



ALL-SITE CONSTRUCTION INC.



# CITY OF RIVIERA BEACH

RFQ NUMBER: 995-20-2  
OWNER'S REPRESENTATIVE | CONSTRUCTION MANAGEMENT SERVICES

.....  
18, August 2020



# TABLE OF **CONTENTS**

## **LETTER OF INTEREST**

### **TAB 1**

FIRM QUALIFICATIONS AND EXPERIENCE

### **TAB 2**

ORGANIZATIONAL PROFILE AND PROJECT TEAM

### **TAB 3**

APPROACH TO SCOPE OF WORK

### **TAB 4**

PROJECT EXPERIENCE

### **TAB 5**

#### **RFQ SUBMITTAL FORMS**

CONFLICT OF INTEREST FORM

NOTIFICATION OF PUBLIC ENTITY CRIMES LAW

NOTIFICATION OF PUBLIC RECORDS LAW

DRUG-FREE WORK PLACE

NON-COLLUSION AFFIDAVIT

SIMILAR PROJECTS FORM

REFERENCES FORM

CERTIFICATE OF INSURANCE

SURETY LETTER

PARTICIPATION FOR SBE CONTRACTORS/PROPOSERS

LETTER OF INTENT TO PERFORM AS A SMALL BUSINESS ENTERPRISE

PARTICIPATION FOR LOCAL BUSINESSES AS SUB-CONTRACTOR AT LEAST 25%

LETTER OF INTENT TO PERFORM AS A LOCAL BUSINESS

August 18, 2020

Althea Pemsel, MA, CPSM  
Procurement Director  
City of Riviera Beach,  
Purchasing Department  
2051 MLK Blvd., Suite 310  
Riviera Beach, Florida 33404

Re: Owner's Representation for Construction Management Services RFQ 995-20-2

Dear Ms. Pemsel,

We know you have many choices for building partners here in Florida, and we are delighted to submit our qualifications to be your Owner's Representative for Construction Management Services.

Every building project has stated expectations: on time, on budget and on spec. But at All Site Construction (ASC), our Team understands that each project is different and each client's expectations are unique. It is our mission to make your vision a reality.

All-Site Construction has served as Construction Manager at Risk for multiple projects over the years, many requiring the same focus on constructibility, value engineering and cost controls.

- We currently hold CM at Risk contracts with Palm Beach County School District and Palm Beach County Capital Improvements requiring the same scope as the City of Riviera Beach Projects.
- All Site has added Kast Construction to our team, one of Palm Beach County's largest contractors. We have partnered on numerous successful projects over the last five years. Together we bring a team of over 250 construction professionals ready to deliver the highest level of expertise to the City of Riviera Beach.
- We are one of only a few W/MBE Certified Construction Managers and we are fully committed to meet the local subcontracting goals and requirements with our trusted subcontractors.
- We have been in business for twenty years and have deep local knowledge and extensive relationships with the local subcontracting community in Riviera Beach.
- We have completed over 2 Million SF of Public Work and Municipal projects and have extensive experience leading multiple user-groups to successful project completion.
- ASC is experienced with City and County Funded Projects and will easily comply with all state laws, regulations, and requirements. Lastly, All Site Construction is a local, home-grown Construction Manager, committed to the community and the betterment of Riviera Beach.

Over the course of our relationship with you, from the beginning of the project to successful completion, we will be your advocate and partner. Our project team will meet with you to execute your goals and expectations. Our approach is as simple as it is unique; and our extensive history of repeat clients speaks volumes to our customer-focused approach.

I genuinely hope that we have the opportunity to represent the City of Riviera Beach. I am your point of contact and my information is included below.

Very Best Regards,



Ezra Saffold  
President, All-Site Construction  
561.848.1110 561.718.9542 ezra@allsiteinc.net



## FIRM QUALIFICATIONS & EXPERIENCE

# 01

**11**  
**COMPANY**  
**EMPLOYEES**

**\$6.5 M+**  
**ANNUAL**  
**SALES**

**\$12 M**  
**BONDING**  
**CAPACITY**

**CERTIFICATIONS**  
**M/WBE**  
**SBE**  
**DBE**

### ALL-SITE CONSTRUCTION

141 Riviera Dr.  
Riviera Beach, FL 33404  
Phone: 561-848-1110 Fax: 561-848-1132  
Website: www.allsiteinc.net

Mailing Address:  
2915 E. Tamarind Ave.  
West Palm Beach, FL 33407  
**License No.:** CGC1526181  
**Bonding Capacity:** \$6.5 Million per  
single project/ \$12 million aggregate

### ALL SITE BUSINESS PROFILE

All-Site Construction, Inc. is a certified SBE Construction Management firm located in Riviera Beach, Florida. Established in 2001, All-Site Construction specializes in construction management, design/build and general contracting of public sector projects.

Our team has successfully served as construction manager for small and large scale renovation projects, also municipal facilities including fire stations, police stations, libraries, airports and owner-occupied commercial, residential and parks and recreation facilities.

### KAST CONSTRUCTION BUSINESS PROFILE

Kast Construction brings a team of over 200 construction professionals. We act as your advocate by creating a project culture of shared ownership, being proactive, collaborating, and mitigating shared risk from start to finish. We have teamed with All-Site for over five years to deliver unmatched quality.

### PROJECT POINT OF CONTACT

**Ezra Saffold**  
P: 561.848.1110  
E: ezra@allsiteinc.net  
Project Executive

### PRIMARY LINE OF BUSINESS

- CMAR
- Design Build
- Construction Management (CM)
- General Contracting (GC)
- GC Partnering
- CM Partnering
- Governmental & Commercial Contracting
- Affordable Housing Development

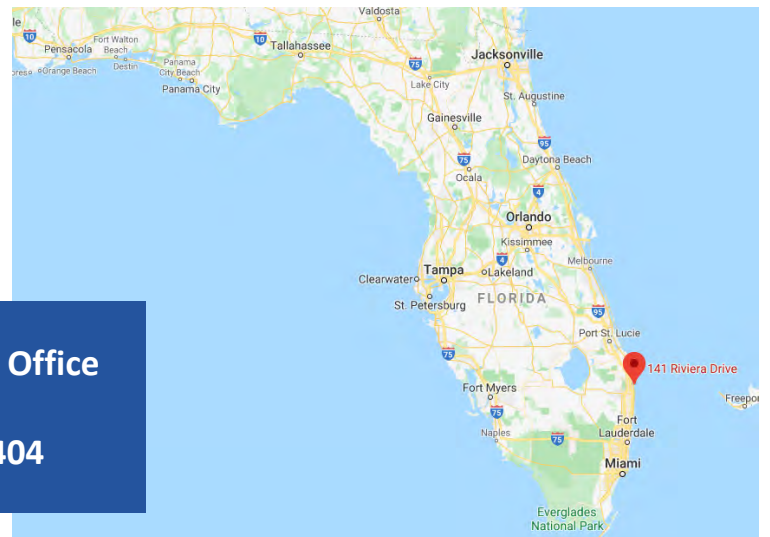
### AREAS OF EXPERTISE

- Commercial Construction
- Renovation (Industrial & Commercial)
- Historic Preservation
- Site Work
- Roadwork
- Parking Lots

### PRINCIPALS IN CHARGE OF FIRM & KEY PERSONNEL

Ezra Saffold, President and Business Development  
Felicia Saffold, Preconstruction & Office Administrator  
Sylvia Holland, Financial Administrator  
William Neese, Project Manager  
Anson Stuart, Project Manager

**All-Site Construction Office**  
**141 Riviera Dr.**  
**Riviera Beach, FL 33404**



**REGISTRATION & LICENSE**



RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY



**STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**CONSTRUCTION INDUSTRY LICENSING BOARD**  
THE BUILDING CONTRACTOR HEREIN IS CERTIFIED UNDER THE  
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

**SAFFOLD, EZRA GENE**

ALL-SITE CONSTRUCTION INC  
2915 E TAMARIND AVENUE  
WEST PALM BEACH FL 33407

**LICENSE NUMBER: CBC060458**

**EXPIRATION DATE: AUGUST 31, 2020**

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



CITY OF RIVIERA BEACH  
600 W BLUE HERON BLVD  
RIVIERA BEACH FL 33404  
CERTIFICATE OF USE

Permit Year October 01, 2020 to September 30, 2021

141 Riviera Dr  
ALL SITE CONSTRUCTION INC

Issued:  
Vendor: 01263.1

ALL SITE CONSTRUCTION INC  
2915 E TAMARIND AVE  
WEST PALM BEACH FL 33407-5353

**MUST BE POSTED CONSPICUOUSLY  
AT YOUR PLACE OF BUSINESS**

# State of Florida Department of State

I certify from the records of this office that ALL-SITE CONSTRUCTION INC. is a corporation organized under the laws of the State of Florida, filed on September 14, 2001.

The document number of this corporation is P01000091407.

I further certify that said corporation has paid all fees due this office through December 31, 2018, that its most recent annual report/uniform business report was filed on May 1, 2018, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the First day of May, 2018*



*Ken Detjmer*  
Secretary of State

Tracking Number: CC5848649240

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



**ANNE M. GANNON**  
CONSTITUTIONAL TAX COLLECTOR  
*Serving Palm Beach County*

P.O. Box 3353, West Palm Beach, FL 33402-3353  
www.pbctax.com Tel: (561) 355-2264

\*\*LOCATED AT\*\*

2915 E TAMARIND AVE  
WEST PALM BEACH, FL 33407

Serving you.

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
23-0103 CW BUILDING CONTRACTOR	SAFFORD EZRA GENE	CBC069458	U19.730079 09/30/19	\$264.60	B40114871

This document is valid only when receipted by the Tax Collector's Office.

B3 - 514

ALL-SITE CONSTRUCTION INC  
ALL-SITE CONSTRUCTION INC  
2915 E TAMARIND AVE  
WEST PALM BEACH, FL 33407

STATE OF FLORIDA  
PALM BEACH COUNTY  
2019/2020 LOCAL BUSINESS TAX RECEIPT

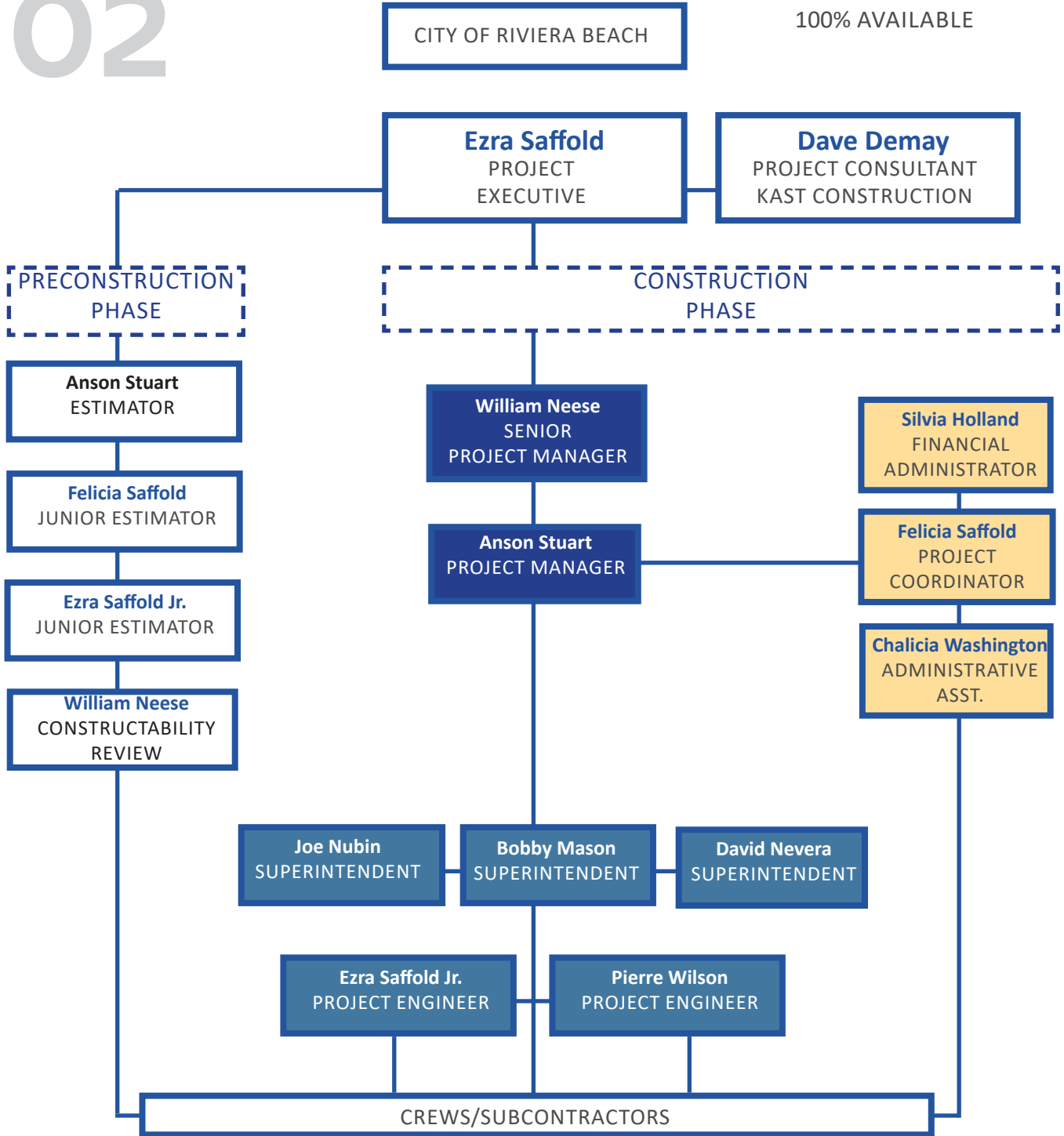
**LBTR Number: 200504751**  
**EXPIRES: SEPTEMBER 30, 2020**

This receipt grants the privilege of engaging in or managing any business profession or occupation within its jurisdiction and MUST be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.

