







# Riviera Beach CRA Payment Authorization Checklist

Vendor Name: KCI Technologies **Vendor#12364**

Control No.: Resolution No. 2019-11 Invoice No.: 693234 **ACC#81150105-531000**

Invoice Date: February 26, 2020 Payment Amount: **\$16,585.30**

Project Supervisor/Responsible Official: Andre' Lewis

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	
<input type="checkbox"/> If final payment, have all deliverables been received?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

**The invoice and supporting documentation have been reviewed and it is approved for payment.**

  
\_\_\_\_\_  
Approving Authority

Date: 3-10-2020

Payment approved by the Board of Commissioners by Motion No. 2019-11 or the Consent Agenda, at its meeting on 2-10-19. (If applicable)

**RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY  
PAYMENT REQUISITION FORM**

TODAYS DATE: 3/10/2020  
 VENDOR NAME: KCI Technologies  
 VENDOR #: 12364  
 INVOICE #: 693234  
 INVOICE DATE: 2/26/2020  
 PO #:  
 COMPLETED BY: Andre' Lewis


BCP  
C & S  
CDE  
CRA  
MEC  
MV  
RBEC,LLC

FUND ACCOUNT NUMBER	DESCRIPTION	JOB	AMOUNT
81150105-531000	Exisiting Conditions Report , Project Management services. And reccomendations		\$ 16,585.30
<b>INVOICE TOTAL</b>			<b>\$16,585.30</b>

COMMENTS:

APPROVED BY:  


CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED, PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW.

**SECTION A - CERTIFICATION**

PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND RESONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC.  
 I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE:


**SECTION B - OTHER**      Ave E StreetScape Project

**SECTION C - QUOTES**

VENDOR	PRICE QUOTED	COMMENT / RANKING
1		
2		
3		

RECEIVED BY FINANCE: \_\_\_\_\_  
 ENTERED IN TYLER: \_\_\_\_\_  
 DATE MAILED: \_\_\_\_\_

**#2777 3,13**

**MAR 11 2020** *4*



ENGINEERS - PLANNERS - SCIENTISTS - CONSTRUCTION MANAGERS

6500 North Andrews Avenue Fort Lauderdale, FL 33309 US Phone: 954-776-1616 Fax: 954-771-7690  
 Remit To: KCI Technologies, Inc. P.O. Box 791479, Baltimore, MD 21279-1479

Riviera Beach Community Redevelopment Agency  
 Attn: Andre Lewis, BS, MBA  
 Senior Project Manager  
 2001 Broadway, suite 300  
 Riviera Beach, FL 33404

Date: 2/26/2020  
 Invoice No.: 693234

Project # 481904789.00

Email invoice to: [alewis@rbkra.com](mailto:alewis@rbkra.com)

Project: Riviera Beach Avenue E Corridor Streetscape Study  
 For Professional Services : December 27, 2019 through January 30, 2020

Services performed:	Contract Amount	Total Earned to Date Hourly	Previously Invoiced	Current Invoice Amount	Remaining Contract Balance
Existing Conditions Report	\$ 15,900.00	\$ 15,900.00	\$ 15,900.00	\$ -	\$ -
CRA Assessment	\$ 1,680.00	\$ 1,680.00	\$ 1,680.00	\$ -	\$ -
Public Outreach	\$ 16,560.00	\$ 10,620.00	\$ 10,620.00	\$ -	\$ 5,940.00
Recommendations	\$ 27,470.00	\$ 16,130.00	\$ -	\$ 16,130.00	\$ 11,340.00
Project Management	\$ 12,930.00	\$ 6,086.25	\$ 6,086.25	\$ -	\$ 6,843.75
Billable Direct Expense	\$ 460.00	\$ 455.30	\$ -	\$ 455.30	\$ 4.70
	\$ 75,000.00	\$ 50,871.55	\$ 34,286.25	\$ 16,585.30	\$ 24,128.45
			<b>Fee Earned to Date</b>	<b>\$ 16,585.30</b>	