



Florida's Dynamic
Waterfront Community

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MEMORANDUM

TO: HONORABLE CHAIR AND MEMBERS, CRA BOARD OF COMMISSIONERS, RIVIERA BEACH, FLORIDA

FROM: JONATHAN EVANS, MBA, MPA, ICMA-CM
EXECUTIVE DIRECTOR, CRA

COPY: J. MICHAEL HAYGOOD, CRA ATTORNEY

DATE: APRIL 7, 2021

SUBJECT: RESOLUTION APPROVING AN AGREEMENT WITH CHRIS WAYNE AND ASSOCIATES, INC., TO COMPLETE THE INSTALLATION OF LANDSCAPING AND IRRIGATION AT 2600 BROADWAY.

REQUEST FOR BOARD ACTION

The Agency is requesting the Board of Commissioners to adopt a Resolution approving an Agreement with Chris Wayne and Associates, Inc. for the installation of the proposed landscaping package, lighting and irrigation to the RBCRA owned property at 2600 Broadway. The existing building is slated for demolition and as the physical location of the property is at the main thoroughfare of the city, the need for lush and attractive landscaping is crucial.

BACKGROUND

In accordance with the Riviera Beach Procurement Policies, the RBCRA issued ITB 2021-01 to obtain pricing proposals for the installation of a landscaping, irrigation and electrical package to 2600 Broadway. The Bid was published in the Palm Beach Post, Demand Star and the CRA's website. The Agency received three bids and Chris Wayne and Associates was deemed the lowest and most responsive bidder.

CURRENT STATUS

The Bid proposal submitted by Chris Wayne and Associates, Inc. satisfied the requirements published in ITB2021-01 and the company is recommended to be awarded the contract for the services identified in the published Bid. The proposed contract will have a one-year term and a cost that will not exceed \$87,728.00 with 10% contingency.

The company provided documentation of large-scale landscape projects and services. The Agency

also received several positive references noting exemplary service and prompt responses.

RECOMENDATION

CRA staff recommends adoption of the Resolution approving an Agreement with Chris Wayne and Associates, Inc. for the installation of the proposed landscaping package for 2600 Broadway, for the purpose of beautification of the lot post demolition. The contracted amount will not exceed \$87,728.00 with 10% contingency.

EXISTING SITE

