jobs. They don't have the health insurance. They don't get to go to the doctors for their regular checkups, see a specialist, follow up with a cardiologist, do a stress test. What they do is they wait until their condition becomes unbearable and they call 911. And oftentimes it's too late for that individual because that disease or that preexisting condition has gotten to a point where it's ultimately going to take their life.

You can also see here in some of the other slides, we're going to have some subsequent conversations about that. But this is basically talking about residential structure fires, what our responsibilities are. I won't read a PowerPoint to you. We've seen all of this. But our job is basically to get to the fear and put the wet stuff on the red stuff.

What is very important is this slide here.

This is a version of a time temperature curve, but this is a time property destruction curve. At ten minutes -- and you can see where our curve is based on when the fire started to a hundred percent of property damage.

We strive and we've done a very good job of maintaining our response times under six minutes.

You can see where that puts us on the curve. We usually can keep a residential structure in that 20 to 40 percent damage range and not lose the whole structure.

Once you eclipse that nine to ten-minute window, you then lose control of the fire in the room of origin and it then spreads to the rest of the structure. That's when you start seeing significant damage. But more importantly, despite the significant damage -- I've lost my controls here. Have you taken them from me, Mr. Evans?

There we go.

This is the number of civilian deaths and the flame spread rate. So when we're on scene in that six-minute window, with the appropriate number of people, we'll tend to see fires confined to the container of origin, which is a cooking fire, pot on the stove, dryer fire, or we can contain the fire to the object and/or the room of origin. So we're talking anywhere from 1.91 civilian deaths to zero deaths per thousand.

If we don't have crews, adequate number of crews in place within the first ten minutes, we know that that fire extends beyond the room of origin. You can see on the fourth one down, beyond

the room or contained to the floor, it goes up to 22.73 deaths per thousand.

We've been very fortunate -- and I'll knock on wood -- we have never even come close to the 1.9, and I want to keep it that way. But we are in a very fragile state in the fire service, and we're bending but we refuse to break.

These are the personnel that are needed for different types of fires. Fifteen is basically our whole city. When we talk about open strip malls, garden style apartments or high-rise condominiums, you can clearly see we are nowhere near the staffing numbers needed to combat these type of fires. We are able to do so with our mutual aid agreements. But we have to understand that those units are coming only if they are available and they are coming from remote locations.

These are some of the initial critical tasks that our fire personnel can accomplish once they arrive on scene.

What bothers me is this next slide. This is when we exceed the number of personnel that we have. We can't, and we are not doing these things. We don't have a safety officer. We are not conducting an immediate secondary search.

Our crews that do salvage and overhaul are the same crews that fought the fire. They go back out, they get some water, they put another bottle on their back, they go back in the fire. That's not the way we should be doing business.

We have very little exposure protection capabilities. These are those additional bodies that we're going to be talking about that are needed for us to be able to provide that full service.

Now add in one civilian that we pull out of a fire in cardiac arrest or that has severe burns, we don't have the manpower on scene to be able to treat these individuals.

We'll get into some of these station designs. You've seen some of these renderings. This was a rendering of station 86 on Singer Island, what it could look like in our community. We've also talked with Mr. Sherman and Mr. Evans about some possibilities of relocation of this station; and looking at some additional funding options to maybe entertain some P3s. That might help us subsidize these costs.

This is fire station 88 that we're looking to build on the corner of Military Trail and Congress.

This is what is indicative of what a fire station should look like in our community.

Our fire department issues. I beat you-all up with this over and over again, the mold and mildew issues that I've had to stand in front of multiple news cameras discussing. That bottom left picture right there, that's where our oxygen is housed, that goes on our trucks; that we are no longer housing there, but these are some of the issues that we've dealt with. And this is just unacceptable.

To the right is mold and mildew seeping through the administrative offices.

These are our bathrooms. One of the two stalls is functional. Our firefighters come back, they got one shower to use.

We launder our contaminated PPE in our locker rooms.

As you've seen in some of the other slides, our bunker gear is exposed to diesel exhaust and emissions, which is unacceptable.

Our kitchen is also our living room. So during the day it's your kitchen. They move the table out of the way and it becomes their day room at night, so they can relax, decompress a bit.

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This here, some of the issues with our stations -- I don't really need to beat you-all over the head with this anymore. Our stations are older, antiquated. I apologize to my firefighters, especially my female firefighters, when they come to work every day, to not be able to provide them with the facilities that they need. And our firefighters for not being able to protect them from the effects of the carcinogens that they're exposed to. Not to mention COVID-19 has taught us so much on what a new station needs to look like. I ask that Council take a really good hard look at what some of our funding options are. None of the information in these slides is

None of the information in these slides is disputable. These are facts. What's to be disputed now is what level of service you want to provide to your community.

I can run this fire station with one ambulance. This whole city. But it's a level of service that our residents have come to expect and deserve is what we're going to be talking about moving over.

And, Mr. Evans, that concludes my presentation to Council. Thank you for your time.

CHAIR BOTEL: Thank you, Chief.

Mr. Evans.

CITY MANAGER EVANS: Well, I know it's ten minutes until ten, and so we wanted to open it up if there is any questions or comments from the Board concerning Chief Curd's presentation; or any additional items you would like for us to look at as it relates to fire services and, you know, the discussion that we had with regards to the fire assessment and what that resource could be utilized for.

CHAIR BOTEL: I think Mr. Lawson.

VICE CHAIR LAWSON: Thank you, Madam Chair.

Chief Curd, thank you for the presentation.

With us being considered high risk occupancy or a high risk community, what efforts are we putting in place to make sure these hazardous targets are protected against significant structural fires.

CHIEF CURD: Well, one of the positions that unfortunately due to budget constraints that is not being funded is a community risk reduction. If you-all remember, in December we talked about community risk reduction. This is being able to get out into the community, make a more robust fire prevention division to get out to some of these facilities.