**ORGANIZATIONAL PROFILE AND TEAM QUALIFICATIONS**

02

OUR PROJECT TEAM IS  
100% AVAILABLE



## TEAM QUALIFICATIONS



### EZRA SAFFOLD

#### PRESIDENT & PROJECT EXECUTIVE

As Project Executive for All-Site Construction, Ezra Saffold will be responsible for overseeing day to day operations of the firm including assisting the project team in all matters pertaining to the project.

#### EDUCATION

Bachelors of Business- FAU  
1999  
Associate of Arts- Palm Beach  
State College 1997  
Certified General Contractor-  
CGC1526181  
AGC Board Member

#### EXPERIENCE

19 Years, President of All-Site  
Construction  
29 Years of related work  
experience with other firms.

#### RELEVANT PROJECT EXPERIENCE

- PBC Convention Center Parking Garage- WPB | \$40 M
- Riviera Beach Marina Event Center- Riviera Beach | \$25 M
- PBC Okeehelée Boat Launch & New Restroom- WPB | \$1,084,000 M
- PBC Fire Station #42 Interior Renovations- Delray Beach | \$870,570.00
- Solid Waste Authority Unattended Scale Installation- WPB | \$656,205.00
- Port of Palm Beach 4th Floor Buildout- Riviera Beach | \$369,000.00
- Village of Royal Palm Beach RV Storage Lot | \$1.7 Million
- PBC Bill Bailey Community Center- Gym Renovations- WPB | \$130,415.00
- PBC Westgate Gym Weatherproofing- WPB | \$105,605.00



### DAVID DEMAY

#### CONSULTANT - PROJECT EXECUTIVE

Dave is a results-oriented leader overseeing new business development, marketing and identifying new opportunities for KAST Construction. He maintains strong relationships with architects, engineers and local planners. Dave has built an impressive portfolio of clients across a broad spectrum of industries. Once relationships are solidified, Dave remains committed and attentive to his clients' needs throughout the development, design and construction phases. Dave diligently stays on top of the industry and, as such, he is often called upon to assist companies who are expanding, relocating or seeking additional sites.

#### EDUCATION/ CERTIFICATIONS

B.S. M.E.D  
Auburn University, Auburn,  
AL

#### EXPERIENCE

10 Years, Sr. VP at Kast  
Construction  
23 Years of related work  
experience with other firms.

#### RELEVANT PROJECT EXPERIENCE

- One West Palm - New Construction of 200 SF Office Space, 200 Hotel rooms and 325 Apartment Units | \$380 Million
- Loftin Place - New Construction of a 259 unit, 8-story apartment building with a 6-story parking garage including pools, fitness rooms, roof top tennis courts and a running track. | \$42 Million
- West palm Beach Fire Rescue Station #5 & E.O.C. - New construction of a Fire Station with emergency operations center including data center, 911 emergency call center and communications systems, LEED Certified | \$7.9 Million
- Cameron Estates - New Construction of a 584 unit apartment and townhome complex with clubhouse, LEED Certified | \$66 Million
- Gardens Innovation center - New office park with a 2-story and a 1 Story tilt wall office 63,646 SF, LEED Certified | \$7 Million



## TEAM QUALIFICATIONS



### FELICIA SAFFOLD-TURNER

#### ESTIMATOR

Felicia has been with All-Site for (7) years with (3) years working in estimating and is experienced with blueprint reading, trade identification, Microsoft Office, and all preconstruction activities during the estimating process. Felicia will work with the team to develop scopes and assist with cost analysis. Felicia will be responsible for issuing bid advertisements, coordination of pre-bid meetings and bid openings. She is also the documentation control specialist as it pertains to the estimating and construction phases of the projects. Additionally, she handles accounts receivables and payables for the projects.

#### EDUCATION

BS in Business Management  
AS in Coding and Insurance

#### EXPERIENCE

3 Years, Junior  
Estimator at All-Site  
Construction  
4 Years, Administration  
Assistant at All-Site  
Construction

#### PROFESSIONAL CERTIFICATIONS

OSHA Certified  
Certified Estimating - AGC

#### RELEVANT PROJECT EXPERIENCE

- SWA Switchgear Replacement & Upgrades | \$1.2 Million
- Supervisor of Elections – Interior Renovations | \$400,000.00
- Sabal Palm /High Ridge School | \$600,000.00
- LC Swain Middle School | \$200,000.00
- Broward Health Corporate Office Renovations | \$1.5Million
- Northshore/Citywide ADA | \$1.8M
- Emergency Operations Center | \$280,303.00
- Okeeheelee Ski Slalom | \$383,000.00



### ANSON STUART, LEED ASSOCIATE

#### SENIOR PROJECT MANAGER

As an Architect and Construction Project Manager, Anson Stuart is uniquely positioned to manage projects from initial inception through project close out. And his years of experience as an owner's rep makes him sensitive to issues of time, quality and cost.

#### EDUCATION

Master of Architecture –  
Florida A&M University.  
Project Management  
Professional (PMP)  
Commercial Building  
Inspector (ICC-B2)  
State of Florida Registered  
Architect, AR97856  
LEED Associate

#### EXPERIENCE

2 Years with All-Site  
Construction  
20 Years of related work  
experience with other firms.

#### RELEVANT PROJECT EXPERIENCE

- Jupiter Farms Elementary School, Bathroom Renovations, CMAR, Palm Beach Co., FL | \$1 M
- Lighthouse Elementary School, Bathroom Renovations, CMAR, Palm Beach Co., FL | \$2 M
- Bodden Town Primary School, 10,710 SF | \$2.5 M
- Sir John A. Cumber Primary School, 10,710 SF | \$2.5 M
- Florida Memorial University Phase 2, 9,000 sf | \$1.8 M
- North Hialeah Elementary School, 5,500 SF | \$1.2 M
- Kelsey L. Pharr Elementary School, 3,000 sf | \$1 M

## TEAM QUALIFICATIONS



### WILLIAM NEESE

#### PROJECT MANAGER

William has over 24 years' experience in project management. His responsibilities are to chart the project development plan and to develop the project plan. In addition to coordinating projects with all All-Site's project superintendents and project managers to ensure that the project process is managed efficiently without budget cost overages and time stipulated slippages. He also oversees performance of all tradesmen and reviews drawings to make sure that all specifications and regulations are being followed.

#### EDUCATION

Mobile Equipment Operator  
Certificate – United Rentals  
Company – 10/2020  
Licensed Storm Water  
Discharge Inspector – Florida  
DEP #7109 – 03/2020  
OSHA 30-hour card –  
Occupational Health and  
Safety Administration  
-12/2020

#### EXPERIENCE

1 Year with All-Site  
Construction  
24 Years of related work  
experience with other firms.

#### RELEVANT PROJECT EXPERIENCE

- USACE Indian Prairie Canal 1&2 HHD Levee | \$28 M
- USACE Indian Prairie Canal 3 HHD Levee | \$18 M
- SWA Switchgear & Bldg. Upgrades | \$1.2 Million
- Northshore/Citywide ADA | \$1.8M
- Okeehelie Ski Slalom | \$383,000.00
- Emergency Operations Center | \$280,303.00



### DAVID NEVERA

#### GENERAL SUPERINTENDENT

David Nevera has been in the construction industry for 40 years and is experienced in all phases of construction. David will be responsible for the day to day supervision of the trades, daily reports, ensuring adequate manpower, safety, site security, and schedule adherence.

#### EDUCATION/

CERTIFICATIONS  
Construction Management,  
Turner Construction School

#### EXPERIENCE

5 Years, Superintendent at  
All-Site Construction  
40 Years of related work  
experience with other firms.

PROFESSIONAL  
CERTIFICATIONS  
OSHA Certified  
Scaffold & Lift,  
Hilti Training

#### RELEVANT PROJECT EXPERIENCE

- PBSO Renovations Headquarters Renovations- WPB | \$31 Million
- PBC Bill Bailey Comm. Center- Gym Renovations- WPB | \$130,415
- Lighthouse Elementary School Bathroom Renovations- Jupiter | \$1,075,853
- Jupiter Farms Elementary School Bathroom Renovations- Jupiter | \$1,000,536
- Belle Glade Senior Service Center | \$59,000
- WUD Mini Storage Renovations- Delray Beach | \$70,000
- Port of Palm Beach 4th Floor Renovations – Riviera Beach | \$400,000
- MKT @ PBIA Tenant Buildout- WPB | \$250,000
- Starbucks @ PBIA Tenant Buildout- WPB | \$40,000

## TEAM QUALIFICATIONS



### JOE NUBIN

#### SUPERINTENDENT

As superintendent during Pre-Con, Joe will attend OAC meetings, assist with permitting and compliance, and assist in pre-qualification of Subcontractor to obtain preliminary budget/ GMP. During construction Joe will be responsible for contract management, material expedition, detail project scheduling, document control, shop drawings solicitation and review, and Subcontractor coordination. Joe will also oversee Procore, our firms web-based project management software used to expedite communication during construction.

#### EDUCATION/ CERTIFICATIONS

B.A. Communications,  
Eastern Michigan University-  
1996

#### EXPERIENCE

4 Years, Superintendent at  
All-Site Construction  
24 Years of related work  
experience with other firms.

PROFESSIONAL Certifications  
OSHA Certified  
Construction Management,  
Turner Construction School

#### RELEVANT PROJECT EXPERIENCE

- PBSO Renovations Headquarters Renovations- WPB | \$31 M
- American Senior High School Renovations- Miami | \$6 M
- PBC Okeeheelee Boat Launch & Restroom- WPB | \$1,084,000
- Cunningham Park- New Park with Restroom Bldg. & Playground- Riviera Beach | \$1.9 Million
- Riviera Beach Community Center- New Building | \$1.3 Million
- WUD Mini Storage Renovations- WPB | \$70,000
- WUD Painting- WPB | \$400,000
- FPL Substation Construction & Upgrades thru-out FL | \$5M- \$8M per project



### ROBERT "BOBBY" MASON

#### SUPERINTENDENT

Bobby has been a site construction superintendent for over 37 years and is experienced in all phases of construction. Bobby will be responsible for quality control assurance, day-to-day supervision of all trades, daily construction logs, ensure adequate manpower, safety, progress meetings with trades, schedule adherence, punchout, and closeout.

#### EDUCATION/ CERTIFICATIONS

Construction Management  
CE at Florida Institute of  
Technology  
General Contractors  
Supervisory License-  
MA049563  
Home Inspector Certification

#### EXPERIENCE

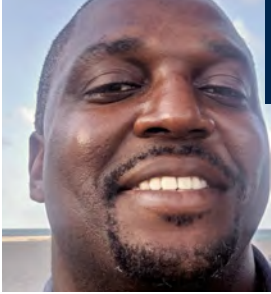
3 Years, Superintendent at  
All-Site Construction  
37 Years of related work  
experience with other firms.

