Riviera Beach CRA
Payment Authorization Checklist

Vendor Name: **FLORIDA FISHING ACADEMY** _____

Control No.: **2017-17** _____ **Invoice No.:** **0220** _____

Invoice Date: **2/25/2020** _____ **Payment Amount:** **$2,500** _____ 5

Project Supervisor/Responsible Official: **ANNETTA JENKINS**

_____

	Reviewed/Approved by
☐ Project "scope of work and deliverables" reviewed?	
☐ Payment support documentation appropriate based on work scope?	
☐ Deliverables due with this invoice have been received?	
☐ If final payment, have all deliverables been received?	
☐ Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	
☐ Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
☐ The nature of work being performed is within the scope of the CRA plan.	
X☐ Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	**CJK**

The invoice and supporting documentation have been reviewed and it is approved for payment.

Annetta Jenkins for Scott Evans **Date:** 3-4-2020

Approving Authority

☑ Payment approved by the Board of Commissioners by:

Motion No. **RES: 2017-17** _____

or the Consent Agenda, at its meeting on **SEPT 27, 2017**. (If applicable)

RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY
PAYMENT REQUISITION FORM

TODAYS DATE:	2/25/2020		**BCP**
VENDOR NAME:	FLORIDA FISHING ACADEMY,12156		**C & S**
VENDOR #:	12156		**CDE**
INVOICE #:	#0220	X	**CRA**
INVOICE DATE:	2/25/2020		**MEC**
PO #:			**MV**
COMPLETED BY:	Minoka Nugent		**RBEC,LLC**

FUND ACCOUNT NUMBER	DESCRIPTION	JOB	AMOUNT
81150105-582000	Florida Fishing Academy	F	$ 2,500.00
	INVOICE TOTAL		**$2,500.00**

COMMENTS:

APPROVED BY:

CRA POLICY ON PURCHASES LESS THAN $2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED, PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF ... COMPLETE SECTION A OR B BELOW.

SECTION A - CERTIFICATION

PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND RESO...
MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS...
I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLU...

SECTION B - OTHER

SECTION C - QUOTES

VENDOR	PRICE QUOTED
1	
2	
3	

I need the Contract check list

RECEIVED BY FINANCE:

ENTERED IN TYLER:

DATE MAILED:

INVOICE

Florida Fishing Academy
7067 Peninsula Court
Lake Worth, Fla. 33467
Phone (561) 740-7227

INVOICE # 0220
Date: January 23rd, 2020- February 25th, 2020

TO:
Riviera Beach Community Redevelopment Agency
2001 Broadway #300
Riviera Beach, FL 33404
Ph. 561-844-3408, Fax 561-881-8043
Att: Annetta Jenkins

FOR:
Re: **January 23rd, 2020- February 25th, 2020**

DESCRIPTION	Service Dates	AMOUNT DUE
Services rendered Note: Refer to Monthly Report	Re: **January 23rd, 2020- February 25th, 2020**	$2,500
		$2,500

Class Overview: Please see attached report, Highlights section.

Make all checks payable to
Florida Fishing Academy

Thank you for your business!

ATTN: Annetta Jenkins

Riviera Beach CRA

2001 Broadway STE 300

Riviera Beach FL, 33404

Re: January 23rd, 2020- February 25th, 2020

	Annual Target	Current Month	November 2019 To Date
Community Events	3	1	3
Riviera Residents- Single Sessions	800	209	503
Riviera Residents- Camp	140	0	0
Non-Residents- Single Sessions	0	55	81
Non-Residents- Camp	0	0	0
Classes	55	10	30
Weeks of Camp	7	0	0
Volunteer Hours	0	0	0

Highlights

January 23rd- University Learning Academy

In our first class with University Learning Academy, we explored topics in marine science.

January 28th- Afternoon boat cruise with Kids at Work

Our students at the Kids at Work Learning Center came out for an afternoon fishing trip on the Thea Marie.

January 28th- Troop 777 meeting

Our students in Troop 777 learned all about snorkeling to prepare for our next trip to Peanut Island.

January 29th- Inlet Grove High School boat trip

Our students from Inlet Grove Community High School came out for a fishing trip on the Thea Marie.

January 30th- University Learning Academy

Our students at the University Learning Academy were able to learn about deep sea creatures.

February 2nd- Manatee Fest (1188 visitors)

Our Mobile Marine Lab trailer made it out to FPL's Manatee Fest for a day of family fun.

February 4th- Troop 777 meeting

Our meeting with Troop 777 focused on planning for our kayaking trip to Peanut Island.

February 6th- University Learning Academy

Our students at the University Learning Academy learned all about sharks.

February 9th- Troop 777 Kayak to Peanut Island

Troop 777 kayaked and snorkeled at Peanut Island.

February 13th- University Learning Academy

Our students at the University Learning Academy came to the Judge Rogers Center and toured our site and our Mobile Marine Lab.

February 18th- Primetime ELO meeting at events center and boat cruise

After our meeting at the Marina Events Center, our partners from Prime Time PBC went on an intracoastal cruise.

February 19th- Inlet Grove trip to Peanut Island

Our marine technology students from Inlet Grove Kayaked to Peanut Island.

February 24th- ECORPS

Students from the Pine Jog Environmental Educations centers ECORPS group came out on the Thea Marie for a marine science boat trip to Munyon Island.

Challenges

Nothing to report.

Volunteer News

Nothing to report.

Community Partners

Eagle Scout Troop 777, University Learning Academy, Kids at Work, Inlet Grove Community High School, FPL, Prime Time of Palm Beach County and Pine Jog Environmental Education Center

Innovation and News

Nothing to report.

Thank you,

Shannon Lalime

Program Director

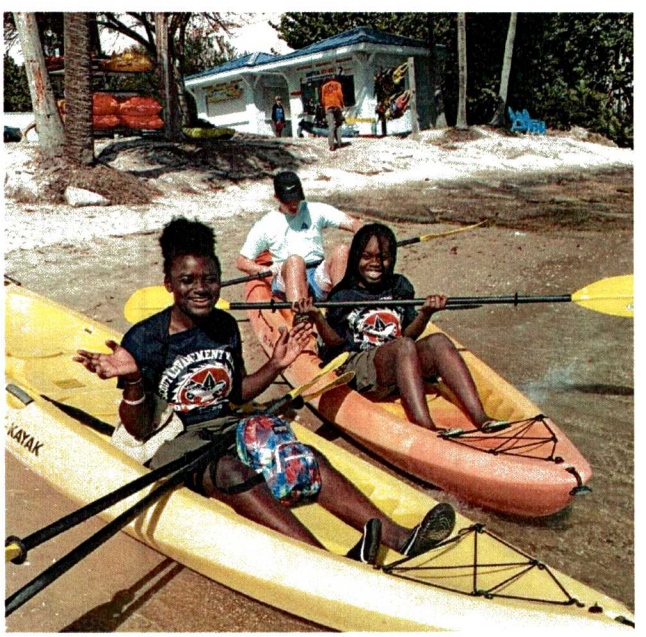
Florida Fishing Academy, Inc.

7067 Peninsula Court

Lake Worth, FL 33467

561-740-7227







Manatee



Octopus

