Riviera Beach CRA Payment Authorization Checklist

Vendor Name: MS FACTOR	
Control No.: RES 2019-02 Invoice No.: 320	
Invoice Date: MARCH 5, 2020 Payment Amount: \$97	75.00
Project Supervisor/Responsible Official: ANNETTA JENKINS	
	Reviewed/Approved by
Project "scope of work and deliverables" reviewed?	X
Payment support documentation appropriate based on work scope?	Ŋ.
Deliverables due with this invoice have been received?	\mathcal{M}
☐ If final payment, have all deliverables been received?	
Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	M
Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	No.
The nature of work being performed is within the scope of the CRA plan.	7
Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	18
The invoice and supporting documentation have been is approved for payment. Date: Date: 3-16-3	
Motion No. RES: 2019-02	

or the Consent Agenda, at its meeting on FEBRUARY 13, 2019 (If applicable)

C:\Users\sdesir\Desktop\PAYMENT-FLORIDA FISHING.docx

FUND ACCOUNT NUMBER DESCRIPTION JOB AMOUNT	RIVI	IERA B	EACH COMMUNITY REDEVE	LOPMENT AG	SENCY	
VENDOR NAME: THE MS FACTOR LLC VENDOR #: 12374 INVOICE #: 320 INVOICE DATE: 3/5/2020 MEC PO #: SDESIR COMPLETED BY: SDESIR FUND ACCOUNT NUMBER BESCRIPTION MARKETING SERVICES S 9,775.00 APPROVED BY: INVOICE TOTAL \$9,775.00 COMMENTS: APPROVED BY: INVOICE IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW. SECTION A - CERTIFICATION PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND REASONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TRICK) PRICE SOURCE AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW. SECTION B - OTHER SECTION B - OTHER SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / BANKING 1 2 3 RECEIVED BY FINANCE: MARKET SOURCE AND SECTION AS A RECEIVED BY FINANCE: MARKET PROPERTIES AND REASONABLE MY REASONS INCLUDE: MAR 1 8 7070			PAYMENT REQUISITION	FORM		1
VENDOR #: 12374 CDE INVOICE #: 320 X CRA INVOICE DATE: 3/5/2020 MEC PO #: SDESIR RECEIVED BY: SDESIR FUND ACCOUNT NUMBER DESCRIPTION JOB AMOUNT 81150101-548000 MARKETING SERVICES \$ 9,775.01 APPROVED BY: INVOICE TOTAL \$9,775.01 INVOICE TOTAL \$9,775.02 COMMENTS: APPROVED BY: INVOICE TOTAL \$9,775.02 APPROVED BY: INVOICE TOTAL \$9,775.02 COMMENTS: APPROVED BY: INVOICE TOTAL \$1,775.02 COMMENTS: APPROVED BY: INVOICE TOTAL \$1,775.02 COMMENTS: APPROVED BY: I	TODAYS DATE:		3/13/2020		ВСР	
INVOICE #: 320 X CRA INVOICE DATE: 3/5/2020 PO #:	VENDOR NAME:		THE MS FACTOR LLC			C & S
INVOICE DATE: 90 #: COMPLETED BY: SDESIR SDESIR REC,LL FUND ACCOUNT NUMBER DESCRIPTION B1150101-548000 MARKETING SERVICES S 9,775.01 APPROVED BY: CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED PLEASE COMPLETE SECTION A OR B BELOW. SECTION A - CERTIFICATION PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND RESONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC. HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE: SECTION B - OTHER SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING ARRE 1 8 70771	VENDOR #:		12374	-		CDE
PO #: COMPLETED BY: SDESIR RBEC,LLC FUND ACCOUNT NUMBER DESCRIPTION B1150101-548000 MARKETING SERVICES S 9,775.00 INVOICE TOTAL \$9,775.00 INVOICE TOTAL \$9,775.00 S 9,775.00 INVOICE TOTAL \$9,775.00 COMMENTS: APPROVED BY: CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAN THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW. SECTION A - CERTIFICATION PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND RESONABLE, EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TEXPORE PROFESSION FROM THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE: SECTION B - OTHER SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING ARR 1 8 7000 MAR 1 8 7000	INVOICE #:				X CRA	
COMPLETED BY: SDESIR RBEC, LLC FUND ACCOUNT NUMBER DESCRIPTION B1150101-548000 MARKETING SERVICES \$ 9,775.01 INVOICE TOTAL \$9,775.01 SPROVED BY: CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAN THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW. SECTION A - CERTIFICATION PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND RESONABLE, EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TEXPO PROFESSIONAL MARKET EXPERIENCE, HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE: SECTION B - OTHER SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING 1 2 3 RECEIVED BY FINANCE: MAR 1 8 70701	INVOICE DATE:	3/5/2020				MEC