PROFESSIONAL  
CERTIFICATIONS  
OSHA Certified

#### RELEVANT PROJECT EXPERIENCE

- Jupiter Farms Elementary School, Bathroom Renovations, CMAR, Palm Beach Co., FL | \$4 M
- Bill Bailey Community Center | \$130K
- Lighthouse Elementary School, Bathroom Renovations, CMAR, Palm Beach Co., FL | \$2 M
- Cunningham Park, New Park with Restroom Building & Playground, Palm Beach Co., FL | \$1.9 Million
- Riviera Beach Community Center, New Building, Palm Beach Co., FL | \$1.3 Million

## TEAM QUALIFICATIONS



### PIERRE WILSON

#### PROJECT ENGINEER

As a Project Engineer for All-Site Construction, Inc. Pierre is responsible for overseeing documentation and project related activities. He will assist the project manager with managing construction costs to eliminate cost overages. Pierre will also assist the Assistant Project Manager with vendor and supply scheduling.

**EDUCATION/  
CERTIFICATIONS**  
B.A. Criminal Justice, Kent  
State University, 2003

**EXPERIENCE**  
1 Year, Project Engineer at  
All-Site Construction  
4 Years of related work  
experience with other  
firms.

#### RELEVANT PROJECT EXPERIENCE

- Wellington Landing Middle School | \$67,374.00
- Stinger Ray – PBIA – Interior Renovation | \$300,000.00
- PBIA Concourse C – Fire proofing | \$169,312.00



### EZRA SAFFOLD JR.

#### PROJECT ENGINEER

As a Project Engineer for All-Site Construction, Inc. Ezra Jr. is responsible for overseeing documentation and project related activities. He will assist the project manager with managing construction costs to eliminate cost overages. Ezra will also assist the Superintendent with vendor and supply scheduling.

**EDUCATION/  
CERTIFICATIONS**  
B.A. Business Management  
and Communications –  
Northern Illinois University

**EXPERIENCE**  
2 Years, Project Engineer at  
All-Site Construction

#### RELEVANT PROJECT EXPERIENCE

- Wellington Landing Middle School | \$67,374.00
- Stinger Ray – PBIA – Interior Renovation | \$300,000.00
- PBIA Concourse C – Fire proofing | \$169,312.00
- Vero Beach Hotel and Spa- Exterior Renovations | \$297,441.00
- Bear Lakes Middle School | \$487,306.84

## TEAM QUALIFICATIONS



### SYLVIA C. HOLLAND

#### FINANCIAL ADMINISTRATOR

Sylvia has been an Accountant Controller for All-Site for (3) months and has experience in construction accounting and administration. Sylvia will be responsible maintain accurate records, create financial reports and perform analysis. She will be managing the administrative process on budgeted projects. Additionally, she handles accounts receivables and payables for the projects.

#### EDUCATION/ CERTIFICATIONS

MD in Economics – National  
University of Asuncion  
Enroll Agent – Tax  
Professional

#### EXPERIENCE

3 months Financial  
Administrator with All-Site  
Construction  
27 years Accountant  
Controller – with other firms.

PROFESSIONAL  
OSHA 10 Certificate

#### RELEVANT PROJECT EXPERIENCE

- SWA Switchgear Replacement & Upgrade | \$1.2 Million
- Supervisor of Elections – Interior Renovations | \$400,000.00
- Sabal Palm /High Ridge School | \$600,000.00
- LC Swain Middle School | \$200,000.00
- Broward Health Corporate Office Renovations | \$1.5Million



### CHALICIA WASHINGTON

#### ADMINISTRATIVE ASSISTANT

As an administrative assistant for All-Site Construction, Inc. Chalicia is responsible for requesting and maintaining logs and reports for project related activities. She will assist the project manager with managing construction costs to eliminate cost overages. Chalicia will also assist the Superintendent with vendor and supply scheduling. She will also assist the Financial Administrator with the flow of project documentation and accounts reporting. Chalicia also assists the junior estimator with obtaining subcontractor pricing during the preconstruction phase.

#### EDUCATION/ CERTIFICATIONS

Associates Degree –  
Administration Management  
and Communications –  
Keiser University

#### EXPERIENCE

2 Years, Project Coordinator  
at All-Site Construction

#### RELEVANT PROJECT EXPERIENCE

- Wellington Landing Middle School | \$67,374.00
- Stinger Ray – PBIA – Interior Renovation | \$300,000.00
- PBIA Concourse C – Fire proofing | \$169,312.00
- Vero Beach Hotel and Spa- Exterior Renovations | \$297,441.00
- Bear Lakes Middle School | \$487,306.84
- Single Point of Entry Schools – Omni Middle, Duncan Middle, Bear Lakes Middle, Santaluces High | \$1.5M

## MINORITY & SMALL BUSINESS SUBCONTRACTING PLAN

All Site Construction is a Certified Minority Owned Small Business. Our team has demonstrated an established professional history of collaborative business relationships on projects with Woman/Minority Business Enterprises (WMBEs) and Small Business Enterprises (SBEs). Being an MBE and SBE firm, we strongly support working with other small or minority business firms.

Typically, we have found working with these firms is very rewarding due to their high motivation to be competitive, ability to keep pricing low and staff accessibility unencumbered by a larger corporate structure and management style.

Below is an example of All-Site's SBE track records on several projects:

PROJECT	SBE GOAL	ACTUAL
RIVIERA BEACH MARINA REDEVELOPMENT	15%	30%
PBC CONVENTION CENTER GARAGE	15%	23%
OKEEHEELEE PARK SOUTH BOAT LAUNCH AND NEW RESTROOM FACILITY	15%	44%
RV STORAGE LOT	15%	45%
FIRE STATION #42	15%	62%
SEACOAST UTILITY –STORAGE BUILDING	15%	30%
RIVIERA BEACH HEIGHTS PHASE I	15%	90%
MARITIME OFFICE 4TH FLOOR BUILD-OUT	15%	30%
URBAN LEAGUE OF PALM BEACH	15%	100%

### OUR PLAN FOR OUTREACH ON THIS CONTRACT

Our goal is to service your projects and at the same time build stronger subcontractors within the SBE & M/WBE community. We continually open our doors to help small businesses and disadvantaged firms by sharing our processes and have been recognized for being available to offer help to the SBE & M/WBE firms if needed. **We are committed to the City of Riviera Beach M/SBE goals, and look forward to exceeding all expectations.**

Our Team will develop effective communication solutions to minimize the impacts infrastructure projects can have on communities. We will become an extension of the City's public information team by implementing strategic measures at various phases of the overall project. Our Team has significant experience with coordinating and achieving community consensus with residents and stakeholders and will implement an effective public engagement plan to ensure stakeholders are updated and engaged. Our aim is to inform, educate, and seek suggestions on ways to efficiently implement project needs. Our intent is to meet and exceed the M/WBE goals on these projects.

100% COMMITTED TO MEETING CURRENT MBE SUBCONTRACTING PARTICIPATION GOAL AND ANY POTENTIAL FUTURE SUBCONTRACTING GOALS.



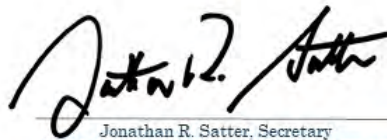
# State of Florida

## Minority Business Certification

### All-Site Construction, Inc

Is certified under the provisions of  
287 and 295.187, Florida Statutes, for a period from:

09/09/2019 to 09/09/2021



Jonathan R. Satter, Secretary  
Florida Department of Management Services



Office of Supplier Diversity  
4050 Esplanade Way, Suite 380  
Tallahassee, FL 32399  
850-487-0915  
[www.dms.myflorida.com/osd](http://www.dms.myflorida.com/osd)



### Florida Unified Certification Program

## Disadvantaged Business Enterprise (DBE)

### Certificate of Eligibility

**ALL-SITE CONSTRUCTION INC**  
*MEETS THE REQUIREMENTS OF 49 CFR, PART 26*

APPROVED NAICS CODES:  
236210, 236220, 238990, 237310  
*Victoria V Smith*

12/19/2016  
DATE

*VICTORIA V. SMITH, DBE Certification Manager - Florida Department of Transportation*



**Palm Beach County  
Office of Equal Business Opportunity**

Certifies That

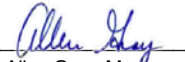
**ALLSITE CONSTRUCTION INC,**

Vendor # **ALLS0032**

*is a Small/Minority Business Enterprise (S/MBE) as prescribed by section 2-80.21 - 2.80.30 of  
the Palm Beach County Code for a three year period from  
August 17, 2020 to August 16, 2023*

The following services and/or products are covered under this certification:

**Carpentry; Carpet/Flooring Installation and/or Removal Services; Construction Management  
Services; Maintenance and Repair, Sidewalk and Driveway (Including Removal; Painting Services;  
Repair Services, Concrete, Including Removal and Replace**

  
Allen Gray, Manager  
08/17/2020



Palm Beach County Board of County Commissioners

Dave Kerner, Mayor  
Robert S. Weinroth, Vice Mayor  
Gregg K. Weiss  
Mary Lou Berger  
Melissa McKinlay  
Mack Bernard

County Administrator  
Verdenia C. Baker



## APPROACH TO PROJECT MANAGEMENT

# 03

Our team's proposed approach is structured to control the time, cost, and quality of the project, thereby assuring the success of the project and increasing our client's satisfaction. The All- Site team has the capacity and capabilities to perform the services required for the City of Riviera Beach.

All- Site provides strong management by:

**Managing project scope**, ensuring the performance of the work in accordance with the Architect's drawings, specifications, and contract documents.

**Managing project cost**, ensuring the achievement of the project within budget.

**Managing project schedule**, ensuring the completion of the work in accordance with the Owner's requirements.

**Managing technical and financial risks**, ensuring the functionality of the project and limiting the Owner's exposure to various commercial liabilities.

**Managing project quality**, ensuring that the performance of the work is correct the first time and that it is compliance with the design criteria.

**Managing project safety**, ensuring the all safety measures are adhered to by all personnel involved within the project.

All-Site Construction utilizes a variety of technology tools, processes and industry partners to ensure the project is delivered on-time, under budget, and is of highest quality.

- All-Site utilizes Procore information system as a project management and document control software. We also utilize Procore for external project communication in the field in combination with iPads.
- Bluebeam is an electronic tool our team uses to markup PDF drawings and photos for purposes of RFI, submittal review, collaboration and meetings.



### Platform Attributes For Success

- Mobile-** Easy & Functional
- Inclusive-** Not browser/device limiting
- Out Of Box Configuration**
- Reporting/Analysis** Project / Office & Company Reporting
- Simple & Intuitive**
- Financial-** Contract & Change Management



#### Reduce Waste

4 Hour Per Week Reduction in overall processing compared to current solutions - per team



#### Focus On The Field

Increase the quantity & quality of field risk management - Safety / Observations / Inspections / Daily Logs



#### Exceptional Experience

Radically Improve our team member & customer experience

### Tools



Submittals



Photos



Inspections



Daily Logs



Drawings



Meetings



Punch Lists



RFIs



Observations



ProCore Drive



Specifications

### Target Measurements

#### Project Management

- RFI Takt Time
- Submittal Takt Time
- Project & Pilot Level Reporting
- Drawing Update Takt Time
- Specifications Takt Time

#### Field Management

- Photo Management
- Safety Inspections
- Qty of Daily Reports
- Qty of Quality Observations
- Frequency of document access on mobile devices

*"You can't improve what you don't measure"*  
-W. Edwards Deming

## APPROACH TO PROJECT MANAGEMENT

During Preconstruction, All-Site will develop a detailed job specific project manual as the guideline for the management of the project from start to finish. The project manual will detail our procedures on the following:

- Project Definition
- Project goals
- Project strategy
- Project work plan
- Project organization
- Responsibility performance chart
- Monthly project reporting
- Cost control
- Pay application process
- Meetings (OAC and subcontractors)
- Contract Document Management
- Schedule Management
- RFI Management
- Submittal Management
- Project Close Out

All- Site will keep a detailed set of meeting minutes and will issue to all in attendance the following day of meeting.

