

Riviera Beach CRA Payment Authorization Checklist

Vendor Name: **FLORIDA FISHING ACADEMY** _____


Control No.: **2017-17** _____ Invoice No.: **1119** _____

Invoice Date: **11/22/2019** _____ Payment Amount: **\$2,500** _____

Project Supervisor/Responsible Official: **ANNETTA JENKINS**

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?	AJ
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope?	AJ
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	AJ
<input type="checkbox"/> If final payment, have all deliverables been received?	AJ
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	AJ
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	AJ
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	AJ
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	CJK

The invoice and supporting documentation have been reviewed and it is approved for payment.


Date: 1/21/2020

Payment approved by the Board of Commissioners by:

Motion No. **RES: 2017-17** _____


or the Consent Agenda, at its meeting on **SEPT 27, 2017**. (If applicable)

**RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY
PAYMENT REQUISITION FORM**

TODAYS DATE: _____
 VENDOR NAME: FLORIDA FISHING ACADEMY,12156
 VENDOR #: 12156
 INVOICE #: 1119
 INVOICE DATE: Oct 26, 2019 - Nov 22, 2019
 PO #: _____
 COMPLETED BY: Minoka Nugent

	BCP
	C & S
	CDE
X	CRA
	MEC
	MV
	RBEC,LLC

FUND ACCOUNT NUMBER	DESCRIPTION	JOB	AMOUNT
81150105-582000	Services Rendered -10/26/19-11/22/19	F	\$ 2,500.00
INVOICE TOTAL			\$2,500.00

COMMENTS: _____ APPROVED BY: 

CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED, PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW.

SECTION A - CERTIFICATION

PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND REASONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC.
 I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE:

SECTION B - OTHER

SECTION C - QUOTES

VENDOR	PRICE QUOTED	COMMENT / RANKING
1		
2		
3		

RECEIVED BY FINANCE: _____
 ENTERED IN TYLER: _____
 DATE MAILED: _____

JAN 21 2020

#2573 / 1 24



INVOICE

Florida Fishing Academy
7067 Peninsula Court
Lake Worth, Fla. 33467
Phone (561) 740-7227

INVOICE # 1119

Date: October 26th , 2019- November 22nd , 2019

TO:

Riviera Beach Community Redevelopment Agency
2001 Broadway #300
Riviera Beach, FL 33404
Ph. 561-844-3408, Fax 561-881-8043
Att: Annetta Jenkins

FOR:

Re: **October 26th , 2019- November 22nd , 2019**

DESCRIPTION	Service Dates	AMOUNT DUE
Services rendered Note: Refer to Monthly Report	Re: October 26th , 2019- November 22nd , 2019	\$2,500
		\$2,500

Class Overview: Please see attached report, Highlights section.

Make all checks payable to
Florida Fishing Academy

Thank you for your business!



ATTN: Annetta Jenkins
 Riviera Beach CRA
 2001 Broadway STE 300
 Riviera Beach FL, 33404

Re: October 26th, 2019- November 22nd, 2019

	Annual Target	Current Month	November 2019 To Date
Community Events	3	1	1
Riviera Residents-Single Sessions	800	128	126
Riviera Residents-Camp	140	0	0
Non-Residents-Single Sessions	0	26	26
Non-Residents-Camp	0	0	0
Classes	55	6	6
Weeks of Camp	7	0	0
Volunteer Hours	0	0	0

Highlights

10/26/19 - Gardens School of Technology and Arts Kayak Day

Our students from the Gardens School of Technology and Arts enjoyed a day on the water. We kayaked over to Peanut Island and spent the morning snorkeling.

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10/26/19- Troop 777 Trunk of Treat

Our new Eagle Scout Troop 777 participated in the Trunk or Treat event sponsored by the Riviera Beach Police Department.

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10/29/19- Troop 777 Scout Me In

We hosted Troop 777 for a special recruitment event at our shop at the Judge Rogers Center.

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10/30/19- Troop 777 Recruitment at JFK Middle School

Our scouts met with students at JFK Middle School to recruit new boys and girls.

