

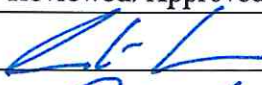
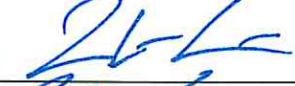




# Riviera Beach CRA Payment Authorization Checklist

Vendor Name: KCI Technologies **Vendor#** 12364

Control No.: Resolution No. 2019-11 Invoice No.: 681609 **ACC#** 81150105-531000

Invoice Date: January 13, 2020 Payment Amount: \$11,600.00

Project Supervisor/Responsible Official: Andre' Lewis

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	
<input type="checkbox"/> If final payment, have all deliverables been received?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

**The invoice and supporting documentation have been reviewed and it is approved for payment.**

Scott Evans Jay  
Approving Authority

Date: 1/16/2020

Payment approved by the Board of Commissioners by Motion No. 2019-11 or the Consent Agenda, at its meeting on July 10, 2019. (If applicable)

**RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY  
PAYMENT REQUISITION FORM**

TODAYS DATE: 1/13/2020  
 VENDOR NAME: KCI Technologies  
 VENDOR #: 12364  
 INVOICE #: 681609-  
 INVOICE DATE: 11/27/2019  
 PO #:  
 COMPLETED BY: Andre' Lewis

	BCP
	C & S
	CDE
	CRA
	MEC
	MV
	RBEC, LLC

FUND ACCOUNT NUMBER	DESCRIPTION	JOB	AMOUNT
81150105-531000	Prodcuing existing conditions report 50% completion submitted		\$ 11,600.00
		<b>INVOICE TOTAL</b>	<b>\$11,600.00</b>

COMMENTS: APPROVED BY: 

CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED, PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW.

**SECTION A - CERTIFICATION**

PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND RESONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC.  
 I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE:

SECTION B - OTHER Ave E StreetScape Project

**SECTION C - QUOTES**

VENDOR	PRICE QUOTED	COMMENT / RANKING
1		
2		
3		

RECEIVED BY FINANCE: \_\_\_\_\_  
 ENTERED IN TYLER: JAN 14 2020  
 DATE MAILED: \_\_\_\_\_

**#2557 1,17**



ENGINEERS - PLANNERS - SCIENTISTS - CONSTRUCTION MANAGERS

6500 North Andrews Avenue Fort Lauderdale, FL 33309 US Phone: 954-776-1616 Fax: 954-771-7690

Remit To: KCI Technologies, Inc. P.O. Box 791479, Baltimore, MD 21279-1479

Riviera Beach Community Redevelopment Agency  
 Attn: Scott Evans, Interim Executive Director  
 2001 Broadway, suite 300  
 Riviera Beach, FL 33404

Date: 11/27/2019  
 Invoice No.: 681609  
 Project # 481904789.00

Email invoice to: [sevans@rbkra.com](mailto:sevans@rbkra.com)

Project: Riviera Beach Avenue E Corridor Streetscape Study  
 For Professional Services : August 30, 2019 through October 31, 2019

Services performed:	Contract Amount	Total Earned to Date Hourly	Previously Invoiced	Current Invoice Amount	Remaining Contract Balance
Existing Conditions Report	\$ 15,900.00	\$ 15,840.00	\$ 9,880.00	\$ 5,960.00	\$ 60.00
CRA Assessment	\$ 1,680.00	\$ 1,680.00	\$ -	\$ 1,680.00	\$ -
Public Outreach	\$ 16,560.00	\$ 1,560.00	\$ -	\$ 1,560.00	\$ 15,000.00
Recommendations	\$ 27,520.00	\$ -	\$ -	\$ -	\$ 27,520.00
Project Management	\$ 12,930.00	\$ 2,940.00	\$ 540.00	\$ 2,400.00	\$ 9,990.00
Billable Direct Expense	\$ 410.00	\$ -	\$ -	\$ -	\$ 410.00
	<b>\$ 75,000.00</b>	<b>\$ 22,020.00</b>	<b>\$ 10,420.00</b>	<b>\$ 11,600.00</b>	<b>\$ 52,980.00</b>
			<b>Fee Earned to Date</b>	<b>\$ 11,600.00</b>	



