 8.4520 for FY 2021/2022, the FY 2021/2022 Annual Budget, and the Five-Year Capital Projects Plan for FY 2021/2022 through FY 2025/2026.

Attachments:

1. Ordinance Number 4187
2. Ordinance Number 4188
3. Ordinance Number 4189