Currently we have two inspectors right now for the whole city, and we have no community risk reduction officers.

We've met with members on Singer Island to talk about hurricanes. We've met with different community groups to discuss COVID. But, unfortunately, we haven't had the success that I would like to see moving forward.

VICE CHAIR LAWSON: Okay. And then just a follow-up to that. Increasing personnel. Is that going to reduce our call volume or service times?

CHIEF CURD: It won't reduce our call volume.

Community risk reduction is the attempt to reduce call volume. Being able to get out into the community, being able to educate people on hypertension, being able to make sure that when individuals are released from the hospital that they have the ability to go pick up their medication, transportation to get their medication. These are some of the important things that we're going to be talking about. And it won't necessarily reduce our response time. What it will do is get the appropriate number of resources on scene in the appropriate amount of time.

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I hate to say this, Mr. Lawson, but it's smoke, Councilman Lawson, it's smoke and mirrors. I can get a fire truck to a scene in four minutes. But I got two dudes in a truck stepping off that truck. That is not adequate fire fighting. is me simply looking to hit a stopwatch so I can appease the community in saying we have a six-minute response time, one of the best in the But I got one truck with two people county. stepping off of there, with a person in cardiac Starting an IV, CPR, innervation, arrest. medication administration, loading them on the stretcher, all of these things take resources. And that's what bothers me the most. And I want to make sure that it's very clear on how much it bothers me and how passionate I am about this.

VICE CHAIR LAWSON: So -- and that was actually to the point of us taking a look at our staffing and the operations, because that's something that you've been consistent on since I've been in office. And we do not have adequate staffing. And the issue we're running into is, we need to find the reasons and the resources, but essentially we just need to provide the right support for our firefighters, you know, first

responders that are being put into these positions that are essentially, as you say, life or death.

So right now for them to be undermanned is just not acceptable but we have to find the funding.

And I am in support of the fire assessment, and I want us to move forward with it as long as it can provide that support for our department. But it's finding out how we can effectively grow without as aggressively as possible. COVID has kind of delayed the ability to get it out to their residents. And that's been our issue, the community involvement, and the charrettes and the engagement of letting them know this is essential to operating effectively and efficiently. But I just need us to find a solution to fund it.

Because as you've stated since day one, that we have to provide adequate support for all of our firefighters.

And I'm not really worried about the reduction or the increase or the decrease of the call times. I'm just worried about keeping our firefighters and our community safe.

So if we can get that down and shave it down ten seconds, five seconds, that's great. That's wonderful. I don't care.

I want to make sure that our residents are safe. I want to make sure that our firefighters are safe. So how do we fund it is the concern. That's going to be left for Mr. Evans and Mr. Sherman.

But I just don't want to draw up, you know, a hundred, two hundred, three hundred dollar fee on the lowest median income residents in Palm Beach County.

So that's just my concern, of how to fund it, and finding additional streams of -- I really want us to be aggressive with finding some additional streams to fund it, and getting you the support you need.

So I'm completely in support of the assessment, but it's just how do we roll it out quickly and aggressively and responsibly.

Thank you, Chief, for your excellent -CHAIR BOTEL: Sorry. Thought you were done.

I'm sorry.

Ms. Miller-Anderson.

COUNCILPERSON MILLER-ANDERSON: I know -- I could hear the passion in Chief Curd's voice. And that's because he's been talking about this, either him or Chief Duren has been talking about this

pretty much since I've been here.

And the fire assessment has come up a couple of times over the years. And that has been a can that's been kicked for a while now.

And, you know, I'd certainly support the addition of those -- the firefighters to be added to this position -- to this area, because we don't want to burn them out. I mean, obviously they're doing what they can do because they want to get the job done. But you don't want to put people in positions of, you know, either getting hurt or hurting someone else or, you know, being negligent because of -- you know, maybe they're tired for whatever reason.

So I think, you know, no one ever wants to add taxes, especially when they have a possible election coming up. So that, you know, is never something good you want to say during that time but, you know, if we're unable to find the monies in other areas, we have a lot of choices that we need to make; and they are very tough choices that we have to make, and decisions that we have to make. And I don't, I don't -- at this point I don't believe that fire should be one of them that we're, we're, we're trying to pinch the pennies on.

I certainly am not in support of just putting everything on our residents. Just like I'm not in support of putting everything on my employees with the insurance issue. But we definitely need to see how we can educate the community on what their fire assessment is about, how that can work without putting a serious burden on our residents.

But if that is the only way we can get it done, I would be in support of it; obviously trying to minimize the impact that the residents would feel from it. But I definitely believe it's time for us to go ahead and make the additions to this department because this has been going on for a very long time and unfortunately no one or no council group has ever wanted to take on that, to be the one to make it happen.

So, you know, unfortunately it's going to be a tough decision. And if we can find ways to minimize the impact, I think that would be the best thing to do. But we definitely need to do something to make it happen.

Thank you.

CHAIR BOTEL: Thank you. Anything else?

Okay. Well, thank you, Chief Curd.

Mr. Evans, it looks like it's almost 10:00.

