



CITY OF RIVIERA BEACH

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PROCUREMENT DEPARTMENT

To: TERRENCE BAILEY, INTERIM PUBLIC WORKS DIRECTOR

From: ALTHEA PEMSEL, PROCUREMENT DIRECTOR *AP*

Date: OCTOBER 2, 2020

Subject: **RECOMMENDATION: RTQ 1008-20-4 PRE-QUALIFIED CONTRACTORS FOR MODULAR STRUCTURES**

Background:

Solicitation Requested By: Public Works Department
Drafted By: Public Works Department and Procurement

Consistent with the City of Riviera Beach **Code of Ordinance (MUNICODE Section 16.5)**, a Request to Qualify was advertised on the City's internet web page on **August 28, 2020**, to establish a pool of pre-qualified full service suppliers and/or manufacturer of modular units for the City of Riviera Beach.

To provide additional exposure and to ensure maximum competition for the project, it was also advertised on DemandStar on **September 10, 2020**. The responses were received on **September 28, 2020**.

Responders:

Firm	Location	S/W/MBE Responses	Type of Work and Percentage for S/L/W/MBE
Advanced Modular Structures Inc.	Pompano Beach, FL	SBE - 0% WBE - 0% MBE - 0%	TBD
		SBE- 0% WBE- 0% MBE - 0%	TBD

The Interim Public Works Director will be provided a copy of the proposal, which is included as attachments to this recommendation letter.

Accordingly, the Procurement Department recommends that Advanced Modular Structures Inc. be awarded, as a qualified contractor for Modular Structures. Despite our outreach efforts, follow-up, and pre-bid meeting, only one firm submitted a response.