



CITY OF RIVIERA BEACH – MEMORANDUM

TO: TERRENCE BAILEY, DIRECTOR OF PUBLIC WORKS

THROUGH: ALTHEA PEMSEL, PROCUREMENT DIRECTOR *AP*

FROM: GLENDORA WILLIAMS, BUYER *GW*

SUBJECT: RECOMMENDATION: RFQ 1009-20-4 ENGINEERING CONSULTING AND SURVEYING SERVICES

DATE: OCTOBER 28, 2020

Background:

Solicitation Requested By: Public Works Department
Drafted By: Public Works and Procurement

Consistent with the City of Riviera Beach **Code of Ordinance (MUNICODE Section 16.5)**, a Request for Qualifications (RFQ) was advertised in the “**Legal Notices**” section of the Palm Beach Post on **September 6, 2020** and on the City’s website on **September 7, 2020**, to solicit a firm for Engineering Consulting and Surveying Services for the City of Riviera Beach.

To provide additional exposure and to ensure maximum competition for the project, it was also advertised on DemandStar on **September 8, 2020**. The City received thirteen (13) proposals for Engineering and three (3) proposals for Surveying. There are three firms from Riviera Beach; ten firms from Palm Beach County; one firm from Broward and two firms from Miami/Dade County.

Proposers/Respondents/Bidders:

Engineering Firm	Location	S/W/MBE Responses	Type of Work and Percentage for S/W/MBE
AE Engineering	Riviera Beach, FL	SBE – 100% WBE – 0% MBE – 100%	100%
Carnahan, Proctor and Cross	Lake Park, FL	SBE – 0% WBE – 0% MBE – 15%	15%

Chen Moore and Associates	West Palm Beach, FL	SBE – 0% WBE – 0% MBE – 100%	100%
EAC Consulting	West Palm Beach, FL	SBE – 0% WBE – 0% MBE – 100%	100%
Engenuity Group	West Palm Beach, FL	SBE – 0% WBE – 0% MBE – 100%	100%
Erdman Anthony	West Palm Beach, FL	SBE – 0% WBE – 0% MBE – 15%	15%
Florida Technical Consultants	Boynton Beach, FL	SBE – 0% WBE – 15% MBE – 0%	15%
KCI Technologies	Fort Lauderdale, FL	SBE – 0% WBE – 15% MBE – 15%	15%
Michael B Schorah & Associates	West Palm Beach, FL	SBE – 0% WBE – 0% MBE – 18%	18%
Pistorino & Alam Consulting	Miami, FL	SBE – 0% WBE – 0% MBE – 0%	0%
Radise International	Riviera Beach, FL	SBE – 0% WBE – 67% MBE – 5%	72%
Scalar Consulting	Riviera Beach, FL	SBE – 0% WBE – 0% MBE – 0%	TBD
The Beta Jones Group	Miami, FL	SBE – 0% WBE – 0% MBE – 0%	0%

Surveying Firm	Location	S/W/MBE Responses	Type of Work and Percentage for S/W/MBE
Brown & Phillips	West Palm Beach, FL	SBE – 0% WBE – 0% MBE – 100%	100%
Engenuity Group	West Palm Beach, FL	SBE – 0% WBE – 0% MBE – 100%	100%
KCI Technologies	Fort Lauderdale, FL	SBE – 0% WBE – 15% MBE – 15%	15%

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Evaluation Committee:

On October 14, 2020 an evaluation committee meeting was held with the team below.

Committee Member	Department
Terrence Bailey, Interim Director of Public Works	Public Works
Richard Blankenship, Parks & Rec Director	Parks & Recreation
Clarence Sirmons, Director of Development Services	Development Services

Firms were evaluated and ranked based on the criteria established in the City's RFQ. Scores for the written proposals (**Phase 1**) were tallied, and based upon a measure of average score, the firms ranked as follows:

ENGINEERING FIRMS	SHORTLIST	AVERAGE SCORE
AE Engineering	1	98.33
Erdman Anthony	2	86.33
Engenuity Group	3	84.33
Chen Moore and Associates	4	83.67

SURVEYING FIRMS	SHORTLIST	AVERAGE SCORE
Brown & Phillips	1	93.00
Engenuity Group	2	92.33
KCI Technologies	3	84.67

The evaluation process has validated that the proposals submitted by AE Engineering; Erdman Anthony; Engenuity Group; Chen Moore and Associates; Brown Phillips; and KCI Technologies satisfies the requirements established in the RFQ and the firms are qualified to be awarded a contract for the services identified in RFQ #1009-20-4.

These firms specializes in providing Engineering and Surveying Services and have substantial experience in providing the types of services required by the City.

Accordingly, and consistent with the provisions of the solicitation, it is the consensus of the evaluation committee that the top four (4) ranked firms and the top three (3) ranked firms be recommended to provide Engineering and Surveying Services for the City of Riviera Beach.

Attachments

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