





## Riviera Beach CRA Payment Authorization Checklist

Vendor Name: FLORIDA FISHING ACADEMY

Control No.: 201,722 Invoice No.: 0719

Invoice Date: 8/8/19 Payment Amount: \$ 2,500.00

Project Supervisor/Responsible Official: ANNETTA JENKINS

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	
<input type="checkbox"/> If final payment, have all deliverables been received?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.

\_\_VENDOR #12156\_\_ 

Date: 8-14-19

Payment approved by the Board of Commissioners by Motion No. 2017-22 or the Consent Agenda, at its meeting on 10/25/2017.  
(If applicable)


**RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY  
PAYMENT REQUISITION FORM**

TODAYS DATE: 8/8/2019  
 VENDOR NAME: FLORIDA FISHING ACADEMY  
 VENDOR #: 12156  
 INVOICE #: 12/19/1901  
 INVOICE DATE: 8/8/2019  
 PO #: \_\_\_\_\_

<b>X</b>

BCP  
 C & S  
 CDE  
 CRA  
 MEC  
 MV  
 RBEC, LLC

FUND ACCOUNT NUMBER	DESCRIPTION	JOB	AMOUNT
81150105-58200	JUNE 21 - JULY 26, 2019		\$ 2,500.00
<b>INVOICE TOTAL</b>			<b>\$2,500.00</b>

COMMENTS: \_\_\_\_\_ APPROVED BY: 

CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED, PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW.

**SECTION A - CERTIFICATION**

PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND REASONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC.  
 I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SECTION B - OTHER**

\_\_\_\_\_

**SECTION C - QUOTES**

VENDOR	PRICE QUOTED	COMMENT / RANKING
1		
2		
3		

RECEIVED BY FINANCE: \_\_\_\_\_

ENTERED IN TYLER: AUG 14 2019 

DATE MAILED: \_\_\_\_\_

**#2075 8,16**



# INVOICE

Florida Fishing Academy  
7067 Peninsula Court  
Lake Worth, Fla. 33467  
Phone (561) 740-7227

**INVOICE # 0719**

**Date: June 21<sup>st</sup>, 2019- July 26<sup>th</sup>, 2019**

**TO:**

Riviera Beach Community Redevelopment Agency  
2001 Broadway #300  
Riviera Beach, FL 33404  
Ph. 561-844-3408, Fax 561-881-8043  
Att: Annetta Jenkins

**FOR:**

Re: **June 21<sup>st</sup>, 2019- July 26<sup>th</sup>, 2019**

DESCRIPTION	Service Dates	AMOUNT DUE
Services rendered  Note: Refer to Monthly Report	Re: <b>June 21<sup>st</sup>, 2019- July 26<sup>th</sup>, 2019</b>	\$2,500
		\$2,500

**Class Overview: Please see attached report, Highlights section.**

Make all checks payable to  
**Florida Fishing Academy**

**Thank you for your business!**



**ATTN: Annetta Jenkins**  
**Riviera Beach CRA**  
**2001 Broadway STE 300**  
**Riviera Beach FL, 33404**  
**Re: June 21<sup>st</sup>, 2019- July 26<sup>th</sup>, 2019**

	Annual Target	Current Month	November 2018 To Date
Community Events	3	<u>1</u>	<u>3</u>
Riviera Residents-Single Sessions	800	<u>84</u>	<u>1039</u>
Riviera Residents-Camp	140	<u>243</u>	<u>542</u>
Non-Residents-Single Sessions	0	<u>45</u>	<u>511</u>
Non-Residents-Camp	0	<u>631</u>	<u>953</u>
Classes	55	<u>26</u>	<u>100</u>
Weeks of Camp	7	<u>4</u>	<u>7</u>
Volunteer Hours	0	<u>120</u>	<u>120</u>

## Highlights

### **06/21/2019 PM- Acts of Kindness 1**

Our students from Acts of Kindness learned about swimming and beach safety before swimming at the beach. They jumped off the docks.

### **06/24/2019 AM- FDC 1**

The Family Development Center cancelled.

### **06/24/2019 PM- FDC 2**

Our students from the Family Development Center learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and looked at sea life using snorkels and masks.

### **06/25/2019 PM- Atkins 1 (10<sup>th</sup> St)**

Our students from Atkins TLC learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and looked at sea life using snorkels and masks.

### **06/25/2019 PM- FDC 3**

Our students from the Family Development Center learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and looked at sea life using snorkels and masks.

**06/26/2019 AM- Wells Center**

The Wells Center cancelled.

**06/26/2019 PM- Acts of Kindness 1**

Our students from Acts of Kindness learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and look at sea life using snorkels and masks.

**06/27/2019 AM- Atkins 2 (RJ)**

Atkins TLC cancelled due to transportation difficulties.

**06/27/2019 PM- First SDA**

Our students from First SDA learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and looked at sea life using snorkels and masks.

**06/28/2019 AM- University Learning Center**

Our students from University Learning Academy learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and looked at sea life using masks.

**06/28/2019 PM- Acts of Kindness 1**

Our students from Acts of Kindness returned and learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and looked at sea life using snorkels and masks.

**07/08/19 AM- Tate Center**

Our students from the Tate Center learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and look at sea life using snorkels and masks.