1 Are we going to call it a night and postpone the 2 rest of this, or what? 3 I don't think, I don't CITY MANAGER EVANS: think Chief Osgood can do it in two minutes so ... 4 5 CHAIR BOTEL: Councilwoman Miller-Anderson. 6 COUNCILPERSON MILLER-ANDERSON: I mean, I'm 7 okay -- I know we put the time at ten, but I'm okay 8 with hearing police; and that would be it for the 9 night, right? Just police, you're trying to get 10 through? 11 CITY MANAGER EVANS: We can get through 12 pretty quickly. 13 COUNCILPERSON MILLER-ANDERSON: That's just 14 going to add on to the others, right, that will add 15 on to the other nights? 16 CITY MANAGER EVANS: That is correct. 17 CHAIR BOTEL: Well, how much time does Chief 18 Osqood need? 19 COUNCILPERSON MILLER-ANDERSON: I don't think we should rush -- I don't think we should put a 20 21 time limit on people. 22 CHAIR BOTEL: I just want to know how much --23 well, if he needs an hour and a half, then I have a 24 different opinion about it; if he needs half an hour or 45 minutes, it makes a difference. 25

just a simple question, how much --

CITY MANAGER EVANS: I'd say prepare for an hour.

COUNCILPERSON MILLER-ANDERSON: Remember, we're trying to cut back some days here. I mean, remember that. I mean, we're already having trouble trying to fit in the extra time. So we need to make it happen while we're available.

CHAIR BOTEL: Right. Councilwoman Lanier.

understand that. But I want this presentation to be able to go on as long as it need to. And we're talking about the fire department -- I mean the police department. Which means that this could be an hour or two, based on the fact that there are a lot of issues that we need to address when it comes to fire -- I mean, I'm sorry, I keep saying fire -- when it comes to police. So if you're willing to go two more hours, then that is probably where we're going to (audio interference).

COUNCILPERSON MILLER-ANDERSON: I make a motion -- well, I can't make a motion, it's a workshop. (All talking at once.)

CHAIR BOTEL: Let's get started. I mean, if it gets to be midnight, then it's -- you know, then

1 we might say, hey --2 COUNCILPERSON LANIER: Well, yeah, but can we 3 at least take a five-minute break before we get 4 started? 5 CHAIR BOTEL: Yeah. And I might have to 6 start passing the gavel a little bit once in a 7 while, Mr. Lawson, in case I need to take a break, 8 because I haven't been off this camera yet. So, 9 yeah, let's --10 COUNCILPERSON LANIER: I need to take about a 11 five-minute break. 12 CHAIR BOTEL: Mr. McCoy. 13 COUNCILPERSON McCOY: I'm sorry. 14 Mr. Evans, how long are we talking about here? 15 CITY MANAGER EVANS: Chief Osgood's 16 presentation is probably about an hour. 17 COUNCILPERSON McCOY: Well, Members, I don't 18 know if you ever had a conversation with Chief 19 Osgood, but I think I was on the phone with him --20 COUNCILPERSON LANIER: That's why I said two 21 It's going to be two hours, I'm telling 22 you-all, it's going to be two hours. 23 COUNCILPERSON MILLER-ANDERSON: Well, let me 24 just say this. At least you -- look, guys, I think 25 our Chair Botel, Chair Pro Tem Lawson and myself

1 were actually at the workshop. So, you know, we're 2 kind of getting a replay, so I don't think the two 3 of you probably -- you're going to get the 4 first-hand experience in person as much as 5 possible. 6 COUNCILPERSON McCOY: What workshop? 7 COUNCILPERSON MILLER-ANDERSON: We had this at the workshop, the same presentation. 9 COUNCILPERSON LANIER: What workshop? 10 COUNCILPERSON McCOY: What workshop? 11 COUNCILPERSON MILLER-ANDERSON: The one the 12 two of you-all weren't able to come to, that the 13 three of us --14 COUNCILPERSON McCOY: I'm sorry. Did you not 15 see COVID-19 numbers go up? 16 COUNCILPERSON MILLER-ANDERSON: I'm just 17 saying. 18 CHAIR BOTEL: Okay. All right. We're going 19 to -- unless there's -- unless Mr. Evans would like 20 to --21 COUNCILPERSON LANIER: I really would like to 22 hear Chief Osgood. And I would like to give him 23 the two hours that he's going to take. 24 midnight, I'm telling you people, I can't -- I'm 25 not going to be able to do midnight. It's late.

1 It's after ten now. 2 CITY MANAGER EVANS: Chief Osgood has told me 3 he can do it in 45 minutes. 4 COUNCILPERSON LANIER: I'm telling you --5 (All talking at once.) 6 The sooner we get started, the CHAIR BOTEL: 7 sooner it will be done. Take it away, Chief 8 Osqood. 9 COUNCILPERSON LANIER: All right. So I'm 10 taking five minutes. So you-all can go ahead. 11 COUNCILPERSON McCOY: I would have much 12 rather that we -- even if we would have switched 13 the order -- Mr. Evans, do you have these folks 14 that's on the agenda on standby? 15 CITY MANAGER EVANS: We have the 16 administration and finance can be able to present. 17 But those are, those are, you know, those are 18 probably 10, 15 minutes. 19 CHAIR BOTEL: Well, you want to knock those 20 off and call it a day? 21 CITY MANAGER EVANS: Whatever the pleasure of 22 the board is. COUNCILPERSON LANIER: I would like that 23 24 I would like to get those other two, better. 25 because I want some time with the police.

CHAIR BOTEL: Yeah. I don't want to --

COUNCILPERSON LANIER: And we've been sitting here for three and a half hours. And I would like to be fresh. And I want to be able to have some time to ask my questions and be able to, you know, talk about some innovative things.

I think if we could get the admin and the other one out of the way, and we can start at the top of the hour tomorrow, at our next meeting, with the police, because I really want to give this the time that it deserves.

CHAIR BOTEL: So Mr. Evans, would this be the last two on the bulleted list, the legislative department's budget presentation and the city administration department, those two, and that way everybody else could go home?

CITY MANAGER EVANS: We need --

CHAIR BOTEL: We need staff.

CITY MANAGER EVANS: We can do legislative and city admin and finance. Those are small ones.

