

Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Fondos Studio LLC (10138)

Control No.: Resolution No. 2019-13

Invoice No.: 194 (83250101-563000)

Invoice Date: March 27, 2020,

Payment Amount: \$600.00

Project Supervisor/Responsible Official: Andre' Lewis

	Reviewed/Approved by
<input type="checkbox"/> Project "scope of work and deliverables" reviewed?	Andre Lewis
<input type="checkbox"/> Payment support documentation appropriate based on work scope?	Andre Lewis
<input type="checkbox"/> Deliverables due with this invoice have been received?	Andre Lewis
<input type="checkbox"/> If final payment, have all deliverables been received?	
<input type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	Andre Lewis
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	Andre Lewis
<input type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	Andre Lewis

The invoice and supporting documentation have been reviewed and it is approved for payment.

_____ Date: _____
Approving Authority

Payment approved by the Board of Commissioners by Motion No. 2019-13 or the Consent Agenda, at its meeting on 7-10-19_____. (If applicable)

**RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY
PAYMENT REQUISITION FORM**

TODAYS DATE: 10/18/2018
 VENDOR NAME: Fondos Studio LLC
 VENDOR #: 10138
 INVOICE #: 194
 INVOICE DATE: 3/27/2020
 PO #: _____

	BCP
	C & S
	CDE
X	CRA
	MEC
	MV
	RBEC, LLC

FUND ACCOUNT NUMBER	DESCRIPTION	JOB	AMOUNT
882-50-50101-559-55-00000-568000	o Install protective coating over mural	811908	\$ 600.00
INVOICE TOTAL			\$600.00

COMMENTS: _____ APPROVED BY: _____

CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED, PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW.

SECTION A - CERTIFICATION

PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND REASONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC.

I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE:

SECTION B - OTHER

Community Garden Mural Protective Covering

SECTION C - QUOTES

VENDOR	PRICE QUOTED	COMMENT / RANKING
1		
2		
3		

RECEIVED BY FINANCE: _____
 ENTERED IN FMS / ADG: 4-28-2020
 DATE MAILED: _____

CGK

B#2902 4-30-2020

Payment approved by the Board of Commissioners by Motion No. 2019-13 or the Consent Agenda, at its meeting on 7-10-19. (If applicable)



Fri 4/24/2020 11:42 AM

Scott Evans

Re: Fondos LLC Payment Request

To Andre Lewis

Cc Conrad Koller

Approved

Scott Evans, AICP
Riviera Beach Community Redevelopment Agency

From: Andre Lewis <ALewis@rbkra.com>

Sent: Friday, April 24, 2020 11:35:58 AM

To: Scott Evans <sevens@rbkra.com>

Cc: Conrad Koller <CKoller@rbkra.com>

Subject: Fondos LLC Payment Request

Hello Scott,

Please provide your approval for the attached payment request.

Thanks,



Andre Lewis, BS, MBA

Senior Project Manager

2001.Broadway.Suite.300.I.Riviera.Beach.FL.33404

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Fondos Studio LLC
Georgeta Fondos
9949 TWIN LAKES DRIVE
Coral Springs FL 33071

954-643-5316
www.muralsbygeorgeta.com

INVOICE # 194

Andre Lewis, BS, MBA
Project Manager I
2001 Broadway, Suite 300
Riviera Beach FL 33404

\$600

INVOICE DATE	DUE DATE
March 27, 2020	March 27, 2020

PROJECT DESCRIPTION

Georgeta Fondos at Fondos Studio LLC agrees to complete the following:

1. Varnish the mural at the Community Garden with two coats of Old Masters Spar Urethane.

COST

Labor \$600

THANK YOU FOR YOUR BUSINESS!

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