Project	Task Name	Employee	Item Date	Bill Rate	Quantity	Accrued Revenue	Comment
481904789.00	EXISTING CONDITIONS	Geiger, Jonathan V	9/4/2019	120	0.5 \$	60.00	Existing conditions report;
481904789.00	EXISTING CONDITIONS	Geiger, Jonathan V	9/6/2019	120	2 \$	240.00	Existing conditions report;
481904789.00	EXISTING CONDITIONS	Geiger, Jonathan V	9/10/2019	120	2 \$	240.00	Report Photos;
481904789.00	EXISTING CONDITIONS	Geiger, Jonathan V	9/12/2019	120	0.5 \$	60.00	Road Standard research;
481904789.00	EXISTING CONDITIONS	Geiger, Jonathan V	9/13/2019	120	3.5 \$	420.00	ROW map creation; Relevant road standards research;
481904789.00	EXISTING CONDITIONS	Geiger, Jonathan V	9/17/2019	120	2 \$	240.00	ROW map creation; Relevant road standards research;
481904789.00	EXISTING CONDITIONS	Geiger, Jonathan V	9/18/2019	120	1 \$	120.00	Report revisions;
481904789.00	EXISTING CONDITIONS	Geiger, Jonathan V	9/19/2019	120	1 \$	120.00	Contacting the City of Riviera Beach on utility and development information;
481904789.00	EXISTING CONDITIONS	Geiger, Jonathan V	9/26/2019	120	1.5 \$	180.00	Follow up emails and phone calls for utility information; Emails;
481904789.00	EXISTING CONDITIONS	Geiger, Jonathan V	10/9/2019	120	1 \$	120.00	Existing conditions grade assignment and re-edit;
481904789.00	EXISTING CONDITIONS	Geiger, Jonathan V	10/14/2019	120	0.5 \$	60.00	Emails;
481904789.00	EXISTING CONDITIONS	Rodriguez, Jose	9/10/2019	180	1 \$	180.00	Summary of crashes and traffic -- preparation draft existing conditions
481904789.00	EXISTING CONDITIONS	Rodriguez, Jose	9/11/2019	180	3 \$	540.00	Summary of crashes and traffic -- preparation draft existing conditions
481904789.00	EXISTING CONDITIONS	Brissett, Kадair D.	9/8/2019	100	3 \$	300.00	Worked on existing conditions analysis writing.
481904789.00	EXISTING CONDITIONS	Brissett, Kадair D.	9/16/2019	100	1 \$	100.00	Worked on existing conditions report draft.
481904789.00	EXISTING CONDITIONS	Benmoshe, Bradley	9/17/2019	120	6 \$	720.00	Conducted QA/QC of write-up summaries from recently completed field audits; began assembling and developing the Existing Conditions report.
481904789.00	EXISTING CONDITIONS	Brissett, Kадair D.	9/17/2019	100	2 \$	200.00	Worked on existing conditions report draft.
481904789.00	EXISTING CONDITIONS	Sita, Erin F.	9/18/2019	140	0.5 \$	70.00	Project coordination with PM
481904789.00	EXISTING CONDITIONS	Sita, Erin F.	10/7/2019	140	2 \$	280.00	Coordinated with the project team about the field visit summaries; continued developing the Existing Conditions Report.
481904789.00	EXISTING CONDITIONS	Benmoshe, Bradley	10/9/2019	120	2 \$	240.00	Compiled CRA Landuse Data by block.
481904789.00	EXISTING CONDITIONS	Brissett, Kадair D.	10/9/2019	100	3 \$	300.00	Continued developing the Existing Conditions Report.
481904789.00	EXISTING CONDITIONS	Sita, Erin F.	10/10/2019	140	2 \$	280.00	Continued developing the Existing Conditions Report.
481904789.00	EXISTING CONDITIONS	Benmoshe, Bradley	10/10/2019	120	2 \$	240.00	Finalize Report & Table
481904789.00	EXISTING CONDITIONS	Sita, Erin F.	10/11/2019	140	1 \$	140.00	Finalize Report
481904789.00	EXISTING CONDITIONS	Sita, Erin F.	10/14/2019	140	0.5 \$	70.00	Finalize Report