CHAIR BOTEL: Okay. I think -- do we have consensus? Let's do a thumbs up if we think that's okay. I see two, three -- now, KaShamba wants to hear the police. Well, I know we're not voting, but it looks to me like the feeling of the majority

is that we see three shorter ones and save our 1 2 strength and energy for police on another night. 3 Mr. Evans. 4 CITY MANAGER EVANS: All right. We'll go 5 into --CHAIR BOTEL: Thank you, Chief. Thank you, 7 Chief Os -- where did he go? He's gone. you, Chief. 9 CITY MANAGER EVANS: So we're going to go 10 into the legislative department, which is the City 11 Council. We did --12 COUNCILPERSON McCOY: I'm sorry. Mr. Evans. 13 That's not the City Council. I prefer if you say 14 that's the smallest budget of the entire city. 15 Because people seem to tell me in the community, 16 you guys make a hundred thousand dollars a year. 17 said, this is Tradrick McCoy, not Randy Sherman. 18 CITY MANAGER EVANS: We -- in the legislative 19 budget, the -- well, actually, looking at the 20 numbers, it's not the smallest. Actually, 21 procurement and the clerk's office actually has it 22 But the quality that we get from this 23 department is hands down the best. 24 COUNCILPERSON LANIER: And please start out, 25 Mr. Sherman, with why these budgets are so

1 different and why I have the smallest amount. 2 let's start with that first. 3 CITY MANAGER EVANS: Okay. So I'll go ahead 4 and start it, and then Mr. Sherman can speak on the 5 numbers. 6 Legislative. The legislative branch of the 7 agency is the City Council and Mayor. Under the 8 City Council is city administration, the city 9 attorney --10 CHAIR BOTEL: Councilwoman Miller-Anderson 11 has her hand up. 12 COUNCILPERSON MILLER-ANDERSON: I don't see 13 anything. Are you showing a slide? 14 CITY MANAGER EVANS: Oh. Am I not --15 COUNCILPERSON MILLER-ANDERSON: It's a blank 16 page. 17 CITY MANAGER EVANS: It should be -- hold on 18 one second. Share screen application. Let's see. 19 CHAIR BOTEL: There you go. Thank you. 20 CITY MANAGER EVANS: Yes. Here we go. 21 So legislation -- our legislative branch is 22 the City Council, Mayor; and under that is city 23 administration and the legal department, the two 24 individuals that within the structure of the City 25 that report directly to the City Council.

This particular budget is -- has 3.5 FTEs, and that represents the legislative aides that are in the particular budget. You can see that the tentative fiscal year 2021 budget is an increase of 3.72 percent; and that usually is predicated on the increase of whether it's insurance or other ancillary costs that the City would increase. So it's a modest increase with regards to operations.

The budgets are consistently remaining the same; there has not been any deviations or modifications; and we are keeping -- we are not reducing any council members; we're keeping all six council members as part of the budget process here, so there's no staff reductions in this budget.

COUNCILPERSON McCOY: Mr. Evans, (inaudible)

I think I'm on that short list.

CITY MANAGER EVANS: Mr. Sherman, if you want to communicate a little bit with regards to the specificities of the legislative budget, and to address Councilperson Lanier's question.

MR. SHERMAN: Sure. Good evening, everyone. Randy Sherman.

As I mentioned last night, we're using the Tyler budget module to load salaries and benefits. And the system is very sophisticated. And of

course, this is the first year we've been using it.

But what the -- the reason you see a little bit of variance between the budgets is it depends on whether you had a vacancy or not. It depends on what position the individual is in. So for example in district four, the individual when we loaded this information was not listed as a legislative assistant, was listed as a youth worker, so of course that has a different calculation.

The only real factor you'll see once we go back in and make some of these modifications is really in the health insurance line, and that's dependent on which individual health insurance each councilperson has. Because the City pays a hundred percent, there could be variations of the amount of money that you'll see in the health budgets.

But overall, as the City Manager said, the line items are not changing, the position counts aren't changing, and the budgets will be fully loaded. So at the end of the day you're going to see budgets in the 120,000 dollar range per council member.

CHAIR BOTEL: Councilwoman Miller-Anderson.

COUNCILPERSON MILLER-ANDERSON: I had a question about, how did the Citizen Leadership

1 Academy get back in my budget, in this -- well, not 2 in my budget. District two's budget. 3 COUNCILPERSON LANIER: Why? And if she has 4 that, then I want something too. 5 COUNCILPERSON MILLER-ANDERSON: No, ma'am, 6 that --7 CHAIR BOTEL: She doesn't want it in her 8 budget. 9 COUNCILPERSON MILLER-ANDERSON: It wasn't in 10 my budget last time, because it was supposed to be 11 a City function. So is it no longer a City 12 function? 13 CITY MANAGER EVANS: No, it will be modified 14 and placed under the City Manager's office; that's 15 one of the things we'll go back in and correct. 16 COUNCILPERSON MILLER-ANDERSON: Okay. 17 was wondering if it was being put back on my plate 18 again. 19 Thank you. 20 No. Yeah, your budget is the MR. SHERMAN: 21 only one that actually has that line item, and we 22 didn't want to lose track of it so ... 23 We'll move it over to the City Manager's 24 budget. 25 Where are the car allowances? CHAIR BOTEL:

Did they get put under regular salaries and wages?

MR. SHERMAN: Yes, ma'am.

CHAIR BOTEL: Have we taken a look -- and I've asked this before, I know -- at examining other cities, other comparable cities, and what kind of car allowances they afford their legislators? I think that was something I asked many months ago. I think it's important for us to take a look at what other cities, that are comparable cities, provide in terms of transportation to their legislators.

