



CITY OF RIVIERA BEACH – MEMORANDUM

TO: JONATHAN EVANS, CITY MANAGER, MBA, MPA, ICMA-R

FROM: ALTHEA PEMSEL, PROCUREMENT DIRECTOR, MS, CPSM *AP*

THRU: ELIZABETH MCBRIDE, DEPUTY CITY MANAGER, ESQ.

SUBJECT: RECOMMENDATION: RFP 1024-21-2, LEGAL SERVICES FOR IMPLEMENTATION OF PUBLIC PRIVATE PARTNERSHPS PROJECTS AND DEVELOPMENT /CONSTRUCTION PROJECTS

DATE: JULY 2, 2021

Background:

Solicitation Requested By: City Administration/CRA
Drafted By: City Administration and Procurement

Consistent with the City of Riviera Beach **Code of Ordinance (MUNICODE Section 16.5)**, a Request for Proposals (RFP) was advertised in the “**Legal Notices**” section of the Palm Beach Post on **March 19, 2021**, to solicit firms for Implementation of Public Private Partnerships Projects and Development/Construction Projects for the City of Riviera Beach and the Community Development Agency. (CRA)

To provide additional exposure and to ensure maximum competition for the project, it was also advertised on the City’s website via DemandStar on **March 19, 2021**. On April 27, 2021, the City received eight (8) proposals for Legal Services. There were one (1) firm from Palm Beach County; one from Miami-Dade County and the other six are located outside the State of Florida.

Proposers/Respondents/Bidders:

Firm	Location
Becker & Poliakoff	Fort Lauderdale, FL West Palm Beach, FL
Bryant Miller Olive	Miami, FL

Ballard Spahr LLP/GreenspoonMarder LLP	Pennsylvania, PA Fort Lauderdale, FL
Carlton Fields	Tampa, FL
Hawkins Delafield & Wood LLP	New York, New York
Nossaman LLP	Los Angeles, CA
Waugh Grant PLLC	Orlando, FL
Weiss Serota Helfman Cole + Bierman	Coral Gables, FL

Evaluation Committee:

On May 11, 2021 an evaluation committee meeting was held with the team below.

Committee Member	Department
Elizabeth McBride	City Administration
Randy Sherman, Finance Director	Finance Director
Richard Blankenship, Parks & Recreation Director	Parks & Recreation
Scott Evans, Director of Planning	CRA

Firms were evaluated and ranked based on the criteria established in the City's RFP. Scores for the written proposals were tallied, and the firms ranked as follows:

Legal Firms	SHORTLIST	AVERAGE SCORE
Carlton Fields-Fasken*	1	336
Weiss Serota Helfman Cole + Bierman	2	334
Bryant Miller Olive*	3	332
Hawkins Delafield & Woods* (Utility)	4	328
Ballard Spahr, LLP	5	309
Becker & Poliakoff, P.A.	6	304
Nossaman, LLP	7	303
Waugh Grant, PLLC	8	176

The evaluation process has validated that the proposals submitted by Carlton Fields-Fasken, Weiss Serota Helfman Cole + Bierman, Bryant Miller Olive, and Hawkins Delafield & Woods, and satisfies the requirements established in the RFP and the firms are qualified to be awarded a contract for the services identified in RFP 1024-21-2-2.

These firms specializes in providing legal services and have substantial experience in providing the types of services required by the City. Accordingly, and consistent with the provisions of the solicitation, it is the consensus of the evaluation committee that the *four top ranked" firms be recommended to provide legal services for the City of Riviera Beach.

Attachments

"The Best Waterfront City in Which to Live, Work And Play."