During the construction phase, All- Site will run a bi-weekly Owner/Architect/Contractor meeting (OAC) and bi-weekly Subcontractor coordination meetings. An agenda will be prepared for each meeting where we will discuss the following:

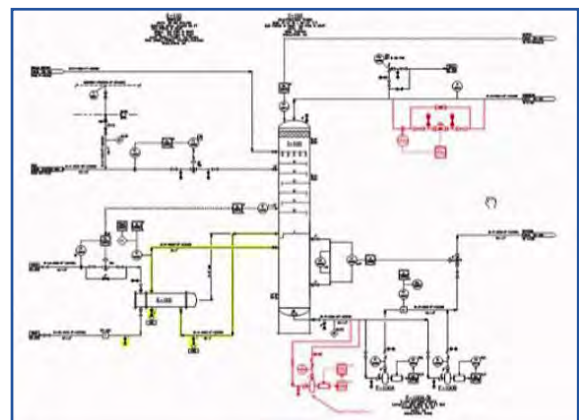
- Project safety
- Quality control
- Schedule
- Outstanding submittals
- Outstanding RFI's
- Review of the previous minutes
- New items that need to be tracked or addressed

All- Site will keep a detailed set of meeting minutes and will issue to all involved with the project the **following days of the meeting.**



Example Project Submittal Log

Item #	Item	Type	Status	Responsible Contractor	Project Name	Submitted by Location	Received	Reviewed	Approved	Approved by	Approved Date	Remarks	Reviewed	Reviewed Date	Reviewed by
101	101	101	101	101	101	101	101	101	101	101	101	101	101	101	101
102	102	102	102	102	102	102	102	102	102	102	102	102	102	102	102
103	103	103	103	103	103	103	103	103	103	103	103	103	103	103	103
104	104	104	104	104	104	104	104	104	104	104	104	104	104	104	104
105	105	105	105	105	105	105	105	105	105	105	105	105	105	105	105
106	106	106	106	106	106	106	106	106	106	106	106	106	106	106	106
107	107	107	107	107	107	107	107	107	107	107	107	107	107	107	107
108	108	108	108	108	108	108	108	108	108	108	108	108	108	108	108
109	109	109	109	109	109	109	109	109	109	109	109	109	109	109	109
110	110	110	110	110	110	110	110	110	110	110	110	110	110	110	110



EXAMPLE PROJECT DOCUMENT UTILIZING BLUEBEAM

## APPROACH TO SCHEDULING & COST CONTROL

### Scheduling Software

All-Site utilizes ProCore Construction Management Software along with Lean Last Planner to accelerate the construction schedule. One method of Lean Last Planner is the utilization of Pull Plan Sessions. A Pull Plan Session focuses on a 6-8 week section of the project with all of the foreman and front line managers present to provide durations and commitments for each respective construction activity. These 6-8 week schedules are then further broken down into Weekly Work Plans and then are tracked in a Daily Stand Up Meeting so that All-Site can ensure that the schedule is being met and that the Lean Process is being followed on a day to day basis.

For the City of Riviera Beach, we commit to an "open book" approach with key Client representative involvement and approval at key milestones throughout each project. Specific milestones will be developed up front, in conjunction with the staff at the City. At a minimum, the process will include having a partnering session with key participants, providing opportunities for all key stakeholders to provide input, review and approve of the building program, budget and GMP.

### Subcontractor Coordination

We know that Subcontractor selection is critical to the success of a project. Our relationship with our Subcontractors begins at the solicitation process and continues through the end of the project. We pride ourselves on selecting only prequalified Subcontractors that demonstrate the abilities to keep a project on schedule while providing quality work. We have an open line of communication with our Subcontractors.

Our past experience shows that having Subcontractors on board during the design phase and working closely is advantageous. The coordination between these crucial Subcontractors and all other stakeholders provides a smooth, well-planned workflow, and a winning project. All-Site can limit or expand the list should the Project Team desire.

The All-Site subcontractor, vendor & supplier team will be provided with the proposed construction schedule at the kickoff meeting to begin the project. The jobsite superintendent will conduct weekly subcontractor progress and coordination meetings to discuss the current status of the project, update the progress of the work and to discuss any pending issues related to their specific scopes of work. The subcontractor team will assist the All-Site with the preparation of the updated monthly construction schedule to include but not be limited to any expected delays in the production of the work, any delays in the delivery of any materials, equipment, or items to be incorporated in the work, and to advise of any anticipated issues with manpower.



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"Our team will ensure that the Subcontractors are on board early, making for a predictable and high quality result for the City of Riviera Beach Projects."

- Ezra Saffold, President

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# APPROACH TO SCHEDULING & COST CONTROL

## SAMPLE SCHEDULE

Activity ID	Activity Name	At Completion Duration	Start	Finish	Total Float
<b>SPECTRUM BUILDING Schedule</b>					
<b>GENERAL CONDITIONS</b>					
GC 90	Notice of Award	351	30-Dec-19 A	14-Dec-20	-161
GC 110	Building Permit	175	30-Dec-19 A	22-Jun-20 A	-161
GC 100	NTP	0	09-Jan-20 A		
GC 120	Project Duration through Substantial Completion- 150 days	311	09-Jan-20 A	14-Nov-20	-161
<b>SCHEDULE ISSUES</b>					
SI 100	Delay in Receiving Permit	166	07-Feb-20 A	22-Jul-20 A	
SI 110	COVID 19 Pandemic No work Performed	43	23-Mar-20 A	04-May-20 A	-76
<b>SUBMITTALS CONSTRUCTION</b>					
BUILDING 1700	Remove Ext Signs- Bldg1800- Suite 100	220	05-Mar-20 A	11-Oct-20	-97
BUILDING 1800	Remove Ext Signs- Bldg1800- Suite 100	254	25-Feb-20 A	04-Nov-20	-121
Site 100	Building Permit Received- Bldg1800- Suite 100	160	29-May-20 A	04-Nov-20	-121
GC- 110-1800-100	Building Permit Received- Bldg1800- Suite 100	1	12-Jun-20 A	12-Jun-20 A	
S 120	COVID 19 Pandemic Delays (RFI, Submittals, Manpower, Slow down war	92	19-Jun-20 A	18-Sep-20	-161
<b>Mobilization</b>					
M 300	Mobilization- Bldg1800- Suite 100	1	29-May-20 A	29-May-20 A	
<b>Demolition</b>					
127	29-May-20 A	02-Oct-20	-88		
<b>Offices</b>					
B1800-S100-D 190	Demo at walls- Bldg1800- Suite 100	1	29-May-20 A	29-May-20 A	
B1800-S100-D 120	Remove Furniture- Bldg1800- Suite 100	1	29-May-20 A	29-May-20 A	
B1800-S100-D 130	Remove Sprinkler Heads- Bldg1800- Suite 100	1	21-Sep-20	21-Sep-20	-160
B1800-S100-D 220	Remove Ceiling Tiles and Grille- Bldg1800- Suite 100	2	21-Sep-20	22-Sep-20	-160
B1800-S100-D 150	Remove floor finish at Reception- Bldg1800- Suite 100	2	21-Sep-20	22-Sep-20	-76
B1800-S100-D 180	Remove Unused Power Outlets- Bldg1800- Suite 100	2	21-Sep-20	22-Sep-20	-161
B1800-S100-D 240	Remove Ext Signs- Bldg1800- Suite 100	2	23-Sep-20	24-Sep-20	-161
B1800-S100-D 250	Patch Walls as required- Bldg1800- Suite 100	1	23-Sep-20	24-Sep-20	-160
B1800-S100-D 300	Remove Ceiling Grid- Bldg1800- Suite 100	7	26-Sep-20	02-Oct-20	-130
<b>New Work</b>					
B1800-S100-N 430	Remove HVAC Components and Appliances- Bldg1800- Suite 100	105	21-Jul-20	02-Nov-20	-136
B1800-S100-N 530	Install Low Voltage- (by owner)- Bldg1800- Suite 100	5	07-Oct-20	11-Oct-20	-136
<b>Rough-In</b>					
B1800-S100-N 430	Install Insulation- Bldg1800- Suite 100	85	21-Jul-20	13-Oct-20	-141
B1800-S100-N 320	Patch and Prep walls- Bldg1800- Suite 100	2	21-Jul-20	22-Jul-20	-101
B1800-S100-N 350	Mechanical Layout- Bldg1800- Suite 100	5	19-Sep-20	23-Sep-20	-121
B1800-S100-N 190	Install Demountable Partitions- Bldg1800- Suite 100	1	25-Sep-20	25-Sep-20	-157
B1800-S100-N 240	Electrical Rough- Bldg1800- Suite 100	5	25-Sep-20	29-Sep-20	-161
B1800-S100-N 380	Mechanical Rough- Bldg1800- Suite 100	10	30-Sep-20	06-Oct-20	-138
B1800-S100-N 250	Fire Alarm Rough- Bldg1800- Suite 100	7	30-Sep-20	06-Oct-20	-134
B1800-S100-N 260	Fire Protection Rough- Bldg1800- Suite 100	7	30-Sep-20	06-Oct-20	-158
B1800-S100-N 600	Install Ceiling Grid- Bldg1800- Suite 100	3	11-Oct-20	13-Oct-20	-161
<b>Finishes</b>					
B1800-S100-N 480	Insulation Inspections	45	19-Sep-20	02-Nov-20	-161
B1800-S100-N 440	Plumbing Inspections	1	19-Sep-20	19-Sep-20	-145
B1800-S100-N 410	Fire Prevention Inspections	1	07-Oct-20	07-Oct-20	-140
B1800-S100-N 520	Mechanical Inspections	1	10-Oct-20	10-Oct-20	-156
B1800-S100-N 650	Ceiling Grid Inspections	1	14-Oct-20	14-Oct-20	-161
<b>Office</b>					
34	30-Sep-20	02-Nov-20	-161		

Remaining Level of Effort

Actual Level of Effort

Actual Work

Remaining Work

Critical Remaining Work

◆ Milestone

◆ SPECTRUM BUILDING Schedule

All Site Cons. - Schedule Update

Page 1 of 4

Date Date 21-Jul-20



## PROJECT EXPERIENCE

# 04

All-Site Construction has worked for the past 10 years with the Job Order Contract and BSO CMAR Minor Services Contract performing the same scope of Work inclusive of construction, maintenance and management services, engineering, designing, estimating, bidding, inspections and construction administration.

### **PALM BEACH COUNTY CONVENTION CENTER GARAGE WEST PALM BEACH, FL**

This project consists of the new construction of a nine-level, cast-in-place concrete parking garage in the existing surface parking lot of the Palm Beach Convention Center in West Palm Beach, Fla. Capacity for 2,650 cars.

**Services Provided:** CMAR Partner

**Owner's Rep**  
Anthony Longo  
2633 Vista Parkway  
West Palm Beach, FL 33411  
561-233-0219

**Size:**  
944,140 SF

**Initial Cost:** \$45.7M  
**Final Cost:** \$45M

**Design Firm Contact:**  
Fernando Del Dago, Leo Daily  
561.688.2111

**Date of Completion:**  
March 2017



#### PROJECT RELEVANCE

- ✓ CMAR
- ✓ LAST 5 YEARS

### **LIGHTHOUSE & JUPITER ELEMENTARY SCHOOLS RENOVATION JUPITER, FL**

This project consists of demolition and renovation of existing restrooms and lighting improvements.

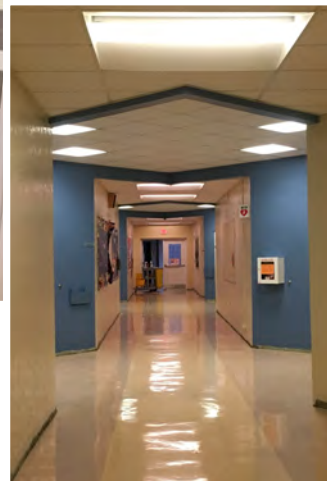
**Services Provided:** CMAR

**Owner's Rep**  
Angel Garcia  
3661 Interstate Park Rd N #200  
West Palm Beach, FL 33404  
561.882.1916

**Design Firm Contact:**  
Liz Colome  
561.833.9147

**Initial Cost:** \$2M  
**Final Cost:** \$2M

**Date of Completion:**  
Summer 2019



#### PROJECT RELEVANCE

- ✓ CMAR
- ✓ LAST 5 YEARS
- ✓ OCCUPIED FACILITY

## PROJECT EXPERIENCE

### PORT OF PALM BEACH 3RD FLOOR BUILD OUT RIVIERA BEACH, FL

Renovations to Owner Occupied Building

Services Provided: Design Build

**Owner's Rep**

Jose Soler  
2001 Broadway, Suite 300  
Riviera Beach, FL  
561.383.4133

**Design Firm**

Daniel Diaz, D&Q Studio  
786.239.1322

**Size:**

4,000 SF

**Initial Cost:** \$360K

**Final Cost:** \$370K due to Owner Change Orders

**Date of Completion:**

February 2018

#### PROJECT RELEVANCE

- ✓ LAST 5 YEARS
- ✓ OCCUPIED FACILITY



### OKEEHEELE PARK SOUTH BOAT LAUNCH & RESTROOM FACILITY WEST PALM BEACH, FL

Construction of a lakeside boat ramp/ dock, an 800 SF new restroom building, paved car and boat trailer parking areas and associated site improvements.

