



CITY OF RIVIERA BEACH

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DIRECTOR OF
PROCUREMENT

To: RANDY SHERMAN, DIRECTOR FINANCE AND ADMINISTRATIVE SERVICES

From: RICKEY LITTLE, INTERIM DIRECTOR OF PROCUREMENT **RL**

Date: DECEMBER 9, 2019

Subject: AWARD RECOMMENDATION: RFP 982-19-4 SUPPLY OF VERTICAL BOAT LIFTS

Consistent with the City of Riviera Beach **Code of Ordinance (MUNICODE Section 16.5)**, a Request for Proposal (RFP) was advertised in the “**Legal Notices**” section of the Palm Beach Post on **September 22, 2019**, to solicit licensed, insured, and qualified Supply of Vertical Boats Lifts for the City of Riviera Beach.

To provide additional exposure and to ensure maximum competition for the project, it was also advertised on the City’s internet web-page and Demand Star on **September 23, 2019**. On Demand Star, the solicitation had a broadcast list of 42 and there were 2 plan holders. One (1) proposal were received with zero (0) of the respondents being from Palm Beach County.

On **December 2, 2019**, an evaluation committee consisting of the Interim Fire Chief, Interim Public Works Director, Assistance Police Chief, Director of Parks and Recreation, Dock Master Marina and Interim Director of Procurement as the Facilitator convened to review and discuss the responses to the RFP for Supply of Vertical Boats Lifts.

Firms were evaluated in one (1) phases and ranked based on the criteria established in the City’s RFP which included the following:

Evaluation Criteria	Possible Points
YEARS IN BUSINESS	5 POINTS
EXPERIENCE	20 PONITS
PROFESSIONAL QUALIFICATION	10 POINTS
TECHNCIAL SYSTEM CHARACTERISTICS	30 POINTS
UNIQUE SYSTEM CHARACTERISTICS	20 POINTS
MANUFACTURING SCHEDULE	10 POINTS
SYSTEM WARRANTY	5 PONTIS
TOTAL POSSIBLE SCORE	100 POINTS

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EVALUATION COMMITTEE RECOMMENDATION: RFP 982-19-4

Committee members shared their observations, and evaluated and scored the response in accordance with their understanding of the written criteria established in the public solicitation.

Score for the written proposal were tallied, and based upon a measure of average score, the firm ranked as follows:

FIRM	RANKING	AVERAGE SCORE
Golden MFG, Inc.	1	71.60

The evaluation process has validated that the proposal submitted by GOLDEN MFG, INC. satisfies the requirements established in the RFP and that the firm is qualified to be awarded the contract for the services identified in RFP #982-19-4.

GOLDEN MFG, INC. provide decades of traditional boat lifts installation experience along with a broad range of services.

Additionally, the Procurement Department has verified the following references: (Please see attachments)

FIRM	NATURE OF PROJECT	RATING
North Palm Beach	Boat Lifts Installation	Excellent
Lee County	Boat Lifts Installation	Excellent
Golden Beach County	Boat Lifts Installation	Excellent

For your records, we are enclosing copy of all other documents used to determine the submitter's responsibility.

Accordingly, and consistent with the provisions of the solicitation, it is the consensus of the evaluation committee that the number one (1) ranked firm, GOLDEN MFG, INC. be recommended to provide Boat Lifts Installation for the City of Riviera Beach.

Attachments