

**RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY  
PAYMENT REQUISITION FORM**

TODAYS DATE: 5/4/2020  
 VENDOR NAME: FLORIDA FISHING ACADEMY,12156  
 VENDOR #: 12156  
 INVOICE #: #0420  
 INVOICE DATE: 4/24/2020  
 PO #:  
 COMPLETED BY: Minoka Nugent

	BCP
	C & S
	CDE
<b>X</b>	CRA
	MEC
	MV
	RBEC,LLC

FUND ACCOUNT NUMBER	DESCRIPTION	JOB	AMOUNT
81150105-582000	Services Rendered March 26th, 2020- April 24th, 2020	F	\$ 2,500.00
<b>INVOICE TOTAL</b>			<b>\$2,500.00</b>

COMMENTS: \_\_\_\_\_ APPROVED BY: \_\_\_\_\_

CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED, PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW.

**SECTION A - CERTIFICATION**

PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND REASONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC.  
 I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SECTION B - OTHER**

\_\_\_\_\_

**SECTION C - QUOTES**

VENDOR	PRICE QUOTED	COMMENT / RANKING
1		
2		
3		

RECEIVED BY FINANCE: \_\_\_\_\_

ENTERED IN TYLER: \_\_\_\_\_

DATE MAILED: \_\_\_\_\_



# INVOICE

Florida Fishing Academy  
7067 Peninsula Court  
Lake Worth, Fla. 33467  
Phone (561) 740-7227

**INVOICE # 0420**

**Date: March 26<sup>th</sup>, 2020- April 24<sup>th</sup>, 2020**

**TO:**

Riviera Beach Community Redevelopment Agency  
2001 Broadway #300  
Riviera Beach, FL 33404  
Ph. 561-844-3408, Fax 561-881-8043  
Att: Annetta Jenkins

**FOR:**

Re: **March 26<sup>th</sup>, 2020- April 24<sup>th</sup>, 2020**

DESCRIPTION	Service Dates	AMOUNT DUE
Services rendered  Note: Refer to Monthly Report	Re: <b>March 26<sup>th</sup>, 2020- April 24<sup>th</sup>, 2020</b>	\$2,500
		\$2,500

**Class Overview: Please see attached report, Highlights section.**

Make all checks payable to  
**Florida Fishing Academy**

**Thank you for your business!**



**ATTN: Annetta Jenkins**

**Riviera Beach CRA**

**2001 Broadway STE 300**

**Riviera Beach FL, 33404**

**Re: March 26<sup>th</sup>, 2020- April 24<sup>th</sup>, 2020**

	Annual Target	Current Month	November 2019 To Date
Community Events	3	<u>0</u>	3
Riviera Residents-Single Sessions	800	<u>0</u>	<u>567</u>
Riviera Residents-Camp	140	0	<u>0</u>
Non-Residents-Single Sessions	0	0	<u>261</u>
Non-Residents-Camp	0	0	<u>0</u>
Classes	55	<u>0</u>	<u>36</u>
Weeks of Camp	7	0	<u>0</u>
Volunteer Hours	0	<u>0</u>	<u>0</u>

### **Highlights**

We are working on collaborating with Pastor Nelson and some of the ladies from her church group to begin sewing face masks for local residents.

One of our students in Troop 777 is working on creating a ventilator/PPE out of a full face snorkel mask. We are impressed to see his innovative in this difficult time.

### **Challenges**

Due to Coronavirus (COVID-19) we have been unable to meet with students. This has resulted in the cancelation of our spring break camp, along with a few boat and kayak trips.

### **Volunteer News**

Nothing to report.

**Community Partners**

Nothing to report.

**Innovation and News**

Nothing to report.

Thank you,

Shannon Lalime

Program Director

Florida Fishing Academy, Inc.

7067 Peninsula Court

Lake Worth, FL 33467

561-740-7227

## Tamara Seguin

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**From:** Minoka Nugent  
**Sent:** Monday, May 4, 2020 4:30 PM  
**To:** Tamara Seguin  
**Subject:** FW: ---EXTERNAL EMAIL--- Florida Fishing Academy April 2020 Report  
**Attachments:** RBCRA Requisition - Florida Fishing academy - Inv 0420 - \$2500.pdf; RB Invoice April 2020.docx; Riviera Report April 2020.docx

Hi Tamara,

Please combined for processing.

Thanks.



**Minoka Nugent**

Project Assistant

2001 Broadway, Suite 300 | Riviera Beach, FL 33404

P. 561.844.3408 | F. 561.881.8043  
[www.rbcra.com](http://www.rbcra.com)



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**From:** Annetta Jenkins <[ajenkins@rbcra.com](mailto:ajenkins@rbcra.com)>  
**Sent:** Monday, May 4, 2020 4:14 PM  
**To:** Minoka Nugent <[mnugent@rbcra.com](mailto:mnugent@rbcra.com)>  
**Subject:** RE: ---EXTERNAL EMAIL--- Florida Fishing Academy April 2020 Report

Approved.



**Annetta Jenkins**

Director of Neighborhood Services

2001 Broadway, Suite 300 | Riviera Beach, FL 33404

P. 561.844.3408 | F. 561.881.8043  
[www.rbcra.com](http://www.rbcra.com)



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**From:** Minoka Nugent <[mnugent@rbcra.com](mailto:mnugent@rbcra.com)>  
**Sent:** Monday, May 4, 2020 3:48 PM  
**To:** Annetta Jenkins <[ajenkins@rbcra.com](mailto:ajenkins@rbcra.com)>  
**Subject:** FW: ---EXTERNAL EMAIL--- Florida Fishing Academy April 2020 Report

Hi Annetta,

Please review/approve for processing.



**Minoka Nugent**  
Project Assistant

2001 Broadway, Suite 300 | Riviera Beach, FL 33404

P. 561.844.3408 | F. 561.881.8043  
[www.rbcra.com](http://www.rbcra.com)



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**From:** Annetta Jenkins <[ajenkins@rbcra.com](mailto:ajenkins@rbcra.com)>  
**Sent:** Friday, April 24, 2020 3:07 PM  
**To:** Minoka Nugent <[mnugent@rbcra.com](mailto:mnugent@rbcra.com)>  
**Subject:** Fwd: ---EXTERNAL EMAIL--- Florida Fishing Academy April 2020 Report

Sent from my iPhone

Begin forwarded message:

**From:** Shannon Lalime <[Shannon@floridafishingacademy.com](mailto:Shannon@floridafishingacademy.com)>  
**Date:** April 24, 2020 at 2:10:36 PM EDT  
**To:** Annetta Jenkins <[ajenkins@rbcra.com](mailto:ajenkins@rbcra.com)>  
**Cc:** Rich Brochu <[Admiral@floridafishingacademy.com](mailto:Admiral@floridafishingacademy.com)>  
**Subject:** ---EXTERNAL EMAIL--- Florida Fishing Academy April 2020 Report

---EXTERNAL SENDER - This email originated outside of the organization. Please do not click links or open attachments unless you recognize the sender and know the content is safe.---

Hello Annetta,

Hope you are staying well. Attached is our report for April 2020.

Thanks,  
Shannon Lalime  
Program Director  
716-341-3248  
Floridafishingacademy.com

**Mission:** The Florida Fishing Academy's objective is to positively influence South Florida's at-risk youth by providing inspiration and direction through recreation. Using marine-related activities, we teach children a healthy lifestyle and constructive hobby; guide them away from drugs and violence; engage them in efforts to preserve Florida's fragile natural resources; and introduce them to the marine industries as a potential career path.