Services Provided: Construction Manager

**Owner's Rep**

Andy Gamble  
2633 Vista Parkway  
West Palm Beach, FL 33411  
561.233.2055

**Design Firm**

Scott Barber, CH2MHILL  
954-351-9256

**Size:** 840 SF Restroom Facility

**Initial Cost:** \$1.08 M

**Final Cost:** \$1.1 M

**Date of Completion:**

June 2018

#### PROJECT RELEVANCE

- ✓ CMAR
- ✓ LAST 5 YEARS
- ✓ UNDERGROUND UTILITIES
- ✓ INFRASTRUCTURE



## PROJECT EXPERIENCE

### RIVIERA BEACH MARINA VILLAGE DEVELOPMENT RIVIERA BEACH, FL

This project consists of 28-acres of redevelopment, including new streets, sidewalks, extensive infrastructure, utility improvements, a new community building, an upgraded and reprogrammed bicentennial park with an interactive water playground, concessions pavilion and a boardwalk/promenade tying the site to the recently renovated marina. This project was designed and certified at LEED silver design standards.

**Services Provided:** CMAR Partner

**Owner's Rep**

Scott Evans  
2001 Broadway, Suite 300  
Riviera Beach, FL 33404  
561-844-3408

Event Center = 33,000 SF,  
Site = 958,320 SF,

**Initial Cost:** \$25.7M  
**Final Cost:** \$28M

**Design Firm Contact:**

Mark Clary, Song & Associates  
561.329.3808

**Date of Completion:**  
April 2016

**Size:**



#### PROJECT RELEVANCE

- ✓ CMAR
- ✓ LAST 5 YEARS
- ✓ INFRASTRUCTURE

### CUNNINGHAM PARK PALM BEACH COUNTY

Resurfacing of basketball courts, bathroom construction, fence installation, site lighting, site amenities (benches, playground equipment, shade sails, bike rack, pavilions, shelters), entry sign, and walkways.

**Services Provided:** Construction Manager

**Owner's Rep**

Rickey Little  
600 West Blue Heron Blvd  
Riviera Beach, FL 33404  
561-845-3479

**Design Firm Contact:**

Liz Colome  
561.833.9147

**Size:** 3.5 Acres

**Initial Cost:** \$1,896,679  
**Final Cost:** \$2,041,885

**Date of Completion:**  
December 2018

#### PROJECT RELEVANCE

- ✓ CMAR
- ✓ LAST 5 YEARS



## PROJECT EXPERIENCE

### **FIRE STATION 42 RENOVATIONS** **DELRAY BEACH, FL**

This project consists of demolition and interior renovation of the existing fire station 42.

**Services Provided:** Construction Manager

**Owner's Rep**  
Anthony Longo  
2633 Vista Parkway  
West Palm Beach, FL 33411  
561-233-0219

**Size:**  
7,250 SF

**Initial Cost:** \$820K  
**Final Cost:** \$870K due to Owner Change Orders

**Date of Completion:**  
August 2016



#### PROJECT RELEVANCE

- ✓ CONSTRUCTION MANAGER
- ✓ LAST 5 YEARS
- ✓ OCCUPIED FACILITY

### **RIVIERA BEACH COMMUNITY CENTER** **RIVIERA BEACH, FL**

Project included new construction of a 3,500 SF state of the art community center, including extensive site work with previous concrete parking and new landscaping.

**Services Provided:** Construction Manager

**Owner's Rep**  
Rickey Little  
600 W. Blue Heron Blvd.  
Riviera Beach, FL 33404  
561.845.3479

**Size:** 3,500 SF

**Initial Cost:** \$1.2 M  
**Final Cost:** \$1.3 M due to Owner Change Orders

**Date of Completion:**  
November 2018

#### PROJECT RELEVANCE

- ✓ CMAR
- ✓ LAST 5 YEARS
- ✓ UNDERGROUND UTILITIES
- ✓ INFRASTRUCTURE





**SUBMITTAL FORMS**

05

Please find our bid documents and all forms on the following pages.

**SECTION 1**

SUBMIT BID TO:

City of Riviera Beach Office of the City Clerk  
600 W. Blue Heron Blvd., Suite 140  
Riviera Beach, FL 33404  
(561) 845-4180

CITY OF RIVIERA BEACH  
PALM BEACH COUNTY, FLORIDA

***Request for Qualifications***

Proposer Acknowledgment

**GENERAL CONDITIONS**

THESE INSTRUCTIONS ARE STANDARD FOR ALL CONTRACTS FOR COMMODITIES/SERVICES ISSUED BY THE CITY OF RIVIERA BEACH. THE CITY OF RIVIERA BEACH MAY DELETE, SUPERSEDE OR MODIFY ANY OF THESE STANDARD INSTRUCTIONS FOR A PARTICULAR CONTRACT BY INDICATING SUCH CHANGE IN THE SPECIAL INSTRUCTIONS TO PROPOSERS OR IN THE BID SHEETS. BY ACCEPTANCE OF A PURCHASE ORDER ISSUED BY THE CITY, PROPOSER AGREES THAT THE PROVISIONS INCLUDED WITHIN THIS INVITATION FOR BID SHALL PREVAIL OVER ANY CONFLICTING PROVISION WITHIN ANY STANDARD FORM CONTRACT OF THE PROPOSER REGARDLESS OF ANY LANGUAGE IN PROPOSER'S CONTRACT TO THE CONTRARY.

**BIDDER ACKNOWLEDGEMENT MUST BE SIGNED AND RETURNED WITH YOUR BID**

SEALED BIDS: This form must be executed and submitted with all bid sheets in a sealed envelope. (DO NOT INCLUDE MORE THAN ONE BID PER ENVELOPE). The face of the envelope shall contain the above address, the date and the time of bid opening, and bid number. Bids not submitted on attached bid form may be rejected. All bids are subjected to the conditions specified herein. Those which do not comply with these conditions are subject to rejection.

**1. EXECUTION OF BID:** Bid must contain an original signature of an individual authorized to bind the proposer. Bid must be typed or printed in ink. All corrections made by proposer to his bid must also be initialed. The proposer's name should also appear on each page of the bid sheet if required. Bids will not be accepted from firms in arrears to the City of Riviera Beach upon debt or contract nor from a defaulter upon obligations to the City of Riviera Beach. Proposer certifies by signing the bid that no principals or corporate officers of the firm were principals or corporate officers in any other firm which may have been suspended or debarred from doing business with the City within the last three years, unless so noted in the bid documents.

**2. TIE BIDS:** In case of tie bids, the award will be made in the following preference:

**PROPOSER WITHIN CITY LIMITS OF RIVIERA BEACH.  
PROPOSER WITHIN PALM BEACH COUNTY.  
PROPOSER WITHIN THE STATE OF FLORIDA.**

**3. NO BID:** If not submitting a bid, respond by returning this Proposer Acknowledgement form, marking it "NO BID", no later than the stated bid opening date and hour, and explain the reason in the space provided. Failure to respond without justification may be cause for removal of the proposer's name from the bid mailing list.

**4. BID WITHDRAWAL:** No proposer may withdraw their bid before the expiration of ninety (90) calendar days from the date of bid opening.

**5. BID OPENING:** Shall be public, on date, location and time specified on the bid form. The official time is the time clock located in the City Clerk's Office and will be accepted by all parties without reservation. It is the proposer's responsibility to assure that the bid is delivered on date, location and time specified on the bid form. Bids, which for any reason are not so delivered, will not be considered. Bid files and any bids after they are opened are exempt from public examination until an intended decision is announced or until 30 days from the opening, whichever is earlier (Florida Statutes Section 119.071) may be examined during normal working hours by appointment. Bid tabulations are available for inspection upon request.

NOTE: Except as required by Florida statues, bids are exempt from release for certain periods of time after bid opening.

BID WILL BE OPENED and may not be withdrawn within 90 calendar days after such date and time. N/A

**RFQ TITLE: Owner's Representative for Construction Management Services**

**RFQ NO. 995-20-2**

**POC: Althea Pemsel, MA, CPSM, Procurement Director**

**DELIVERY DATE: August 18, 2020 at 11:00AM  
SEE SPECIAL INSTRUCTION:**

**CASH DISCOUNT TERMS:**

**IF BID EXCEEDS \$100,000,  
PROPOSER MUST PROVIDE  
BID BOND OR CASHIERS (BONDING IS REQUIRED FOR THIS ITB)  
CHECK IN THE AMOUNT  
OF 5% OF BID OR BID N/A  
WILL BE REJECTED**

**TOTAL BID AMOUNT: N/A**

**FEDERAL EMPLOYER I.D. or SOCIAL SECURITY NUMBER  
65-1140059**

**DUN & BRADSTREET NUMBER: 101772916**

**PROPOSER NAME:  
All-Site Construction, Inc.**

**PROPOSER MAILING ADDRESS/CITY/STATE/ZIP**

141 Riviera Drive Riviera Beach, FL 33404

**AREA CODE TELEPHONE NO.  
( 561) - 848-1110**

**CONTACT PERSON:  
Ezra Saffold**

**FAX NO.  
561-848-1132**

**INTERNET ADDRESS / EMAIL  
Ezra@allsiteinc.net / Felicia@allsiteinc.net**

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid for the same items/services, and is in all respects fair and without collusion or fraud, I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder. Further by signature of this form, pages 1 through 4 are acknowledged and accepted as well as any special instruction sheet(s) if applicable.



AUTHORIZED SIGNATURE (original in ink)

Ezra Saffold

President

TYPED NAME OF SIGNER

TITLE

6. **ADDENDA TO BID:** The City reserves the right to amend this Bid prior to the Bid opening date indicated. Only written addenda will be binding. If, upon review, material errors in specifications are found, contact the Purchasing Department immediately, prior to Bid opening date, to allow for review and subsequent clarification on the part of the City. The vendor is required to submit with its Bid or Bid a signed "Acknowledgement of Addenda" form, when any addenda have been issued.

7. **ACCEPTANCE / REJECTION OF BIDS** The City of Riviera Beach reserves the right to accept or to reject any or all bids and to make the award to that proposer, who in the opinion of the City will be in the best interest of and/or the most advantageous to the City. The City of Riviera Beach also reserves the right to reject the bid of any vendor who has previously failed in the proper performance of an award to delivery on time contracts of a similar nature or who is not in the position to perform properly under this award.

The Contract will be awarded to the lowest, responsible and responsive proposer. The Purchasing Manager reserves the right to reject any and all bids and to waive any informality in bids received whenever such rejection or waiver is in the best interest of the City.

In determining responsibility, the following qualifications, in addition to price, will be considered in the evaluation of the bid:

- (a) The ability, capacity, and skill of the proposer to perform the service required.
- (b) Whether the proposer can perform the contract or provide the service promptly, or within the time specified, without delay or interference.
- (c) The character, integrity, reputation, judgment, experience and efficiency of the proposer.
- (d) The quality of performance of previous contracts or services.
- (e) The previous and existing compliance by the proposer with the laws and ordinances relating to the contract or service.
- (f) The sufficiency of the financial resources and ability of the proposer to perform the contract or provide the service.
- (g) The quality, availability, and adaptability of the supplies or services to the particular use required.
- (h) The ability of the proposer to provide future maintenance and service for the use of the subject of the contract.
- (i) Whether the proposer is in arrears to the City on a debt or contract or is a defaulter on surety to the City, or whether the proposer's taxes or assessments are delinquent.
- (j) Such other information as may be required or obtained.

8. **LEGAL REQUIREMENTS:** Federal, State, County and local laws, ordinances, rules and regulations that in any manner affect the items covered herein apply. Lack of knowledge by the proposer shall in no way be a cause for relief from responsibility.

The City of Riviera Beach is committed to assuring equal opportunity in  
City of Riviera Beach Purchasing Department

the award of contracts and, therefore, complies with all laws prohibiting discrimination on the basis of race, color, religion, national origin, age, sex, sexual orientation, disability and marital status.

Minority Business Enterprise (MBE) indicates a business entity which is owned and operated by a minority. In this instance, minority group members are citizens of the United States or lawfully admitted permanent residents who are Blacks, Hispanics, Women, Native Americans, Asian-Pacific, Asian-Indian, and eligible others as outlined in Procurement Ordinance Sec. 10-301. Minority owned businesses wishing to participate in the City procurement process may contact the Purchasing Department for information and assistance.

