







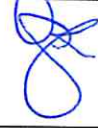
**Riviera Beach CRA
Payment Authorization Checklist**

Vendor Name: TREASURE COAST REGIONAL PLANNING COUNCIL

Control No.: _____ Invoice No.: G-22B-3

Invoice Date: 2/25/21 Payment Amount: \$ 4,635.00

Project Supervisor/Responsible Official: TSEGUIN

| | Reviewed/Approved by |
|---|---|
| <input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed? |  |
| <input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope? |  |
| <input checked="" type="checkbox"/> Deliverables due with this invoice have been received? |  |
| <input type="checkbox"/> If final payment, have all deliverables been received? | |
| <input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis? |  |
| <input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement. |  |
| <input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan. |  |
| <input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment. |  |

The invoice and supporting documentation have been reviewed and it is approved for payment.

VENDOR #19057 

Date: 2/25/21

☒ Payment approved by the Board of Commissioners by Motion No. 2019-14 or the Consent Agenda, at its meeting on 07/24/2019.
(If applicable)

**RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY
PAYMENT REQUISITION FORM**

TODAYS DATE: 2/26/2021
 VENDOR NAME: TREASURE COAST REGIONAL PLANNING COUNCIL
 VENDOR #: 19057
 INVOICE #: G-22B-3
 INVOICE DATE: 2/25/2021
 PO #: CORE GATEWAY SIGNAGE PROJECT
 COMPLETED BY: TAMARA SEGUIN

| | |
|----------|----------|
| | BCP |
| | C & S |
| | CDE |
| X | CRA |
| | MEC |
| | MV |
| | RBEC,LLC |

| FUND ACCOUNT NUMBER | DESCRIPTION | JOB | AMOUNT |
|----------------------|--|--------------|-------------------|
| 81150105-582000 | TASK 4: TRANSMITTAL OF FINAL CRA SIGNAGE | 21807 | \$ 4,635.00 |
| 81150105-582000 | IMPROVEMENT GRANT PROGRAM | | |
| | | | |
| | | | |
| INVOICE TOTAL | | | \$4,635.00 |

| | |
|-----------|---|
| COMMENTS: | APPROVED BY:  |
|-----------|---|

CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED, PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW.

SECTION A - CERTIFICATION

PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND REASONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC.
 I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE:

SECTION B - OTHER RESOLUTION NO 2019-14

SECTION C - QUOTES

| VENDOR | PRICE QUOTED | COMMENT / RANKING |
|--------|--------------|-------------------|
| 1 | | |
| 2 | | |
| 3 | | |

RECEIVED BY FINANCE: 02/26/2021
 ENTERED IN TYLER: 03/01/2021
 DATE MAILED: _____

B3775

TREASURE COAST REGIONAL PLANNING COUNCIL

INDIAN RIVER - ST. LUCIE - MARTIN - PALM BEACH

Riviera Beach - Invoice G-22B-3

February 25, 2021

Ms. Scott Evans
 Director of Planning & Development
 Riviera Beach CRA
 2001 Broadway, Suite 300
 Riviera Beach, Florida 33404

Subject: Interlocal Agreement between the Riviera Beach Community Redevelopment Agency and Treasure Coast Regional Planning Council dated August 28, 2019.

Task Two: Core Gateway Signage Project

| Key Action No. | Key Action | Task Amount | 100% Completed | Amount Paid to Date | Amount Due This Invoice | Remaining Fee |
|------------------|--|-------------|----------------|---------------------|-------------------------|---------------|
| Task 1 | Execution of the Interlocal Agreement | \$3,090.00 | 10% | \$3,090.00 | \$ - | \$0.00 |
| Task 2 | Transmittal of Illustrative Drawings for Recommended Wayfinding and Individual Property Signage Improvements Plan. | \$7,725.00 | 25% | \$0.00 | \$ - | \$0.00 |
| Task 3 | Transmittal of Draft CRA Signage Improvement Grant Program | \$15,450.00 | 50% | \$0.00 | \$ - | \$0.00 |
| Task 4 | Transmittal of Final CRA Signage Improvement Grant Program | \$4,635.00 | 15% | \$0.00 | \$ 4,635.00 | \$0.00 |
| Contract Total : | | \$30,900.00 | 100% | \$3,090.00 | \$ 4,635.00 | \$ - |

| THIS INVOICE | |
|------------------|---------------------|
| Amount Due | \$4,635.00 |
| Past Due | \$23,175.00 |
| TOTAL DUE | \$ 27,810.00 |

Should you have any questions, please contact Phyllis Castro, Accounting Manager, at (772) 221-4060 ext.14.

"Bringing Communities Together" • Est.1976

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