FUND ACCOUNT NUMBER DESCRIPTION B1150101-548000 MARKETING SERVICES S 9,775.00 INVOICE TOTAL \$9,775.00 COMMENTS: APPROVED BY: CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAN THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED PLEASE COMPLETE SECTION A ON BUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW. SECTION A - CERTIFICATION PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND RESONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISMS PUBLICATIONS, ETC. HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE: SECTION B - OTHER SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING ARREST RECEIVED BY FINANCE: MAR 1 8 7020	PO #:					MV
RECEIVED BY FINANCE: S 9,775.00	COMPLETED BY:		SDESIR			RBEC,LLC
COMMENTS: APPROVED BY: CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW. SECTION A - CERTIFICATION PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND RESONABLE, EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TERBOD, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC. I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE: SECTION B - OTHER SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING 1 2 3 RECEIVED BY FINANCE: MAR 1 8 7070	FUND ACCOUNT NUME	BER	DESCRIPTION		JOB	AMOUNT
COMMENTS: APPROVED BY: CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW. SECTION A - CERTIFICATION PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND RESONABLE, EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TERBOD, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC. I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE: SECTION B - OTHER SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING 1 2 3 RECEIVED BY FINANCE: MAR 1 8 7070						
CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED PLEASE COMPLETE SECTION CAND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW. SECTION A - CERTIFICATION PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND RESONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC. I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE: SECTION B - OTHER SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING 1 2 3 RECEIVED BY FINANCE: MAR 1 8 2020	81150101-548000		MARKETING SERVICES			\$ 9,775.00
CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW. SECTION A - CERTIFICATION PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND RESONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC. I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE: SECTION B - OTHER SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING RECEIVED BY FINANCE: MAR 1 8 2020						
CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW. SECTION A - CERTIFICATION PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND RESONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC. I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE: SECTION B - OTHER SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING RECEIVED BY FINANCE: MAR 1 8 2020						
CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW. SECTION A - CERTIFICATION PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND RESONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC. I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE: SECTION B - OTHER SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING RECEIVED BY FINANCE: MAR 1 8 2020						
CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW. SECTION A - CERTIFICATION PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND RESONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC. I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE: SECTION B - OTHER SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING RECEIVED BY FINANCE: MAR 1 8 2020						
CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED PLEASE COMPLETE SECTION CAND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW. SECTION A - CERTIFICATION PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND RESONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC. I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE: SECTION B - OTHER SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING 1 2 3 RECEIVED BY FINANCE: MAR 1 8 2020				INVO	CE TOTAL	\$9.775.00
PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW. SECTION A - CERTIFICATION PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND RESONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC. I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE: SECTION B - OTHER SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING 1 2 3 RECEIVED BY FINANCE: MAR 1 8 2020	COMMENTS:		APPROVED BY:			42,170.00
PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW. SECTION A - CERTIFICATION PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND RESONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC. I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE: SECTION B - OTHER SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING 1 2 3 RECEIVED BY FINANCE: MAR 1 8 2020						
SECTION A - CERTIFICATION PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND RESONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC. I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE: SECTION B - OTHER SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING 1 2 3 RECEIVED BY FINANCE: MAR 1 8 2020	CRA POLICY ON PURCHASES LESS T	ΓHAN \$2,500	REQUIRES THAT THE PURCHASE PRICE IS "FAIR A	AND REASONABLE." IF C	COMPETITIVE QUOTI	ES ARE REQUIRED,
PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND RESONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC. I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE: SECTION B - OTHER SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING 1 2 3 RECEIVED BY FINANCE: MAR 1 8 2020	PLEASE COMPLETE SI	ECTION C AI	ND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2	2500 PLEASE COMPLETE	SECTION A OR B BEI	.ow.
PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND RESONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC. I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE: SECTION B - OTHER SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING 1 2 3 RECEIVED BY FINANCE: MAR 1 8 2020	SECTION A CERTIFICATION					
SECTION B - OTHER SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING 1 2 3 RECEIVED BY FINANCE: MAR 1 8 2020			NED THAT THE PRICE IS FAIR AND RESONABLE; EXA	AMPLES INCLUDE: PROFE	ESSIONAL MARKET EX	KPERIENCE,
SECTION B - OTHER SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING 1 2 3 RECEIVED BY FINANCE: MAR 1 8 2020	N					
SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING 1 2 3 RECEIVED BY FINANCE: MAR 1 8 2020	THAVE DETERMINED THAT THE PRICE	L IS I AIN AN	IN REASONABLE. WIT REASONS INCLUDE.			
SECTION C - QUOTES VENDOR PRICE QUOTED COMMENT / RANKING 1 2 3 RECEIVED BY FINANCE: MAR 1 8 2020						
VENDOR PRICE QUOTED COMMENT / RANKING 1 2 3 RECEIVED BY FINANCE:	SECTION B - OTHER				Address and the second property of	
VENDOR PRICE QUOTED COMMENT / RANKING 1 2 3 RECEIVED BY FINANCE:	SECTION C - QUOTES					
3 RECEIVED BY FINANCE: MAR 1 8 2020			PRICE QUOTED	со	MMENT / RANKING	
3 RECEIVED BY FINANCE: MAR 1 8 2020	1					
RECEIVED BY FINANCE: MAR 1 8 2020						
RECEIVED BY FINANCE: MAR 1 8 2020 4	2					
MAR 1 8 2020 4	3					
ENTERED IN TYLER: MAR 1 8 2020 4 # 2 8 1 2 3 . 4	RECEIVED BY FINANCE:]		
DATE MAILED: #2 8 1 2 3 . 4	ENTERED IN TYLER:		MAR 1 8 2020 4] ,,	0.4.0	
	DATE MAILED:			# 2	012	3.10

The MS Factor, LLC 104 GRAMERCY SQUARE DR DELRAY BEACH, FL 33484-8137 +1 5612513998

Invoice RBCRA-0320



BILL TO
Riviera Beach CRA

DATE 03/05/2020 PLEASE PAY \$9,775.00 DUE DATE 04/04/2020

DESCRIPTION	QTY	RATE	AMOUNT
Per Agreement	1	6,150.00	6,150.00
RBC-17253 Annual Report - Write initial general events stories; Completed copy per Valerie's client approved outline.	8.50	150.00	1,275.00
RBC-17253 Annual Report - Create two covers; redesign mock up;	4.50	150.00	675.00
RBC-17253 Annual Report - Review new options for cover; Outline Annual Report and work with artist on cover; Webinar for Annual Report (2 staff attended)	6.50	150.00	975.00
Hubbard Radio - Community Spotlight - week of 1/27/2020 Invoice 388959-4	1	500.00	500.00
Hubbard Radio - Digital Community Spotlight - week of 1/27/2020 Invoice 388958-4	1	200.00	200.00

TOTAL DUE \$9,775.00

THANK YOU.