In compliance with Florida Public Entity Crime Statute (Section 287.132, 133), the attached Public Entity crime Form should be fully executed, notarized and submitted with bid response once per calendar year. No award will be executed with any person or affiliate identified on the State of Florida Department of General Services "convicted vendor" list. This list is defined as consisting of persons and affiliates who are disqualified from public contracting and purchasing process because they have been found guilty of a public entity crime. No public entity shall award any contract to, or transact any business in excess of the threshold amount provided in Section 287.017 without receipt of the statement.

In compliance with Florida Statute (Section 287.087) attached form "Drug Free Workplace Certification" should be fully executed and submitted with bid response in order to be considered for a preference whenever two (2) or more bids/proposals which are equal with respect to price, quality and service are received by the City.

The obligations of the City under this award are subject to the availability of funds lawfully appropriated for its purpose.

9. **PRICES, TERMS & PAYMENTS:** Firm prices shall be bid and include all handling, set up, shipping and inside delivery charges to the destination shown herein unless otherwise indicated.

- (a) **The Proposer:** in submitting this bid certifies that the prices quoted herein are not higher than the prices at which the same commodity(s) or service(s) is sold in approximately similar quantities under similar terms and conditions to any purchaser whomsoever.
- (b) **F.O.B. -** as specified in Special Instructions to proposer.
- (c) **TIE BIDS:** The award on tie bids will be in accordance with the provisions of the Procurement Code.
- (d) **TAXES:** City of Riviera Beach is exempt from Federal Excise and Florida Sales taxes on direct purchase of tangible property. Exemption numbers appear on purchase order. The Contractor shall pay all applicable sales, consumer, land use, or other similar taxed required by law. The Contractor is responsible for reviewing the pertinent State Statutes involving the sales tax and complying with all requirements.
- (e) **DISCOUNTS:** Proposers may offer a cash discount for prompt Payment. However, such discounts will not be considered in determining the lowest bid cost for bid evaluation purposes. Proposers should reflect any discounts to be considered in the bid evaluation in the unit prices bid.
- (f) **MISTAKES:** Proposers are cautioned to examine all specifications, drawings, delivery instructions, unit prices, extensions and all other

Email: [purchasing@rivierabeach.com](mailto:purchasing@rivierabeach.com)

The last day to submit questions concerning this RFQ shall be **08/10/2020** Questions received after this time will not be answered.

**PROCUREMENT SCHEDULE**

The CITY will use the following time line for the RFQ. Dates are subject to change if necessary.

<b>07/14/2020</b>	<b>RFQ Available to Proposers</b>
<b>08/10/2020</b>	<b>Final day to submit questions no later than 4:00 P.M. EST.</b>
<b>08/18/2020</b>	<b>RFQ due no later than 11:00 A.M.</b>

**RFQ SUBMITTAL**

**This Page and all following pages comprise your original RFQ Submittal package. Please also attach any additional information or documentation requested in this Request for Qualification. There is no need to include the preceding Sections 1, 2, and 3 in your RFQ Submittal package.**

**INSTRUCTIONS**

RFQ must be received on or before the due date and time (local time) at the office of the City Clerk, 600 West Blue Heron Blvd., Riviera Beach Gardens, Florida 33404. Normal City business hours are 8:00 a.m. to 5:00 p.m., Monday through Friday, except holidays. One (1) original and five (5) copies each of the RFQ shall be submitted to the City Clerk **shall have the following information clearly marked on the face of the envelope:** Proposer's name, return address, RFQ number, due date for RFQ's, and the title of the RFQ. Included in the envelope shall **be a signed original of the Qualification Summary and one (1) electronic version of your RFQ on CD or a thumb drive in a usable PDF format.** If the Qualification Summary is not included in the envelope as a hard copy, the City may deem your RFQ non-responsive. RFQ's must contain all information required to be included in the submittal, as described in this Qualification.

Request for Qualification No.: 995-20-2

Title: Owner's Representative Construction Management Services - RFQ

Due Date and Time: 8/18/20 at 11:00AM

All-Site Construction, Inc

---

Name of Proposer

**SECTION 5  
ACKNOWLEDGEMENT OF ADDENDA  
RFQ NO. 995-20-2**

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

**PART I:**

List below the dates of issue for each addendum received in connection with this Solicitation:

Addendum #1, Dated 7/30/20

Addendum #2, Dated 8/11/20

Addendum #3, Dated \_\_\_\_\_

Addendum #4, Dated \_\_\_\_\_

Addendum #5, Dated \_\_\_\_\_

Addendum #6, Dated \_\_\_\_\_

Addendum #7, Dated \_\_\_\_\_

Addendum #8, Dated \_\_\_\_\_

Addendum #9, Dated \_\_\_\_\_

Addendum #10, Dated \_\_\_\_\_

**PART II:**

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS QUALIFICATION

All-Site Construction, Inc.

Firm Name



Signature

Ezra Saffold / President

Name and Title (Print or Type)

8/12/20

Date

# NOTICE

ADDENDUM NO. ONE (1)

JULY 30, 2020

**CITY OF RIVIERA BEACH  
RFQ NO. 995-20-2  
OWNERS REPRESENTATIVE – CONSTRUCTION MANAGEMENT**

**TO ALL PROPOSERS ON THE ABOVE PROJECT: PLEASE NOTE CONTENTS HEREIN AND AFFIX (PASTE OR STAPLE) TO PROPOSAL DOCUMENTS YOU HAVE ON HAND.**

The following statements supersede and supplant corresponding items in the above subject proposal as follows:

**GENERAL INFORMATION:**

**SPECIFICATION:**

**PLANSHEETS:**

- I. NOTICE: PLEASE SEE ATTACHED REQUEST FOR INFORMATION (RFI) RESPONSES AND REVISED EVALUATION CRITERIA, UNDER SECTION 4.**

It will be required that Addendum No. 1 be signed in acknowledgment of receipt and that it be attached to the proposal when same is submitted at **11:00 a.m., Tuesday, August 18, 2020** at the office of the City Clerk, 600 W. Blue Heron Boulevard, Suite 140, Riviera Beach, Florida. For information on this BID, please contact:

Althea Pemsel, Director of Procurement  
2051 MLK Blvd., Suite #310  
Riviera Beach, FL 33404  
[purchasing@rivierabeach.org](mailto:purchasing@rivierabeach.org)

All-Site Construction Inc  
NAME OF COMPANY

DATE: 8/18/20

  
PROPOSER'S SIGNATURE

**RFQ #995-20-2 OWNERS REPRESENTATIVE – CONSTRUCTION MANAGEMENT  
RFI's**

**Brown Caldwell:**

1. The solicitation indicates it is the City's intent to hire a licensed contractor that has been in the construction business for a minimum of 5 years. It further includes several contractual requirements that are pertinent to construction projects (bid, bonding, liquidated damages and other construction related requirements). The scope however, is more aligned with the type of services typically offered by an engineer. Please clarify the City's hiring intent.

**Answer: It is the City's intent to hire licensed firms to represent the City as the Owners' Representative, which may provide a variety of services.**

2. The scope is primarily focused on construction oversight and does not include other services that could be needed to support the City's various needs. Is it the City's intent that services authorized under the proposed agreement will primarily be limited to construction/pre-construction activities (i.e. no planning support, advisory consulting, etc.)?

**Answer: The scope includes, but is not limited to, all the services associated with Owners' Representative, as well as additional services which may be required by the City.**

3. Relative to the USD, chemical feed system improvements was the only area of support identified whereas a fair amount of detail was provided for other areas of support to other departments. Is it the City's intent that this agreement may be used to address broader utility CIP needs?

**Answer: The City may use this agreement for the projects it deems necessary and needed for its advantage.**

**SECTION 4  
EVALUATION CRITERIA  
RFQ NO. 995-20-2**

**Section IV - Evaluation Procedure**

4.1.1 Evaluation of the submittals will be conducted by an Evaluation Committee, consisting of a minimum of three members of City Staff, or other persons selected by the City Manager or designee. All committee members must be present at scheduled evaluation meetings. Submittals shall be evaluated based upon the information and references contained in the SOQs as submitted. Any firm(s) involved in a joint venture in its Statement of Qualifications (SOQ) will be evaluated individually, as each firm of the joint venture would have to stand on its own merits.

4.1.2 The committee shall short list no less than three (3) submittals, assuming that three submittals have been received, that it deems best satisfy the weighted criteria set forth herein and attempt to select the best qualified firm(s) for the particular discipline. The committee, shall review and evaluate proposals, and may conduct interviews, and/or require oral presentations with all short-listed firms.

The committee shall rank the shortlisted firms based upon all the information provided in interviews and/or presentations, the materials presented, the firm's responses to the Request for Qualifications (RFQ), and deliberations of the Evaluation Committee at publically advertised Evaluation Meetings.

The City may request and the firm shall provide additional information deemed necessary by the evaluation committee to conduct evaluations.

4.1.3 The final ranking and the Evaluation Committee's recommendation shall be reported to the City Commission through and with the concurrence of the City Manager, who shall request the City Commission approve the final ranking and authorize staff to commence negotiations with the firms selected for continuing contracts.

<b>Evaluation Criteria</b>	<b>Percentage</b>
<b>Firm Qualifications and Experience</b>	<b>35</b>
Overall approach and project management style	
<b>Organizational Profile and Project Team Qualifications</b>	<b>25</b>
MBE and SBE efforts and project team information	
<b>Principal Office Location and Local Participation (15 points)</b>	<b>15</b>
<b>Location Within:</b>	<b>Possible Points:</b>
Riviera Beach	15
Palm Beach County	10
Florida	05
Outside Florida	02
<b>SBE OR M/WBE OWNED</b>	<b>15</b>
Meet or Exceeds	
15% participation	10
< 15% participation	5



<b>Approach to Scope of Work</b>	<b>20</b>
Overview of proposed vision, ideas, methodology, and software	
<b>References</b>	<b><u>20</u></b>
Provide at least three references, preferably from Government entities, for projects similar to those contained in this RFQ.	
<b>Total:</b>	<b>130</b>
<b>Oral Presentations (If Required)</b>	<b>50</b>

# NOTICE

**ADDENDUM NO. TWO (2)**

**August 11, 2020**

**CITY OF RIVIERA BEACH  
RFQ NO. 995-20-2  
OWNERS REPRESENTATIVE – CONSTRUCTION MANAGEMENT**

**TO ALL PROPOSERS ON THE ABOVE PROJECT: PLEASE NOTE CONTENTS HEREIN AND AFFIX (PASTE OR STAPLE) TO PROPOSAL DOCUMENTS YOU HAVE ON HAND.**

The following statements supersede and supplant corresponding items in the above subject proposal as follows:

**GENERAL INFORMATION:**

**SPECIFICATION:**

**PLANSHEETS:**

**I. NOTICE: PLEASE SEE ATTACHED REQUEST FOR INFORMATION (RFI) RESPONSES.**

It will be required that Addendum No. 1 be signed in acknowledgment of receipt and that it be attached to the proposal when same is submitted at **11:00 a.m., Tuesday, August 18, 2020** at the office of the City Clerk, 600 W. Blue Heron Boulevard, Suite 140, Riviera Beach, Florida. For information on this BID, please contact:

Althea Pemsel, Director of Procurement  
2051 MLK Blvd., Suite #310  
Riviera Beach, FL 33404  
[purchasing@rivierabeach.org](mailto:purchasing@rivierabeach.org)

All-Site Construction Inc  
NAME OF COMPANY

  
PROPOSER'S SIGNATURE

DATE: 8/18/20

**RFQ #995-20-2 OWNERS REPRESENTATIVE – CONSTRUCTION MANAGEMENT  
RFI's**

**PSA MANAGEMENT:**

1. Are there any specific projects/schedules that will be using these services?

**Answer: Potential projects include the New City Hall, Public Works, Fire Stations, Police building, and various minor renovations.**

2. Since we have maintained in office in West Palm Beach for several years will this be excepted as Local Participation?

**Answer: The local participation guidelines are as follows and is listed in Addendum No. 1.**

<b>Location Within:</b>	<b>Possible Points:</b>
<b>Riviera Beach</b>	<b>15</b>
<b>Palm Beach County</b>	<b>10</b>
<b>Florida</b>	<b>05</b>
<b>Outside Florida</b>	<b>02</b>

3. Are these services connected or could be used by the City of Riviera Beach Community Redevelopment Agency?

**Answer: The City may use this agreement for projects it deems necessary.**

4. What is the term of the contract?

**Answer: The Contract term is three (3) years with two one-year renewal options.**

5. Does a person/persons need to be onsite all the time or only when there is a project?

**Answer: It depends, some work may be done remotely, albeit during project implementation person/persons may be required to be onsite.**

6. When will the contract start?

**Answer: The contract will start after approval from City Council is received, and the contract is fully executed, along the receipt of any required documents.**

7. How many different design firms and/or construction firms does CRB currently have under contract?

**Answer: The City has roughly a half dozen design firms, and currently no construction firms, except for previously awarded projects.**

8. Does the City use any specific management software that the proposer would need to use?

**Answer: No. The City does not have specific software that is required to be used.**

9. What systems does the CRB use for cost? Scheduling? Change Management? Document Control?

**Answer: The City does not have these systems in place.**

10. In the Evaluation Criteria, Approach to Scope of Work it mentions software. Does the CRB currently have a project management information system they or the previous provider of services has used? Or would the proposer need to provide and be responsible for costs to manage projects? The question in Section 3.2.3.i. "Establish and maintain a tracking system for all project construction costs?"