Councilwoman Miller-Anderson?

all know, for the past two or three budget sessions I have cut my travel and promotional. So that is certainly something that everyone could take a look at their own, their own budget, if they want to cut back on their budget. I've cut my travel in half, and my promotional was cut in half. This is probably the third year, maybe, I think. And so that is certainly an opportunity -- I mean, you can cut any of these items down other than, you know, the taxes, the salaries, and your retirement and health insurance. Well, you can with the health insurance, if you don't take it. So there are

other items there that you-all can certainly maneuver with if you want to. So I'm fine with keeping mine the same way this time as well.

COUNCILPERSON McCOY: Madam Chair.

COUNCILPERSON MILLER-ANDERSON: Ms. Lanier, I just wanted to point out, I didn't see you say anything about me having less than you in those areas. You talked about the others being more than yours.

COUNCILPERSON McCOY: Madam Chair.

CHAIR BOTEL: Councilman McCoy.

COUNCILPERSON McCOY: I want to respond to the gentlewoman from the second district. I think -- I want to go ahead and give her kudos for cutting her budget. But if you look at my budget, I just don't spend the money. So while I think it's good on your part, on the front end to do it, I just don't think it's important for me to turn around and cut off something that we may need. If there is an emergency that we may need to go up and lobby our legislators, guess who won't be travelling. Probably the gentlewoman from the second district. And I think that is great, but it almost kind of puts us in the light that we're not being fiscally responsible.

But I can tell you, I actually looked at

Tyler Munis and seen some stuff, I almost called

finance; and I realized it actually existed from

the prior councilwoman from district one before I

got here. Because I make it a point that it's not

a priority for me to make -- do a whole lot of

travelling, do a whole lot of these other

promotional events, because I want to be

conscientious about taxpayer dollars.

So I certainly commend what you're doing, but it doesn't necessarily reflect that because you're taking cuts on the front end that in some way the other members of the City Council are making these expenditures, because I don't. There's more money that's returned back to the general fund from my district, just as much as it is for yours, madam from the second district.

CHAIR BOTEL: Councilwoman Miller-Anderson, do you want to reply?

COUNCILPERSON MILLER-ANDERSON: Yeah, of course. And, of course, by no means is it to say who's done what. But my point was, we have options. So that is an option that I took. That is not something that everyone has to do. But you have an option, just like Dr. Botel mentioned about

changing the car allowance. So my point in saying that is that everyone has an option to manipulate their own budget if they want to. And, and a lot of it I don't necessarily use either, even when I cut it.

And please keep in mind, you know, the CRA side, the commissioners on the CRA side has travel money and other monies as well. So there's some on both sides.

So, you know, I appreciate your comment. However, you know, it's just to say that you do have options. So if you choose not to do that, that's certainly up to you.

COUNCILPERSON McCOY: Madam Chair, can I ask Mr. Sherman to go ahead and distribute that extra money to the five other elected since she doesn't want to use it. Let's go ahead and do that now before we get started.

CHAIR BOTEL: I just want to get back to my original question, which was do we have any sense of what other municipalities do with regard to travel? I don't mean travel. I mean the car allowance. Mr. Evans, have we ever done an analysis of that?

CITY MANAGER EVANS: I would have to defer to

1	finance. I don't think we have. But that's
2	probably something that we can obtain.
3	Mr. Sherman.
4	MR. SHERMAN: Yeah, two years ago under City
5	Manager Hoskins they actually did an analysis.
6	I'll have to go back and try to locate that, that
7	study; and obviously it would need to be refreshed
8	but it's been a couple of years since we've
9	looked at it.
10	CHAIR BOTEL: I think we should at least look
11	at that.
12	Yes, Councilwoman Lanier.
13	COUNCILPERSON LANIER: Councilwoman
14	Miller-Anderson said that we have some on the CRA
15	side. We got money at the CRA for
16	CHAIR BOTEL: Yes. For travel, yes. It's
17	larger, actually, I think than this allocation
18	COUNCILPERSON LANIER: What?
19	CHAIR BOTEL: from the city. I think it's
20	in the neighborhood of ten, rather than
21	COUNCILPERSON LANIER: Wow.
22	CHAIR BOTEL: Yeah, we do.
23	COUNCILPERSON LANIER: I didn't even know
24	that.
25	COUNCILPERSON McCOY: Well, don't worry about

it, Councilwoman Lanier, I didn't use it either. 1 2 So, you know, I don't need to boast about it, but 3 me and you --COUNCILPERSON LANIER: I didn't even know it 4 5 existed. COUNCILPERSON MILLER-ANDERSON: I haven't 7 used mine either, but it's there. COUNCILPERSON LANIER: Oh, wow. 9 COUNCILPERSON McCOY: But in any event, can I 10 just throw this in there? 11 Madam Chair, I certainly respect and 12 understand what you're saying, but I literally was 13 brainstorming today with someone, I've not found a 14 municipality that shared the same responsibilities 15 and duties that the City of Riviera Beach. 16 think I was speaking to someone on staff at the 17 City of Riviera Beach, and the closest that they 18 came up with was the City of West Palm Beach, that 19 also doubles in the role as the CRA. But also the 20 utility --21 COUNCILPERSON LANIER: Yeah. 22 COUNCILPERSON McCOY: I beg your pardon? 23 COUNCILPERSON LANIER: No, I was like, yeah, 24 you're right. 25 COUNCILPERSON McCOY: -- in the county who

1 also sits as county administrators in the Solid Waste Authority. 2 3 So I mean it really sounds good on the surface but, Members, I tell you, we are very much 4 5 demanding in our elected roles, which encompasses three hats. So, you know, if you guys want to have 7 some desire to take our budget further down than 8 the very minor -- what is it, 2 percent of the 9 grand budget of the -- not even 2 percent of the 10 entire City's budget -- then I'm okay with it. But 11 just know that we're asked a lot and expected for a 12 lot. 13 CHAIR BOTEL: I appreciate that. I think I'd 14 just like to have the data about that so we can 15 consider it at least. All I'm asking for is an 16 analysis of comparable municipalities, if we could 17 take a look at that. 18 COUNCILPERSON McCOY: And my point, Madam 19 Chair, is there is no comparable municipality. 20 CHAIR BOTEL: Well, maybe they can find one. 21 Moving right along, Mr. Sherman. Who 22 is doing this now? Mr. Evans or finance? 23 CITY MANAGER EVANS: For Mr. Sherman to get 24 into his departments?