481904789.00	EXISTING CONDITIONS	Benmoshe, Bradley	10/14/2019	120	6	\$	720.00	Continued developing the Existing Conditions report.
						\$	6,240.00	
					Invoiced	\$	5,960.00	
481904789.00	CRA ASSESSMENT	Sita, Erin F.	10/8/2019	140	6	\$	840.00	CRA Assessment Research & Writing
481904789.00	CRA ASSESSMENT	Sita, Erin F.	10/9/2019	140	6	\$	840.00	CRA Assessment Research & Writing
						\$	1,680.00	
481904789.00	PUBLIC OUTREACH	Darville, Bertram	9/17/2019	120	2	\$	240.00	Meeting @ the CRA on how we are going to kick off the public outreach meetings
481904789.00	PUBLIC OUTREACH	Siegel, Heidi	9/17/2019	180	3	\$	540.00	Meeting with CRA to plan meeting. Attended a meeting with Heidi and Bertram, discussing preparations for the upcoming public meeting.
481904789.00	PUBLIC OUTREACH	Benmoshe, Bradley	10/28/2019	120	0.5	\$	60.00	Prepared aerial maps for the upcoming community.
481904789.00	PUBLIC OUTREACH	Benmoshe, Bradley	10/30/2019	120	2	\$	240.00	Completed aerial maps for the upcoming community; coordinated with Carlton and Heidi to get the maps plotted and mounted.
481904789.00	PUBLIC OUTREACH	Benmoshe, Bradley	10/31/2019	120	4	\$	480.00	
						\$	1,560.00	
481904789.00	PROJECT MANAGEMENT	Benmoshe, Bradley	9/17/2019	120	0.5	\$	60.00	Prepared an agenda for upcoming progress meeting with Client.
481904789.00	PROJECT MANAGEMENT	Siegel, Heidi	9/19/2019	180	1	\$	180.00	Coordination with CRA PM regarding public meeting. Discuss utility data with Johnathon
481904789.00	PROJECT MANAGEMENT	Siegel, Heidi	9/24/2019	180	1	\$	180.00	meeting minutes
481904789.00	PROJECT MANAGEMENT	Siegel, Heidi	10/15/2019	180	1	\$	180.00	Review of Public Meeting notice. General project coordination regarding hours assigned and next steps
481904789.00	PROJECT MANAGEMENT	Siegel, Heidi	10/16/2019	180	3	\$	540.00	QAQC of Task 1/2 report
481904789.00	PROJECT MANAGEMENT	Siegel, Heidi	10/22/2019	180	3	\$	540.00	QAQC of Task 1 report
481904789.00	PROJECT MANAGEMENT	Siegel, Heidi	10/23/2019	180	1	\$	180.00	Review of QAQC with BB
481904789.00	PROJECT MANAGEMENT	Siegel, Heidi	10/28/2019	180	1	\$	180.00	Stakeholder Meeting planning with Brad and Bertram
481904789.00	PROJECT MANAGEMENT	Siegel, Heidi	10/29/2019	180	1	\$	180.00	Coordination and review of public outreach by sub
481904789.00	PROJECT MANAGEMENT	Siegel, Heidi	10/30/2019	180	1	\$	180.00	Stakeholder Meeting agenda crafting. CRA coordination.
						\$	2,400.00	