



"The Best Waterfront City in Which to Live, Work and Play."

CITY OF RIVIERA BEACH

TO: HON. MAYOR, CHAIRPERSON, AND CITY COUNCIL

FROM: ALTHEA PEMSEL, PROCUREMENT DIRECTOR, MS, CPSM, C.P.M.

THRU: JONATHAN EVAN, CITY MANAGER, MPA, MBA, ICMA-CM

SUBJECT: ITN 1015-21-1, INVITATION TO NEGOTIATE (ITN) FOR DESIGN-BUILD-FINANCE OF FIRE RESCUE SERVICES FACILITIES

DATE: APRIL 28, 2021

CC: GENERAL PUBLIC

Background:

On December 10, 2020, a Council Agenda for the Invitation to Negotiate (ITN) was provided to discuss the issuance of the ITN project, which solicited firms interested in submitting proposals for the design-build-finance of fire rescue services facilities. On January 3, 2021, the City issued a solicitation and simultaneously placed the ITN on the City's Procurement website and advertised in the Palm Beach Post. A pre-proposal conference held on January 26, 2021 at the Marina Event Center, resulted in roughly 40 in-person, and over 60 on-line attendees.

On March 8, 2021, in preparation for the receipt of the ITN proposals, Procurement conducted an evaluation committee training to ensure the committee understood the process required to analyze proposals stemming from the ITN solicitation method. The main points covered were thorough review of the proposals, how to request and obtain additional information, overall procurement process, evaluation criteria, and lastly, the importance of scoring based on the solicitation requirements.

The statistical data from DemandStar reported the solicitation reached 1,385 firms and of that number, 71 firms actually downloaded the solicitation packet, resulting in two proposals. Proposals from The P3 Group, Inc. and Kaufman Lynn Construction team were received. The two proposals received were reviewed by Procurement, and subsequently by the Evaluation Committee in a duly noticed meeting on March 31, 2021.

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This memorandum is to advise the Evaluation Committee completed the written evaluation portion in accordance with the stated evaluation process. In following the ITN evaluation criteria, the next step is for respondents to give a presentation to Council. The presentation is for thirty minutes with questions and answers to follow. Although the goal was to have both firms present to the Council, The P3 Group, Inc. withdrew its proposal from consideration on March 31, 2021.

Attached is the solicitation, proposal, and the scoring summary. Kaufman Lynn Construction group consisting of the following firms, Municipal Acquisitions; MCO Construction Services, Inc.; and Currie Sowards Aguila Architects will be presenting. The group selected as the local supplier is Brown Electric Solutions, Inc.

Citywide Goal:

This item facilitates Goals #1 and 2

Goal #1 Achieve a Prosperous, Resilient, and Sustainable Economy

Goal #2. Create aesthetic improvements with focus on most vulnerable communities

Budget/Fiscal Impact:

There are no fiscal impacts until the interim agreement, and the subsequent comprehensive agreement, is approve and executed by Council.

Recommendation(s):

City Council selects a firm, authorize City Administration to establish and utilize a negotiation committee to begin contract negotiations for an interim Agreement, and a subsequent comprehensive agreement for final approval by Council.

Attachments:

ITN 1015-21-1 -Solicitation
Kaufman Lynn Proposal
Scoring Summary