



"The Best Waterfront City in Which to Live, Work And Play."

CITY OF RIVIERA BEACH

TO: HON. MAYOR, CHAIRPERSON, AND CITY COUNCIL

THROUGH: JONATHAN EVANS, CITY MANAGER, MPA. MBA, ICMA-CM

FROM: MARSHA NOEL, ASSISTANT TO THE CITY MANAGER, MPA

SUBJECT: SPECIAL EVENTS ORDINANCE

DATE: FEBRUARY 17, 2020

CC: GENERAL PUBLIC

Background:

At the October 21, 2020 City Council Meeting, City Administration provided an update to the Council pertaining to proposed changes to be made to address challenges associated with the current special event permitting process. In addition, in light of the COVID-19 Pandemic, special measures are necessary in implementing a revised process, especially amid an influx of special event requests that the City may receive spontaneously.

Therefore, through a collaborative effort across departments, City Administration is providing recommended changes to the City's current Special Events Ordinance to allow for needed operational modifications that will facilitate and assist in accomplishing a more robust, efficient and effective permitting process. The current Ordinance dates back to 1989 and necessitates changes that are up-to-date with current needs, similar to other municipal jurisdictions.

If the proposed Ordinance is approved by the City Council, staff will be able to provide a comprehensive Special Events Policy and Procedures Manual that will guide both City staff and special event permit applicants through a streamlined process. Providing a manual is common practice and will detail all the nuances associated with such rigorous and extensive services that often requires a substantial use of City resources such as time, personnel, facilities, equipment, and so forth.

City Goals:

The Citywide Goal is to Achieve Operational Excellence.

Fiscal/Budget Impact:

There is no fiscal impact.

Recommendation:

City staff recommends approval of the proposed amended special events ordinance.

Attachments:

Ordinance No. 4161