Yes.

MR. SHERMAN:

And, okay, so next slide.

1 Or did you turn it over to me? 2 CITY MANAGER EVANS: I can turn it over to 3 you. 4 It's three slides so -- okay. MR. SHERMAN: 5 Yeah, finance department is broken down into three 6 We have our customer service group, which 7 really does the utility billing and dealing with 8 the (audio interference) and the customer calls. 9 We have the treasury services division, which 10 deals with all of the cash issues, dead issues, 11 BTR. 12 And then what we consider our financial services division, which is payroll, accounts 13 14 payable, grants; and then any financial reporting 15 that is required by the City. 16 Our 2021 budget, we are making some 17 significant -- oh, I'm sorry. Is this me, I can --18 CITY MANAGER EVANS: You should be able to --19 Too late in the day for that. MR. SHERMAN: 20 CITY MANAGER EVANS: All right. There we go. 21 MR. SHERMAN: Okay. Right now the finance 22 department has 30 positions. We're actually 23 looking to reduce that to 24 positions for next 24 year. We are moving a couple of people around into some vacant positions and then eliminating their 25

positions.

The first thing that we're looking to do though is actually reclassify three positions.

When I first joined the City, we had one manager who oversaw both the customer service group and the treasury group; and at that point I created a second manager position. Now that we have moved forward, we have the new AMI meters, we have Tyler in place, those positions really need to be redefined. So we're going to come in and redefine the treasury manager position and the customer service manager position, and then the assistant customer service manager position; and again, come back with new job descriptions and classifications as determined through the human resource.

After that, though, there are six positions that we will be unfunding in the department. The billing collection technician position. Again, with the new meters and the new billing system that's a position that is vacant and we'll no longer require. We have one business tax receipt specialist position that is vacant, we'll be eliminating that position. Two customer service rep positions that are vacant, and we'll be eliminating that.

And then we have two individuals that we are looking to transfer to assist in other departments. Currently I have six people in -- six gentlemen in the field crew. Again, with the new meters they will not be out in the field meter reading anymore, they will really be just responding to notifications that the system is telling us about irregularities in the system.

We took on an individual who was transferred out of public works at one point, and it's that position again that we are looking to transfer over to the parks department.

I also have an accounting specialist --

COUNCILPERSON McCOY: Can you speak to what position that is? Because that seems like a whole lot of moving.

MR. SHERMAN: I'm sorry?

COUNCILPERSON McCOY: Can you -- are you at liberty to tell us that position, to go from public works to the utility building, now over to parks and rec?

MR. SHERMAN: I prefer to keep the name off line. If you want to talk about it, we can. I'm not sure we want to talk names in the budget session. I can, if everybody wants to know. But I

think --

COUNCILPERSON McCOY: No. No, thank you.

Oh, oh, there's Ms. Wynn; she said no. But, no, I

just -- that seems like a whole lot of movement.

MR. SHERMAN: Well, again, the position that was trans -- I had six positions. One was vacant due to a retirement. We were trying to live with the five but we had the six vacancies. So we had an opening to move this individual into. And again, after the evaluation, five is certainly sufficient; so we're again looking to move that person back to another vacant position and then we would eliminate.

important to note that their salary will be held harmless; so we're keeping them gainfully employed, we're just moving them in another department. And you'll see that that was a lot of the movement that we did, is that we did want to keep people employed if at all possible. And so we moved them to different departments and different operations if they had the skill set to be able to work within that particular operation, and the City would benefit as a result of the transfer.

MR. SHERMAN: I also --

1 COUNCILPERSON McCOY: Question. Before you 2 go too far. 3 Yes. Go ahead. CHAIR BOTEL: COUNCILPERSON McCOY: 4 The billing and 5 collection technician, is that the field person 6 that goes out? 7 That is the individual MR. SHERMAN: No. 8 that -- that's a desk job. Under the old utility 9 billing system, it was very -- quite a lot of 10 manual intervention to come up with those bills 11 every month. Now, with the two new systems that we 12 have, that is no longer necessary. So that 13 individual is actually -- will be the assistant 14 customer service manager. 15 The assistant moved up, the billing tech 16 moved up, leaving the billing tech position vacant. 17 COUNCILPERSON McCOY: My apologies. I was 18 actually wrong. The business tax receipt 19 specialist, that's in the building, that's not 20 somebody that works in the field, is it? 21 Correct. MR. SHERMAN: In the building. 22 COUNCILPERSON McCOY: Do we have any field 23 workers or do they double in that capacity to go 24 out and do field work? 25 We do have one person that goes MR. SHERMAN:

out occasionally if we get a complaint or a question. But it's not very, not very often that that individual goes out.

COUNCILPERSON McCOY: Well, and this is a whole other conversation, Mr. Evans, but I would like to see -- because we're finding out businesses that didn't meet -- we didn't even know were businesses; or even, I guess, classifications we didn't know exist; perhaps that's somebody that can be -- I guess it's more probably appropriate to be done from code compliance. But certainly I want to make sure that we have somebody that's keeping track of whose in business in that respect.

Okay. I just wanted to make sure.

MR. SHERMAN: Okay. And then my sixth position is, I actually have two accounting specialists positions and we're looking to transfer one of those individuals over to the procurement department to assist with the entire P card and any analysis that Ms. Pimzil (phonetic) may require.