**Answer: No, the City does not have these systems in place.**

11. Does the CRB currently employ any internal resources such as project construction / management, project controls, document controls that would supplement the proposer's team?

**Answer: No, the City does not have these internal resources in place.**

12. Is there a page limit to the response?

**Answer: The City did not set a page limit, but does not expect more than 50 pages total.**

13. Considering the current COVID-19 pandemic, can you please confirm the preferred method of delivery for the proposals; will electronic submittals via email be allowed?

**Answer: The proposal must be submitted to the location set forth in the solicitation. Electronic submittals are not accepted at this time.**

**SECTION 6**  
**QUALIFICATION SUBMITTAL SIGNATURE PAGE**  
**RFQ NO. 995-20-2**

By signing this qualification the Proposer certifies that it satisfies all legal requirements as an entity to do business with the City, including all Conflict of Interest and Code of Ethics provisions.

Firm Name:

All-Site Construction, Inc.

Street Address:

141 Riviera Dr. Riviera Beach, FL 33404

Mailing Address (if different than Street Address):

2915 E Tamarind Ave West Palm Beach, FL 33407


Telephone Number(s): 561-848-1110

Fax Number(s): 561-848-1132

Email Address: Ezra@Allsiteinc.net / Felicia@allsiteinc.net

Federal Employer Identification Number: 65-1140059

Prompt Payment Terms: \_\_\_\_\_% \_\_\_\_\_ days' net <sup>30</sup> days

Signature: 

(Signature of authorized agent)

Print Name: Ezra Saffold

Title: President

By signing this document, the Proposer agrees to all Terms and Conditions of this Solicitation and the resulting Contract/Agreement.

**THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS OFFER, FOR NOT LESS THAN 90 DAYS, AND THE PROPOSER'S UNEQUIVOCAL OFFER TO BE BOUND BY THE TERMS AND CONDITIONS SET FORTH IN THIS REQUEST FOR QUALIFICATION. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE, BY AN AUTHORIZED REPRESENTATIVE, SHALL RENDER THE BID NON-RESPONSIVE. THE CITY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY RFQ's THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.**

**SECTION 7**  
**AFFIDAVITS, PERFORMANCE AND PAYMENT BONDS FORMAT, LETTER OF CREDIT FORMAT**

**AFFIDAVITS**

The forms listed below must be completed by an official having legal authorization to contractually bind the company or firm. Each signature represents a binding commitment upon the Proposers to provide the goods and/or services offered to the City if the Proposer is determined to be the lowest responsive and responsible Proposer.

- a. Conflict of Interest Disclosure Form
- b. Notification of Public Entity Crimes Law
- c. Notification of Public Records Law
- d. Drug-Free Work Place
- e. Non-Collusion Affidavit
- f. Sample Performance Bond Format  
(If required, will be requested from proposer recommended for award)  
DO NOT COMPLETE
- g. Sample Payment Bond Format  
(If required, will be requested from proposer recommended for award)  
DO NOT COMPLETE
- h. Sample Letter of Credit Format  
(If required, will be requested from proposer recommended for award)  
DO NOT COMPLETE

**CONFLICT OF INTEREST DISCLOSURE FORM**

The award of this contract is subject to the provisions of Chapter 112, *Florida Statutes*. All Proposer's must disclose within their Bids: the name of any officer, director, or agent who is also an employee of the City of Riviera Beach.

Furthermore, all Proposer's must disclose the name of any City employee who owns, directly, or indirectly, an interest of more than five percent (5%) in the Proposer's firm or any of its branches.

The purpose of this disclosure form is to give the City the information needed to identify potential conflicts of interest for evaluation team members and other key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any City duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation if necessary:

  x   To the best of our knowledge, the undersigned firm has no potential conflict of interest due to any other Cities, Counties, contracts, or property interest for this Qualification.

       The undersigned firm, by attachment to this form, submits information which may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this Qualification.

Acknowledged by:

All-Site Construction, Inc.

Firm Name



Signature

Ezra Saffold / President

Name and Title (Print or Type)

8/12/20

Date

**NOTIFICATION OF PUBLIC ENTITY CRIMES LAW**

Pursuant to Section 287.133, *Florida Statutes*, you are hereby notified that a person or affiliate who has been placed on the convicted contractors list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit Bids on leases or real property to a public entity, may not be awarded or perform work as a contractor, supplier, sub-vendor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 [F.S.] for Category Two [\$35,000.00] for a period of thirty-six (36) months from the date of being placed on the convicted contractors list.

Acknowledged by:

Alli-Site Construction, Inc.

Firm Name



Signature

Ezra Saffold / President

Name and Title (Print or Type)

8/12/20

Date



**Notification of Public Records Law Pertaining to Public Contracts and Requests for Contractor Records Pursuant to Chapter 119, Florida Statutes**

Pursuant to Chapter 119, *Florida Statutes*, Contractor shall comply with the public records law by keeping and maintaining public records required by the City of Riviera Beach in order to perform the service. Upon request from the City of Riviera Beach' custodian of public records, contract shall provide the City of Riviera Beach with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes* or as otherwise provided by law. Contractor shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract. If the Contractor does not transfer the records to the City of Riviera Beach. Contractor upon completion of the contract, shall transfer, at no cost, to the City of Riviera Beach all public records in possession of the Contractor or keep and maintain public records required by the City of Riviera Beach in order to perform the service. If the Contractor transfers all public records to the City of Riviera Beach upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City of Riviera Beach, upon request from the City of Riviera Beach' custodian of public records, in a format that is compatible with the information technology systems of the City of Riviera Beach.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT MR. RICKEY LITTLE, THE CUSTODIAN OF PUBLIC RECORDS AT OFFICE OF CITY CLERK LOCATED AT 600 WEST HERON BLVD, 310 RIVIERA BEACH, FL 33404 PHONE NUMBER (561) 845-4180, EMAIL ADDRESS: [RLITTLE@RIVIERABCH.COM](mailto:RLITTLE@RIVIERABCH.COM).

Acknowledged:

All-Site Construction, Inc.

Firm Name \_\_\_\_\_



Signature \_\_\_\_\_

Ezra Saffold / President

Name and Title (Print or Type) \_\_\_\_\_ 8/12/20

Date \_\_\_\_\_

### DRUG FREE WORKPLACE

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied Proposers have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:


1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this form complies fully with the above requirements.

THIS CERTIFICATION is submitted by Ezra Saffold the  
(INDIVIDUAL'S NAME)

of President / Owner All-Site Construction, Inc.  
(TITLE/POSITION WITH COMPANY/PROPOSER) (NAME OF COMPANY/PROPOSER)

who does hereby certify that said Company/Proposer has implemented a drug free workplace program which meets the requirements of Section 287.087, Florida Statutes, which are identified in numbers (1) through (6) above.

  
\_\_\_\_\_  
SIGNATURE

8/12/20  
\_\_\_\_\_  
DATE

NON-COLLUSION AFFIDAVIT

STATE OF Florida  
COUNTY OF Palm Beach

Before me, the undersigned authority, personally appeared Ezra Saffold, who, after being by me first duly sworn, deposes and says of his/her personal knowledge that:

a. He/She is President of All-Site Construction, Inc., the Proposer that has submitted a Bid to perform work for the following:

ITB No.: 995-20-2 Title: Owner's Representative Construction Management Services

b. He/She is fully informed respecting the preparation and contents of the attached Request for Bids, and of all pertinent circumstances respecting such Solicitation.

Such Bid is genuine and is not a collusive or sham Bid.

c. Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Bid in connection with the Solicitation and contract for which the attached Bid has been submitted or to refrain from proposing in connection with such Solicitation and contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Proposer, firm, or person to fix the price or prices in the attached Bid or any other Proposer, or to fix any overhead, profit, or cost element of the Bid price or the Bid price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against the City or any person interested in the proposed contract.

d. The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

*Ezra Saffold*

Signature

Subscribed and sworn to (or affirmed) before me this 12th day of August 2020 by Ezra Saffold, who is personally known to me or who has produced \_\_\_\_\_ as identification.

*[Signature]*

SEAL



Notary Signature \_\_\_\_\_  
Notary Name: Felicia Lenora Saffold-Turner  
Notary Public (State): Florida  
My Commission No: GG977495  
Expires on: 4/12/2024

## SIMILAR PROJECT FORM

PALM BEACH COUNTY CONVENTION CENTER GARAGE West Palm Beach, FL

Owner Contact Information: [Anthony Longo](#)

Owner Name: [Palm Beach County](#)

Phone Number: [561-714-2617](#)

Email Address: [alongo@pbcgov.org](mailto:alongo@pbcgov.org)

Description: [This project consists of the new construction of a nine-level cast-in-place concrete parking garage in the existing surface parking lot of the Palm Beach Convention Center in West Palm Beach with capacity for 2,650 cars. 944,140 SF, Cost \\$45 Million](#)

Picture of Miscellaneous Projects



ALL-SITE CONSTRUCTION INC.

## SIMILAR PROJECT FORM

RIVIERA BEACH MARINA VILLAGE DEVELOPMENT    Riviera Beach, FL

Owner Contact Information    [Scott Evans](#)

Owner Name:    [City of Riviera Beach - CRA](#)

Phone Number:    [561-844-3408](#)

Email Address:    [sevans@rbkra.com](mailto:sevans@rbkra.com)

Description: [28-acre redevelopment including new streets, sidewalks, extensive infrastructure, utility improvements, a new community building, an upgraded and reprogrammed bicentennial park with interactive water playground, concessions pavilion and a boardwalk. LEED Silver Certified. Event Center 33,000 SF, Final Cost \\$28M, Completed April 2016](#)

Picture of Miscellaneous Projects



ALL-SITE CONSTRUCTION INC.

## SIMILAR PROJECT FORM

LIGHTHOUSE & JUPITER ELEMENTARY SCHOOLS RENOVATION    Jupiter, FL

Owner Contact Information: [Angel Garcia](#)

Owner Name: [Palm Beach County School Board](#)

Phone Number: [561-882-1916](#)

Email Address: [angel.garcia@palmbeachschools.org](mailto:angel.garcia@palmbeachschools.org)

Description: [This project consists of demolition and renovation of existing restrooms and lighting improvements. Cost \\$2M, Completed Summer 2019](#)

Picture of Miscellaneous Projects



## SIMILAR PROJECT FORM

FIRE STATION 42 RENOVATIONS Delray Beach, FL

Owner Contact Information: [Anthony Longo](#)

Owner Name: [Palm Beach County](#)

Phone Number: [561-714-2617](#)

Email Address: [alongo@pbcgov.org](mailto:alongo@pbcgov.org)

Description: [This project consists of demolition and interior renovation of the existing fire station 42, Final cost \\$872,000, Completion August 2016](#)

Picture of Miscellaneous Projects



## SIMILAR PROJECT FORM

OKEEHEELEE PARK SOUTH BOAT LAUNCH & RESTROOM FACILITY West Palm Beach, FL

Owner Contact Information: [Andy Gamble](#)

Owner Name: [Palm Beach County](#)

Phone Number: [561-233-2055](tel:561-233-2055)

Email Address: [agamble@pbcgov.org](mailto:agamble@pbcgov.org)

Description: [Construction of a Lakeside Boat Ramp/Dock, an 800 SF new restroom building, paved car and boat trailer parking areas and associated site improvements, \\$1.1 M, Completed June 2018](#)

### Picture of Miscellaneous Projects



ALL-SITE CONSTRUCTION INC.



