



CITY OF RIVIERA BEACH – MEMORANDUM

TO: HON. MAYOR, CHAIRPERSON AND CITY COUNCIL

THROUGH: JONATHAN EVANS, CITY MANAGER, MPA, MBA, ICMA-CM

FROM: NATHAN OSGOOD, CHIEF OF POLICE

SUBJECT: APPROVE 5-YEAR WAREHOUSE LEASE AGREEMENT
POLICE CRIME SCENE EVIDENCE

DATE: CITY COUNCIL MEETING
SEPTEMBER 16, 2020

CC: GENERAL PUBLIC

Background:

The Police Department utilizes leased warehouse space to store vehicles and property seized pending Court action. Currently, the City does not own a facility which can store such property; therefore, the Police Department must use an outside source. The storing of vehicles and large property seized in criminal investigations is a mandated function of the Riviera Beach Police Department. Items stored at this facility must be maintained in a secure environment until the disposition is ordered through a formal Court action or process.

On January 4, 2012, the City Council initiated and approved Resolution No. 3-12, authorizing a three-year lease at 6557 Garden Road, Units 12 and 13, Riviera Beach, as the Riviera Beach Police Department Evidence Warehouse. The current lease for these units expired on August 31, 2020. Additional space is needed, as we have exhausted the available space, therefore, unit 11 is being added to the lease. The current space, Units 12-13, has 7,390 square feet. Unit 11 adds an additional 3,695 square feet.



The term of the Lease Agreement is five years (60 months), commencing on September 1, 2020 and expires on August 31, 2025. The Lease Agreement includes an annual rent increase of 3%. The lease contains a monthly rent amount of \$7,082.25, for the first year of the term, and a total 5-year cost of \$459,235.

The lease has been reviewed for Legal Sufficiency by the City Attorney's Office.

Citywide Goal:

To renew the current warehouse lease and obtain additional storage space for Crime Scene evidence.

Budget/Fiscal Impact:

Monthly rent of \$7,082.25 for the first year, for 5 year total of \$459,235, including a 3% annual rent increase.

Recommendation(s):

Staff recommends that the City Council approve the new five-year (60 months) Lease Agreement for the Police Evidence Warehouse located at 6557 Garden Road, Units 11, 12 and 13, Riviera Beach, with Interstate Industrial Park Holdings, LLC.