

Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Fondos Studio LLC (10138)

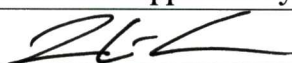




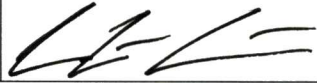
Control No.: Resolution No. 2019-13

Invoice No.: 182-2 (83250101-563000)

Invoice Date: July 31, 2019,

Payment Amount: \$750.00

Project Supervisor/Responsible Official: Andre' Lewis

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	
<input type="checkbox"/> If final payment, have all deliverables been received?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.



Approving Authority

Date: 7/29/19

Payment approved by the Board of Commissioners by Motion No. 2019-13 or the Consent Agenda, at its meeting on 7-10-19. (If applicable)

**RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY
PAYMENT REQUISITION FORM**

TODAYS DATE: 7/31/2019
 VENDOR NAME: Fondos Studio LLC
 VENDOR #: 10138
 INVOICE #: 185-2
 INVOICE DATE: 7/31/2019
 PO #: _____

	BCP
	C & S
	CDE
X	CRA
	MEC
	MV
	RBEC,LLC

FUND ACCOUNT NUMBER	DESCRIPTION	JOB	AMOUNT
83250101-563000	Art Workshop Lead Facilitator remaining balance		\$ 750.00
INVOICE TOTAL			\$750.00

COMMENTS: _____ APPROVED BY: 

CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED, PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW.

SECTION A - CERTIFICATION

PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND REASONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC.

I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE:

Art Workshop facilitator 2019-13

SECTION B - OTHER

SECTION C - QUOTES

VENDOR	PRICE QUOTED	COMMENT / RANKING
1		
2		
3		

RECEIVED BY FINANCE: _____
 ENTERED IN FMS / ADG: JUL 31 2019
 DATE MAILED: _____

#2032 - 8/2



Fondos Studio LLC
Georgeta Fondos
9949 TWIN LAKES DRIVE
Coral Springs FL 33071

954-643-5316
www.muralsbygeorgeta.com

INVOICE # 185-2

Thank you for your business!

Andre Lewis, BS, MBA
Project Manager I
2001 Broadway, Suite 300
Riviera Beach FL 33404

INSTALLMENT #1 - \$750.00
PLEASE PAY - Remaining balance

INVOICE DATE	DUE DATE
July30, 2019	Immediately

PROJECT DESCRIPTION

Georgeta Fondos at Fondos Studio LLC agrees to complete the following:

- Do research for mural design concepts for the next sites:
 10 Str & Ave K Crosswalk Mural
 Old 13th Str & Ave F Crosswalk Mural
 SW corner of Blue Heron Blvd and Lake Drive Barrier Wall Mural
 SE corner of Blue Heron Blvd and Lake Drive Barrier Wall Mural
-
- Attend the Design Workshop and present portfolio work and Design Concepts
- Discuss the designs with the community participants and get their feedback and ideas
- Finalize Design Concepts based on community participants feedback.
- Provide two options to Board for approval.

PROJECT TIMELINE

July 23, 2019

COST

\$3,500

Artist to be paid as following:

- Installment #1: 50% - \$1,750 at start of project (**\$1,000 received on July 30, 2019**)
- Installment #2: 50% - \$1,750 at designs approval by the Board

THANK YOU FOR CHOOSING MURALS BY GEORGETA!