So, again, rather than purge the position from the City, we're trying to find locations and have had those conversations about moving one individual into the procurement department with some good accounting experience and certainly good

knowledge of the Tyler system.

Moving to the upper right-hand box of the operating budget, as you can see the actual budget that has been proffered for the department is going from 3.1 million dollars to about 3.05 million dollars; so it's about an 80,000 dollar reduction in the operating budget. As you can see, most of that is in the personnel line. So despite the projected increases, the six positions that are being unfunded has caused our salaries to actually drop five percent.

There is a slight increase in the operating; that is primarily our IT budget. There really is no increase in any of our other line items.

And then capital, in 2020 we had money in there for a copier, which we are not funding obviously again in 2021.

Our goals continue to be as they have been for the past couple of years. We're trying to generate more reports, have more transparency. I know you probably have seen like our debt report and our quarterly treasurer's report. And we want to do more of that as we move forward.

We would like to get the GFOA certificate for the CAFR but, you know, that's a long process. A

number of years, we have -- well, we did submit the CAFR last year, and they gave us comments; they didn't pass us but they did provide us comments that we will incorporate into future CAFRs.

The biggest issue down in our section with goals, it's really the continued implementation of Tyler. Tyler is just -- it's very powerful, it's very in-depth; and to be honest with you, we have really just scratched the surface of what the system can do. We're learning new things every day. It's giving us good information in timely fashion. But as we know, you have to have the data in the system to be able to get the data out.

So earlier, like when you were looking at health insurance, I was able to run the numbers and we have 34 CRA employees who are on our health insurance and a hundred pensioners. And I could get that information, you know, that quickly as we were talking. So we'll continue to build that system out.

Shortly you should see for the P card program that that will be in Tyler and no longer in BMO.

It's not that we're changing providers, it's just that the information will feed over from BMO into Tyler so the users will only have one system.

We'll also be shortly opening up the employee expense accounts in Tyler. That is not a personal expense account, but that is for things like travel and tuition reimbursement. So again, rather than using Cue Alert for your travel requests you'll be actually doing those in Tyler.

So those are the types of things, you know, we'll be pushing out in 2021. And at that point I think what we're going to need to do, because a lot of our policies are seven or eight years old at this point and they're all geared towards our old systems, one of the things that we're going to be focusing on is redrafting, you know, rewriting all of our policies so that they match up with the current program.

As far as capital projects, finance department does not have any capital projects. I will be back at one of your subsequent meetings to talk about the marina. I'm trying to arrange for John Sprague to come back in and talk about the Phase III of the marina project. But that will be at a separate meeting.

And if there are any questions, I certainly can answer them; but that concludes the finance budget.

1	CHAIR BOTEL: Any questions?
2	Okay. Thank you, Mr. Sherman.
3	MR. SHERMAN: You're welcome.
4	CHAIR BOTEL: And then anything else,
5	Mr. Evans, for this evening? Did you want to do
6	city administration? Well, you did legislative.
7	Do you want to do your or would you rather wait?
8	It's 10:31. It's up to you, Mr. Evans.
9	CITY MANAGER EVANS: We can, if it's the
10	pleasure of the Board, we can go through it or, you
11	know, call it
12	CHAIR BOTEL: I'm okay with getting it out of
13	the way. I mean, how do others feel? Do you want
14	to get it out of the way?
15	VICE CHAIR LAWSON: I'm okay with Mr. Evans's
16	department.
17	CHAIR BOTEL: Yeah, me too.
18	Ms. Miller-Anderson, are you okay with
19	hearing this tonight?
20	COUNCILPERSON MILLER-ANDERSON: I'm here for
21	the long haul.
22	CHAIR BOTEL: Okay. Ms. Lanier? Same with
23	you?
24	Good. All right. Let's go for it.
25	COUNCILPERSON McCOY: You didn't ask me.

1	CHAIR BOTEL: You're not your picture is
2	not oh. There you are. I didn't see you on the
3	screen.
4	COUNCILPERSON McCOY: I've been here.
5	CHAIR BOTEL: I figured you took a break.
6	If you didn't want to yes, how are you
7	with it, Mr. McCoy? Are you okay?
8	COUNCILPERSON McCOY: I guess I want to get
9	clarification, because general administration and
10	city administration are two different things,
11	correct?
12	CITY MANAGER EVANS: Yes. We're doing city
13	administration.
14	COUNCILPERSON McCOY: And this is purely your
15	department and under your supervision?
16	CITY MANAGER EVANS: That is correct.
17	COUNCILPERSON McCOY: Okay. All right. Good
18	enough.
19	CITY MANAGER EVANS: All right. So we're
20	getting into city administration. So under city
21	administration you have economic development,
22	internal audit, the departments, and the grant
23	function for the City of Riviera Beach.
24	Getting into the proposed budget. The budget
25	modifications are to unfund a vacant media

specialist position and a vacant receptionist position that will take the complement down from 22 to 20.

The other side is to create an economic development division under city administration that will be responsible for the items that are enumerated there. Those functions will primarily rest in the City Manager's duties and responsibilities as well as the Deputy Manager's duties and responsibilities.

As some of the projects that we have going forward, whether it's looking for the P3 or the capital project administration, a lot of those projects are going to have to be in close collaboration with City administration. So that particular function is going to be a tag team approach from those that reside within the administrative department.

Looking at the goals. Obviously, to facilitate the budget process, for us to be more transparent in the budgetary process, we do want to create a transparency portal that allows for residents to get real-time information related to the City's budgeting, its expenditures, and being able to see how we compare to other government

entities.

We do want to move forward with reinstating an active fraud, waste and abuse line, that will be provided by a third party entity. And then that information will be funneled to the internal auditor, who would then make the determination with administration what inquiries or investigations that should ensue as a result of that information. Also working in close collaborations with the office of the inspector general to address any inquiries or audits that may be ongoing or outstanding.

