



CITY OF RIVIERA BEACH

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PURCHASING DEPARTMENT

To: RANDY SHERMAN, DIRECTOR OF FINANCE AND ADMINISTRATIVE SERVICES

From: ALTHEA PEMSEL, PROCUREMENT DIRECTOR, MS, CPSM *AP*

Date: April 16, 2021

Subject: RECOMMENDATION: RFQ 1023-21-2 MARINE AND COASTAL ENGINEERING CONSULTING SERVICES

Background:

Solicitation Requested By: Finance Department
Drafted By: Finance and Procurement Department

Consistent with the City of Riviera Beach **Code of Ordinance (MUNICODE Section 16.5)**, a Request for Qualifications (RFQ) was advertised in the “**Legal Notices**” section of the Palm Beach Post on **February 28, 2021** to solicit a firm for Marine Coastal Engineering and Consulting Services for the City of Riviera Beach.

To provide additional exposure and to ensure maximum competition for the project, it was also advertised on the City’s internet web page on **February 24, 2020**. The City received four (4) proposals and two firms are from Palm Beach and the other two from Broward County.

Proposers/Respondents/Bidders:

Firm	Location	S/W/MBE Responses	Type of Work and Percentage for S/W/MBE
Cummins Cederberg	Jupiter, FL	SBE – 0% WBE – 0% MBE – 0%	0%
Edgewater Resources	Pompano Beach, FL	SBE – 0% WBE – 0% MBE – 0%	0%
Sea Diversified	Delray Beach, FL	SBE – 0% WBE – 0% MBE – 0%	0%
Stantec	Deerfield Beach, FL	SBE – 0% WBE – 0% MBE – 0%	0%

Evaluation Committee:

On April 15, 2021 an evaluation committee meeting was held with the team below.

Committee Member	Department
Randy Sherman, Finance Director	Finance
John Sprague, Consultant	N/A
Scott Evans, RBCRA	CRA

Firms were evaluated and ranked based on the criteria established in the City’s RFQ. Scores for the written proposals (**Phase 1**) were tallied, and based upon a measure of average score, the firms ranked as follows:

FIRM	SHORTLIST	SCORE
Cummins Cederberg	2	233
Edgewater Resources	3	226
Sea Diversified	1	264
Stantec	4	205

The evaluation process has validated that the proposals submitted by Cummins|Cederberg; Edgewater Resources; and Sea Diversified satisfies the requirements established in the RFQ and the firms are qualified to be awarded a contract for the services identified in RFQ #1023-21-2.

These firms specializes in marine engineering services and have substantial experience in providing these types of services required by the City.

Accordingly, and consistent with the provisions of the solicitation, it is the consensus of the evaluation committee that the top three (3) ranked firms be recommended to provide marine engineering Services for the City of Riviera Beach.

- Attachments:
Solicitation
Scoring Summary
Proposals

