"The Best Waterfront City in Which to Live, Work and Play."

CITY OF RIVIERA BEACH – MEMORANDUM

TO: HON. MAYOR, CHAIRPERSON, AND CITY COUNCIL

THROUGH: JONATHAN EVANS, MPA, MBA, ICMA-CM

FROM: JONATHAN BATISTA, INTERIM EXECUTIVE DIRECTOR

SUBJECT: **AE ENGINEERING, INC. - GRANT MANAGEMENT ASSISTANCE SERVICES - DEPARTMENT OF ECONOMIC OPPORTUNITY CDBG AWARD**

DATE: MARCH 17, 2021

CC: GENERAL PUBLIC

Background:

The Utility Special District (District) applied for and received a $1.9 million grant from the state of Florida Department of Economic Opportunity (DEO). This grant award was derived from the federally funded Community Development Block Grant (CDBG) Program and it was received for construction repair activities related to the C-17 and M-Canal force main crossings. In an effort to comply with required stipulations, the District is seeking professional grant management assistance services which primarily consist of contract response and reporting assistance.

On May 3, 2020, the City posted a Request for Qualifications and as a result, a continuing services contract was awarded to AE Engineering, Inc. on November 18, 2020 for the provision of professional engineering support. In an effort to solicit grant management assistance, AE Engineering has submitted a proposal to provide these necessary technical services. As such, the District desires to partner with AE Engineering as it possesses the experience needed to meet the CDBG compliance standards.

City Goals:

The Citywide Goal is to Accelerate Operational Excellence.



Fiscal/Budget Impact:

This is a FY2021 Operational expenditure in the amount of $34,937.50, page 61 of the Budget, Account Number 41131101-531000 – Professional Services.

Recommendation:

The Utility Special District recommends the approval of the associated Resolution to conduct grant management assistance services.

Attachments:

Resolution

Contractor Agreement (City Agreement)

