RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY

Florida's Dynamic Waterfront Community

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MEMORANDUM

TO: Honorable Chair and Members, CRA Board of Commissioners
City of Riviera Beach, FL

FROM: Scott Evans, Interim Executive Director

COPY: J. Michael Haygood, CRA Attorney

DATE: September 18, 2019

SUBJECT: Approving the Agency to Adopt the Same Procurement Policies and Procedures as the City of Riviera Beach

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Request for The Board Action: Request for approval for the Agency to adopt the same Procurement Policies and Procedures as the City of Riviera Beach.

BACKGROUND: The Governor, in the 2019 Legislative session signed into law revisions to House Bill No. 9, Chapter 2019-163, Florida Statues, that pertains to Community Redevelopment Agencies. Specifically, Section 163.370 was amended to require, as of October 1, 2019, "a community redevelopment agency to procure all commodities and services under the same purchasing processes and requirements that apply to the county or municipality that created the agency".

The Agency currently follows a Procurement Policy that was adopted by the Board of Commissioners. Certain changes were made for defitional purposes and to conform to specific requirements of the Community Redevelopment Act relating to the acquisition and disposition of real property.

To implement the new policy, the Executive Director will direct the CRA Staff to make the necessary adjustments of the existing procurement policies and procedures to implement the various responsibilities outlined within the City's Policies and Procedures.

SUMMARY: Attached to this Memo is the Resolution and the City of Riviera Beach Procurement Code as Exhibit "A", which details the new policies to follow. The acquisition and Disposal of Real Property by the Agency, attached hereto as Exhibit "B", is added to the City Procurement Code.

RECOMMENDATION: Staff requests approval of the adoption of the City of Riviera Beach Procurement Policies and Procedures, as amended.

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