

**SOLE SOURCE/SINGLE SOURCE  
PROCUREMENT JUSTIFICATION**

Date: January 14, 2020

To: Procurement Department: Buyer Rickey Little

From: Utility Special District  
(Department)

**Please check appropriate, add comments, and provide signature approval**

Specified Supplier: Suez Treatment Solutions, Inc. d/b/a Infilco Degremont  
(Company Name)

Price: \$75,700

Sole Source: The specified supplier is the only provider of products/services as described on the purchase requisition. A quotation is attached, and the prices/terms set forth are deemed reasonable for the value presented.

Justification for Sole Source: Describe what is necessary and unique about the product, service or source and steps taken to confirm unavailability of competition as appropriate:

All three water treatment plant softener systems are the original Suez systems installed many years ago and Suez will build the rotor drive according to the factory specifications and assure that it is installed accordingly. This is an emergency purchase to ensure softening unit number 3 scheduled start-up is not delayed.

Single Source: The specified supplier was selected to compliment/support the following business decision. A quotation is attached, and the prices/terms set forth are deemed reasonable for the value presented. Please check the appropriate.

Standardized System

Parts provided by "OEM"

Consistent quality/  
batch control

"Just in Time" delivery  
requirements

City preferred provider

Other (please comment below)

By signing this form, I certify that I am not circumventing a competitive bidding process required by law by using a sole/single source contract for commodities or services:

Requested by: *David Dwyer*

Department Head Approval: \_\_\_\_\_

Procurement Director: *Rickey Little*

Purchase Requisition# \_\_\_\_\_