## SIMILAR PROJECT FORM

RIVIERA BEACH COMMUNITY CENTER    Riviera Beach, FL

Owner Contact Information: [Rickey Little](#)

Owner Name:    [City of Riviera Beach](#)

Phone Number:    [561-845-3479](#)

Email Address:    [rlittle@rivierabeach.org](mailto:rlittle@rivierabeach.org)

Description: [Project included new construction of a 3,500 SF state of the art community center, including extensive site work with previous concrete parking and new landscaping. Cost \\$1.3M, Completion November 2018.](#)

### Picture of Miscellaneous Projects



## SIMILAR PROJECT FORM

PALM BEACH COUNTY SUPERVISOR OF ELECTIONS West Palm Beach, FL

Owner Contact Information: [Anthony Longo](#)

Owner Name: [Palm Beach County](#)

Phone Number: [561-714-2617](#)

Email Address: [alongo@pbcgov.org](mailto:alongo@pbcgov.org)

Description: [CM Construction Service Interior Renovation, In progress, duration unknown](#)

### Picture of Miscellaneous Projects



ALL-SITE CONSTRUCTION INC.

## SIMILAR PROJECT FORM

PALM BEACH COUNTY SHERIFF'S OFFICE West Palm Beach, FL

Owner Contact Information: [Anil Patel](#)

Owner Name: [Palm Beach County Facilities Construction](#)

Phone Number: [561-233-0271](#)

Email Address: [apatel@pbcgov.org](mailto:apatel@pbcgov.org)

Description: [CM@Risk/Partner for Headquarters renovations to the Sheriff's Office. Project completed April 2019. \\$31,053, 778 M](#)

### Picture of Miscellaneous Projects



ALL-SITE CONSTRUCTION INC.

## SIMILAR PROJECT FORM

### WASHINGTON ELEMENTARY SCHOOL

Owner Contact Information: [Helen Rinkerstokes](#)

Owner Name: [Palm Beach County School District](#)

Phone Number: [561-882-1954](#)

Email Address: [helen.rinkerstokes@palmbeachschools.org](mailto:helen.rinkerstokes@palmbeachschools.org)

Description: [Interior Renovations CM Construction Service Partner. Currently in progress with unknown completion date.](#)

### Picture of Miscellaneous Projects



## SIMILAR PROJECT FORM

WELLINGTON LANDINGS MIDDLE SCHOOL Wellington, FL

Owner Contact Information: Angelino Garcia

Owner Name: The School District of Palm Beach County

Phone Number: 561-882-1901

Email Address: [angel.garcia@palmbeachschools.org](mailto:angel.garcia@palmbeachschools.org)

Description: 72,000 SF renovation of Wellington Landings Middle School. Project included Removing and replacing existing trees, landscape, brick pavers & Installing new underground storm drainage, HVAC & electrical systems and interior renovations.

Picture of Miscellaneous Projects



**KAST**  
CONSTRUCTION

## SIMILAR PROJECT FORM

WEST PALM BEACH FIRE STATION #5 & EOC West Palm Beach, FL

Owner Contact Information: Brent Gent, City of West Palm Beach

Owner Name: City of West Palm Beach

Phone Number: 561-644-9317

Email Address: [jbgent@wp.org](mailto:jbgent@wp.org)

Description: A 27,545 SF 2-story building that houses both the new Fire Station 5 and state of the art Emergency Operations Center. There is a 4 bay area for the Fire Trucks, as well as another bay for the Battalion and EMS Chiefs. The first floor is dedicated to the Fire Station, including an area for the EOC Press Conference Room. The entire second floor is the EOC, which includes a 911 call center.

Picture of Miscellaneous Projects



**KAST**  
CONSTRUCTION

## SIMILAR PROJECT FORM

PALM BEACH COUNTY FIRE STATION #22 Westlake, FL

Owner Contact Information: Jim McNamara, Palm Beach County CID

Owner Name: Palm Beach County

Phone Number: 561-233-0884

Email Address: [jmcnamar@pbcgov.org](mailto:jmcnamar@pbcgov.org)

Description: New 12,640 SF Fire Station with associated site work including utilities, paving, drainage, site lighting, landscaping and irrigation.

Picture of Miscellaneous Projects



**KAST**  
CONSTRUCTION

**REFERENCES**

Proposer shall submit as a part of the proposal package four (4) business references with the name of the business, address, contact person, and telephone number. At least two (2) references should be a Local, County, State or Federal Entity.

**Additionally, contractors should submit a copy of their professional license as required by paragraph 37 of the General Terms and Conditions of the RFQ.**

Name: Palm Beach County

Name: Riviera Beach Marina Village Development

Address: 2633 Vista Pkwy, West Palm Beach, FL

Address: 2001 Broadway, Suite 300, Riviera Beach, FL 33404

Tel. No.: 561-233--0219 or 561-714-2617 Cell

Tel. No.: 561-844-3408

Fax No N/A

Fax No.: N/A

Email: alongo@pbcgov.org

Email: sevans@rbkra.com

Contact: Anthony Longo

Contact: Scott Evans

Name: Lighthouse & Jupiter Elementary School Renovation

Name: Washington Elementary

Address: 3661 Interstate Park Road N. #200, WPB, FL 33404

Address: 3661 Interstate Park Road N., #200, WPB, FL 33404

Tel. No.: 561-882-1916

Tel. No.: 561-882-1954

Fax No N/A

Fax No.: N/A

Email: Angel.garcia@palmbeachschools.org

Email: helen.rinkerstokes@palmbeachschools.org

Contact: Angel Garcia

Contact: Helen Rinkerstokes

**FAILURE TO SUBMIT WITH RFQ PACKAGE MAY MAKE PROPOSER NON RESPONSIVE**



## INSURANCE REQUIREMENTS

The successful firm or individual entering a resulting contract with the City shall provide, pay for and maintain in full force and effect at all times during the services to be performed insurance as set forth below:

<u>Type of Coverage</u>	<u>Amount of Coverage</u>
Commercial and General	\$1,000,000 per occurrence
Contractual, insurance broad form property, Independent contractor, personal injury)	\$1,000,000 per occurrence \$3,000,000 annual aggregate
Automobile (owned, non-owned, & hired)	\$1,000,000 single limits
Worker's Compensation, as applicable	\$1,000,000 per accident \$1,000,000 disease each employee \$1,000,000 disease policy limit
Including employer's liability insurance	\$1,000,000 per occurrence

The successful proposer must maintain in full force and effect, during the life of this engagement. Certificates of liability insurance, satisfactory to the City, shall be furnished to the City immediately upon commencement of any services, with complete copies of policies to be furnished upon the City's request. Such certificates of insurance will provide the City with thirty (30) days prior written notice of any cancellation or non-renewal.

The policies shall name the City as an additional insured, and proof of such coverage shall be furnished to the City by way of an endorsement to same or a certificate of insurance no later than ten (10) days prior to the provision of services under the awarded contract and upon renewal of each policy each year the awarded contract remains in effect and for a period of one (1) year after the termination of the contract. All such insurance must be with an insurance carrier approved and authorized to do business in the state of Florida, and who must have a rating of no less than A VII by A.M. BEST RATING, or as mutually agreed upon by the City and the successful Respondent. All such insurance policies may not be modified or terminated without the express written authorization of the City. The insurance requirements set forth herein may be modified by the City in its sole discretion in competitive negotiations.

Misrepresentation of any material fact, whether intentional or not, regarding the Proposers insurance coverage, policies or capabilities may be grounds for rejection of the proposal and rescission of any resulting. **Evidence of ability to obtain appropriate insurance coverage shall be provided in each bid.**

**All policies shall be endorsed to provide sixty (60) days prior written notice of cancellation, non-renewal or reduction in coverage or limits to:**

**City of Riviera Beach  
Attn: Risk Manager  
2051 MLK Blvd.  
Riviera Beach, FL 33404  
Email: [risk@rivierabch.com](mailto:risk@rivierabch.com)**



### STATEMENT FROM SURETY

**Attach a letter of intent from a surety company indicating the applicant's ability to be bonded for projects up to \$1,000,000. The surety company must be licensed to do business in the State of Florida, must have an A.M. best rating of "A", and a required financial size of "VII". Firms selected shall maintain, during the life of the contract, workman's compensation, architect's commercial liability coverage, and automobile liability for company vehicles.**

**Note: The City reserves the right to use all information provided in determining responsibility of Proposer, as well as any other information the City may obtain through any means that bears on the issue of responsibility**

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July 29, 2020

To Whom It May Concern

RE: ALL-SITE CONSTRUCTION INC

Dear Sirs:

It has been the privilege of FSB Agency, Inc and United States Fire Insurance Company to provide surety bonds on behalf of All-Site Construction Inc for over eleven years.

At the present time, we provide up to \$6,000,000 single / \$12,000,000 aggregate surety program to All-Site Construction Inc. As always, the surety reserves the right to perform normal underwriting at the time of any bond request, including, without limitation, prior review and approval of relevant contract documents, bond forms, and project financing. The surety assumes no liability if for any reason they do not execute a specific bond.

United States Fire Insurance Company is listed on the US Treasury **Department's Listing of Approved Sureties**. Their rating is A and their financial size is XIII.

Very truly yours,

By: GLADYS KEITH-----

Gladys Keith, Attorney-in-Fact

**SECTION 10  
SBE, LOCAL BUSINESSES AND LOI's**

**SCHEDULE 1  
PARTICIPATION FOR SBE CONTRACTORS/PROPOSERS**

**SCHEDULE 2  
LETTER OF INTENT TO PERFORM AS A SMALL BUSINESS ENTERPRISE**

**SCHEDULE 3  
PARTICIPATION FOR LOCAL BUSINESSES AS SUB-CONTRACTOR AT LEAST 25%**

**SCHEDULE 4  
LETTER OF INTENT TO PERFORM AS A LOCAL BUSINESS**



SCHEDULE 2

BID NUMBER: 995-20-2

LIAISON: \_\_\_\_\_

**LETTER OF INTENT TO PERFORM AS A SMALL BUSINESS ENTERPRISE**

TO: All-Site Construction, Inc  
(NAME OF PRIME PROPOSER)

The undersigned intends to perform work in connection with the above BID as (Check one):

a individual  a corporation  a partnership  a joint venture

The undersigned is certified as a SBE.

The undersigned is prepared to perform the following described work in connection with the above project (specify in detail particular work items or parts thereof to be performed):  
Construction Management

as the following price: \$ TBD  
(Amount must match subcontractor's quote)

You have projected the following commencement date of such work, and the undersigned is projecting completion of such work as follows:

<u>Items</u>	<u>Projected Commencement Date</u>	<u>Projected Completion Date</u>
All	TBD	TBD

0 % of the dollar value of the subcontract will be sublet and/or awarded to non-minority contractors and/or non-minority suppliers. The undersigned will enter into a formal agreement for the work with you, conditioned upon your execution of a contract with the City of Riviera Beach.

All-Site Construction, Inc.  
(NAME OF SMALL BUSINESS ENTERPRISE CONTRACTOR)

DATE: 8/12/20

BY:   
(SIGNATURE OF SMALL BUSINESS ENTERPRISE CONTRACTOR)





SCHEDULE 4

BID NUMBER: 995-20-2

LIAISON: \_\_\_\_\_

**LETTER OF INTENT TO PERFORM AS A LOCAL BUSINESS**

TO: All-Site Construction Inc  
(NAME OF PRIME PROPOSER)

The undersigned intends to perform work in connection with the above BID as (Check one):

a individual     a corporation     a partnership     a joint venture

The undersigned is a qualified Local Business.

The undersigned is prepared to perform the following described work in connection with the above project (specify in detail particular work items or parts thereof to be performed):  
Construction Management

as the following price:            \$ TBD  
(Amount must match subcontractor's quote)

You have projected the following commencement date of such work, and the undersigned is projecting completion of such work as follows:

<u>Items</u>	<u>Projected Commencement Date</u>	<u>Projected Completion Date</u>
All	TBD	TBD

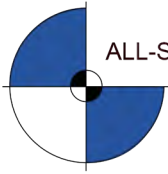
0 % of the dollar value of the subcontract will be sublet and/or awarded to local contractors and/or local suppliers. The undersigned will enter into a formal agreement for the work with you, conditioned upon your execution of a contract with the City of Riviera Beach.

Ezra Saffold / All-Site Construction Inc  
(NAME OF LOCAL CONTRACTOR)

BY:   
(SIGNATURE OF LOCAL CONTRACTOR)

DATE: 8/12/20

SCH-4



ALL-SITE CONSTRUCTION INC.



## All-Site Construction

141 Riviera Dr.  
Riviera Beach, FL 33404  
561.848.1110  
[www.allsiteinc.net](http://www.allsiteinc.net)