

ATTACHMENT "A"
TO MEMORANDUM



EXECUTIVE DIRECTOR



NORWALK, CONNECTICUT



EXECUTIVE RECRUITMENT

EXECUTIVE DIRECTOR

Norwalk Redevelopment Agency

The Agency and the City

Located in the heart of Fairfield County, the City of Norwalk enjoys exceptional access to the Northeast Corridor's most important cities as well as many of its finest residential communities. Situated directly on the Long Island Sound, the City's urban core neighborhoods center on the Norwalk River and Harbor. Residents and visitors enjoy 22 miles of shoreline with a unique marine ecosystem, abundant recreational opportunities, public beaches and waterfront parks. This strategic and beautiful location along with the City's inspirational urban spirit and commitment to planning and smart growth have created a momentum that is very exciting.

Like many cities across the United States, Norwalk has rediscovered the pleasures of urban living and is in the midst of significant redevelopment in its urban center. In the fall of 2019, a new 700,000 square foot shopping mall will open in South Norwalk. The Sono Collection Project, <https://sonocollection.com/>, will include Nordstrom, Bloomingdales and an Apple Store along with 80-100 smaller retail businesses. Another example of Norwalk's redevelopment success is Waypointe, a luxury mixed use development near the waterfront <https://www.thewaypointe.com/>. These and numerous other projects underway reflect the Agency's use of smart growth principles of mixed income, mixed use and transit-oriented development.

Four years ago, Norwalk was the first smaller city in the United States to receive a \$30 million Choice Neighborhoods federal grant. This grant has been used to completely renovate the City's aging public housing and upgrade the parks, infrastructure and other amenities in and around these neighborhoods. Norwalk's Housing Authority has worked closely with the community college and non-profit organizations on workforce development. The City and the Redevelopment Agency have been successful in moving neighborhoods forward while preserving their affordability and historic character.

The Position in Brief

The Executive Director is responsible for providing executive leadership for the Agency and is responsible for establishing and maintaining close working relationships with representatives of both the public and the private sectors for the achievement of the City's urban development goals and objectives.

The Executive Director leads a staff of 8 full time and one part time employee and administers an operating budget of \$1.4 million with approximately \$8 million in assets. The NRA staff also serves as the city's housing and Community Development Block Grant (CDBG) programming administrator.



The Organization

The Norwalk Redevelopment Agency <https://norwalkredevelopmentagency.com/> is a quasi-governmental organization which is governed by a five member Board of Commissioners. The Commissioners are appointed by the Mayor of Norwalk and affirmed by the Norwalk Common Council for staggered five year terms. The Commissioners annually elect the following officers: Chairman, Vice Chairman, Secretary/Treasurer.

Expectations and Projects

The next Executive Director can expect to work on a wide variety of redevelopment projects as well as lead the agency. The following expectations are incorporated into these responsibilities:

- Preserve and enhance key community assets to strengthen urban neighborhoods and business to promote economic vibrancy.
- Preserve neighborhoods and commercial districts by rehabilitating existing structures and advance the preservation of historical and cultural buildings.
- Advance policies and programming that grow NRA assets.
- Maintain a balanced NRA budget and implement requisite financial/fiscal controls.



LEADERSHIP



The Ideal Candidate Will...

- Have a record of successful service as a leader within a governmental organization that is directly involved with urban redevelopment, planning and housing policy.
- Be a leader who can establish a shared vision and develop consensus in an evolving business environment.
- Engage with community partners, building trust and credibility.
- Translate the Board's strategic direction into progress and implementation of projects.
- Convey a holistic approach to urban development that results in improving the quality of the urban experience.
- Seek policy objectives that balance the effects of gentrification and urban poverty.
- Form partnerships with federal, state and local government, nonprofit organizations, civic organizations, the philanthropic community and the business community.

ENGAGEMENT

HOW TO APPLY

The starting salary range for the position is \$175,000 - \$200,000 +/- DOQ. Residency in the City of Norwalk is required within 6 months of employment.

The recruitment for this position is being handled by GovHR USA. Candidates should apply by August 30, 2019 with resume, cover letter and contact information for five work-related references to www.govhrusa.com/current-positions/recruitment to the attention of:

Heidi Voorhees President, GovHR USA
630 Dundee Road, #130, Northbrook, IL 60062.
Tel: 847-380-3240.
Email: HVoorhees@GovHRUSA.com

The Norwalk Redevelopment Agency is an Equal Opportunity Employer.



COMMUNITY