



Florida's Dynamic  
Waterfront Community

# Marina Village – Night Porter Service

# Night Porter Contract

- Marina Village Overview
- Night Porter Service Review
- RFP Process
- AK Building Services
  - Lowest Bidder
  - Background
    - South Florida Family Owned Business, 25+ Years
    - Provided Day and Night Porter Service for last 4 years



# Marina Village Overview

- Over 6 acres
  - 2 Parking Lots, North & South w/300 spots
  - 2 Overflow Lots with 180 spots
  - 2 Outbuildings
  - 2 Sets of Restrooms each w/24 positions
  - Kids Splash Pad
  - Beach Area
  - 22 Stainless Steel Trash cans
  - Stainless Steel Wall
- 30,000 sq. ft Event Center
  - 6 Restrooms, 28 positions
  - 2 Banquet Halls; 1= 4,750 sq.. ft, 2 = 1,800 sq.. ft
  - Kitchen
  - 6,000 sq.. ft Terrace, Bar, w/ 400 sq. ft Catering Area
- Staffing
  - 7am to Midnight +/- 1 hour, 7 days a week
  - 9FT and 2PT Ambassadors



# Night Porter Contract, Cont.

- **Night Porter Service**
  - Thursday through Sunday, 11pm to 7am
  - Clean Marina Event Center
  - Breakdown and setup for next day events
  - Additional services as needed
- **Benefit**
  - Enables the Event Center to have evening events and morning events starting at 7am
- **Contract**
  - 3-year Contract with 2- 1 year options
  - Annual cost \$61,704.00 with a 5% increase each year to cover employee wage and benefits







**Florida's Dynamic Waterfront Community**