We are still moving forward to hiring competent and capable individuals with regards to the managerial team as well as the support staff. We are looking at building matrixes for pay for performance, as well as making sure that annual performance evaluations are done in a timely and consistent manner and that there is an expectation that eventually the wage system will be tied to those situations as it relates to performance.

The other side is to look to develop a workforce housing initiative to assist home buyers, really trying to transition our community from renters to owner-occupied. That's a project that

me and the Deputy Manager are going to be working on and bringing some solutions for the Board to consider on how we can make that, make that successful.

Then enjoining relationships with local lending institutions, CRA, Palm Beach County, to look at addressing some of the challenges that we have in our community, and really making us the community of choice; doing everything that we can to spruce up the esthetics. I believe Councilman Lanier talked about the landscaping on the left side of the community needs to be consistent as the landscaping standards that we have throughout the community. So it's really going to be a concerted effort at beautifying our community.

This -- another initiative is to move forward with an aggressive public art in public places, and how do we roll that out to make sure that it becomes a symbolism of our community's value of the arts and how the arts plays a significant role in creating spaces and improving the quality of life.

We do want to move forward with utilizing code compliance measures to drive nuisance -- our nuisance abatement process; and really changing the types of renters that are in our community, and

holding those absentee landlords accountable.

And then developing a community esthetic plan is something that was communicated in the community values survey, that's a major initiative for us.

As it relates to some other items that are not on this particular 2020 goal is that City administration will be managing the initiatives to move forward with some of the modular facilities that we talked about, moving forward with the new utility district, rebranding the city's marketing collateral as well as its website.

And I'm proud to report that our website, the new website, should be up and operational probably in the next 30 to 45 days; you'll see a new look for the City of Riviera Beach.

We are going to work with the community as it relates to what the next phase of these long-term City facilities are. So facility management, looking to build out financial matrix that speaks to how we're going to pay for these facilities and how we're going to make long-term investments in our community to continue to promote diversity and inclusion.

And I think one of the things that we're going to make sure is that we proceed forward with

1 getting a disparity study to address some of the 2 concerns that have been articulated by the Board. 3 With respect to the operating budget, you can see the specific departments and the modifications 4 5 that were attributable to moving some of the 6 operating expenses into other accounts where they 7 should probably be better reflected, but in 8 totality the change was about 4.3 percent to the 9 City Manager's budget. 10 CHAIR BOTEL: Ouestions? 11 I can't see -- Mr. Evans, could you -- if 12 that's the last slide, could you get rid of it? 13 COUNCILPERSON MILLER-ANDERSON: McCov has his 14 hand up. McCoy. 15 CHAIR BOTEL: Thank you. Mr. McCoy. 16 COUNCILPERSON McCOY: Thank you. 17 Mr. Evans, so the budget modifications -- it 18 went off -- accounted for economic development 19 division, but it didn't specify -- it seemed to 20 suggest some initiatives. Are there additional 21 positions that's going to be associated with that? 22 CITY MANAGER EVANS: No, sir, there's no 23 additional positions. No, sir. COUNCILPERSON McCOY: So what's the impact of 24 25 creating that department? Because I guess it

wasn't very clear from the slide.

CITY MANAGER EVANS: There's no fiscal impact by creating that particular division. But what would happen is as we look to move forward with more activity as it relates to economic development, and if any positions are moved around or any vacancies are found and we can then create that division, we would do it with existing staff complement to backfill that particular division. So it's not something that conceivably would add for additional personnel or what have you, we would deal with it with the existing staffing complement.

COUNCILPERSON McCOY: Okay. I don't have that -- I guess I don't have that spreadsheet.

But I particularly am concerned -- and let me be clear -- I don't want any of your positions, other than the City Manager, dealing with the CRA. Not one person. And I think it's very important because the division and the separation of the two different entities get confused and it creates potential problems.

So I don't have it up on my screen because I think you are no longer sharing it. But I promise you I will go at very great lengths to make it available publicly and to the members of this body

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1 why I don't agree with it. And it creates a 2 problem. 3 And until we can sweep around our own porch, nobody from economic development, other than the 4 5 manager, needs to be concerned what goes on at the And if this is something that obviously we 7 don't understand, I would love to bring it to a voting meeting and I can lay all the facts out. 9 So, Mr. Evans, we meet again next week; I 10 would love to have that on the agenda. 11

But I don't want anybody from the City of Riviera Beach, other than administration, meaning the manager or the deputy or the assistant, to deal with the CRA. And that's all I have on that.

And I would love to bring it to the meeting and lay out the facts and present it as an agenda item.

But that is not something that I support. And I see that I seem to be getting some resistance from some members. I quess I'll just go ahead and add it to (audio interference).

CHAIR BOTEL: Well, I just don't really understand how you can function --

COUNCILPERSON McCOY: That's why that's explained at our agenda meeting.

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1 CHAIR BOTEL: Mr. Lawson.

Your microphone, Mr. Lawson.

VICE CHAIR LAWSON: Sorry about that.

Thank you, Madam Chair.

Mr. Evans, I know we had some brief discussions in regards to possibly looking at a management analyst position, kind of a level of a training position. What department would that fall under if that was something that was looking to be created?

CITY MANAGER EVANS: If we would look to create that management analyst position, that would be a position that would reside in administration. Usually those particular positions are positions that are groomed to work in multiple -- work with multiple departments, and then look to eventually move into the management structure as they look to eventually become department directors, assistant city managers and managers in the long-term. that would be something that in most cases would reside in the manager's office; but they would be assigned -- in most cases what they do is they get assigned to different departments to be able to get a good breadth of experience as it relates to municipal management.