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11/2/19- Troop 777 Scout Me In Registration Event

We had a registration event with the local community to help promote our new scout troop.

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11/5/19- Troop 777 General Interest Meeting

In our general interest meeting, the scouts made vision boards to represent what they hope to achieve in our troop.

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11/12/19- Troop 777 First Meeting

In our first meeting, we made wooden hiking staffs.

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11/15/19- Community Band performance at Lynn University

We helped out another Judge Rogers Center group when their bus broke down before their performance at Lynn University. We helped transport 80 students down to Lynn University in our school bus.

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11/16/19- Boat Trip with Precious Hands

We took a group of local students on a fishing trip on the Thea Marie.

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11/19/22- Troop 777 Meeting

In our meeting with Troop 777, we made homemade Dutch oven peach cobbler and sourdough ornaments.

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Challenges

Our Inlet Grove High School fishing trip was cancelled due to a lack of enrollment. We hope to have another date scheduled in the early part of 2020.

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Volunteer News

Nothing to report.

Community Partners

We are beginning afterschool programming and weekend trips. We are currently working with the Eagle Scouts to start a new troop in Riviera Beach which will be hosted at our shop on Tuesday afternoons. We believe this will be the first co-ed troop in Riviera Beach. (Eagle Scouts Troop 777, JFK Middle School and Precious Hands)

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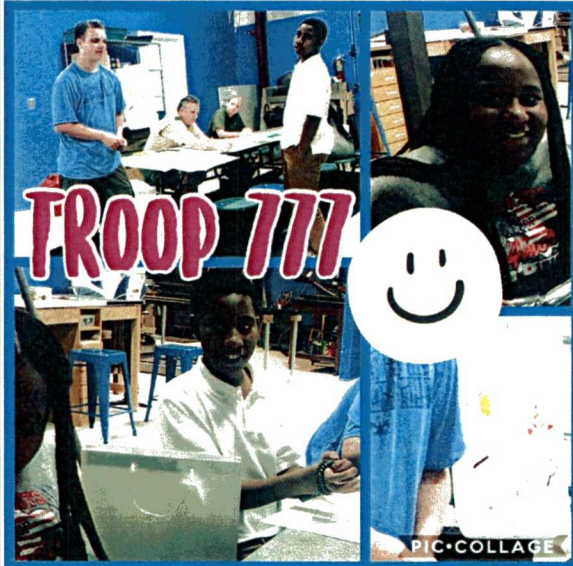
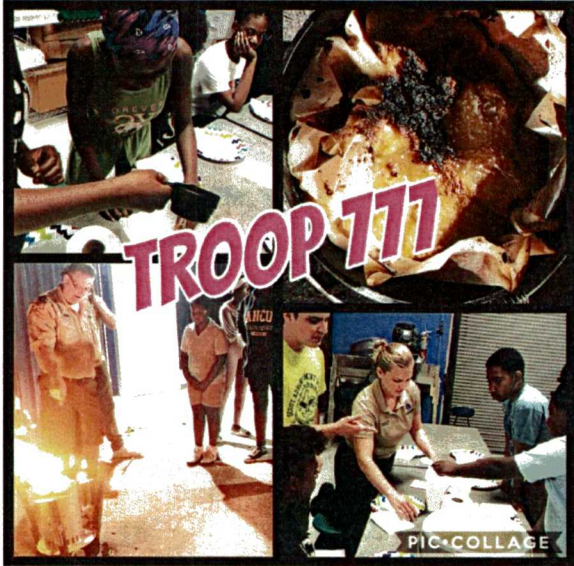
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Innovation and News

We received grant funding to help us launch our new job training program at the Judge Rogers Center. We are working to start a new Co-ed Eagle Scout Troop in Riviera.

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Thank you,
Shannon Lalime
Program Director
 Florida Fishing Academy, Inc.
 7067 Peninsula Court
 Lake Worth, FL 33467
 561-740-722

Deleted: Captain Richard Brochu

Deleted: Executive