**07/08/19 PM- FDC 2**

Our students from Family Development Center learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and looked at sea life using masks.

**07/09/19 AM- Atkins TLC 1 (10<sup>th</sup>)**

Our students from Atkins TLC learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and looked at sea life using masks.

**07/09/19 PM- First SDA**

First SDA cancelled due to low attendance.

**07/10/19 AM- University Learning Academy**

Our students from University Learning Academy learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and looked at sea life using masks

**07/10/19 PM- Acts of Kindness 2**

Our students from Acts of Kindness learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and looked at sea life using masks.

**07/11/19 AM- Atkins 2 (RJ)**

Our students from Atkins TLC learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and looked at sea life using masks.

**07/11/19 PM- First SDA**

First SDA cancelled due to low attendance.

**07/12/19 AM- Kids at Work**

Our students from Kids at Work reviewed and practiced swimming at the beach. They jumped off the docks into the water.

**07/12/19 PM- Acts of Kindness 2**

Our students from Acts of Kindness came back to review and practice swimming at the beach. They jumped off the docks into the water.

**07/15/19 AM- FDC 3**

Our students from Family Development Center learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and looked at sea life using masks.

**07/15/19 PM- FDC 1**

Our students from Family Development Center learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and looked at sea life using masks.

**07/16/19 AM- Wells Center**

Our students from Wells Center learned about swimming, and beach safety. They practiced swimming and looked at sea life using masks.

**07/16/19 PM- Riviera Beach Housing Authority-Stonybrook Apartments**

Our students from Riviera Beach Housing learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and looked at sea life using masks.

**07/17/19 AM- Tate Center**

Our students from Tate Center learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and looked at sea life using masks.

**07/17/19 PM- University Learning Academy**

Our students from University Learning Academy learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and looked at sea life using masks.

**07/17/19- Boat Trip Access the Sea**

We partnered with Access the Sea to provide on the water opportunities to students with disabilities.

**07/18/19- Riviera Beach Youth Empowerment Center Boat Trip**

We partnered with the Riviera Beach Youth Empowerment Center to have their teens come out for a fun day of fishing and swimming off the Thea Marie.

**07/18/19 AM- Kids at Work**

Our students from Kids at Work learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and looked at sea life using masks.

**07/18/19 PM- Acts of Kindness 2**

Our students from Acts of Kindness came back to review and practice swimming at the beach. They jumped off the docks into the water.

**07/19/19 AM- Kids at Work**

Our students from Kids at Work learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and looked at sea life using masks.

**07/19/19 PM- Acts of Kindness 2**

Our students from Acts of Kindness learned about swimming, beach and kayaking safety. They kayaked around Peanut Island and looked at sea life using masks.

**Challenges**

We had quite a few cancelations including the Family Development Center, Riviera Parks and Recreation Department, First SDA Church, and Atkins RJ Hendley.

**Volunteer News**

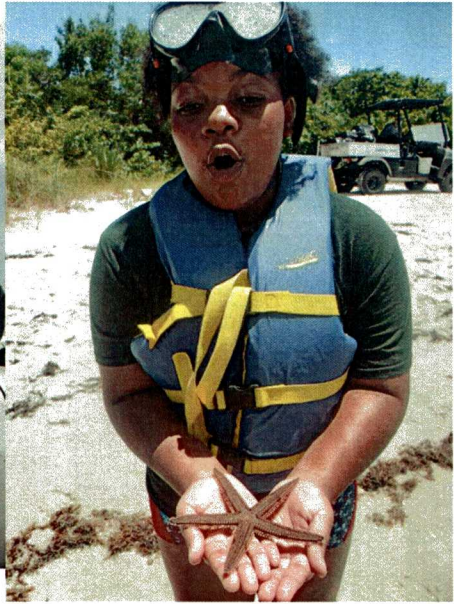
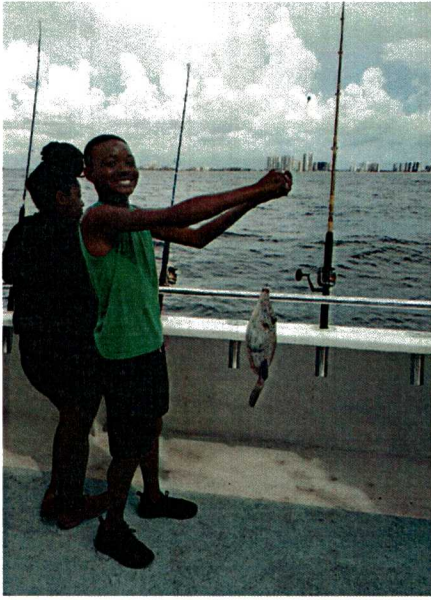
Nothing to report.

**Community Partners**

Riviera Beach Park and Recreation Department- Tate and Wells Center, Atkins TLC, Acts of Kindness, Kids at Work, First SDA, Riviera Housing Authority, University Learning Academy, Family Development Center, Riviera Beach Youth Empowerment Center.

**Innovation and News**

Nothing to report.



Thank you,  
Captain Richard Brochu  
Executive Director  
Florida Fishing Academy, Inc.  
7067 Peninsula Court  
Lake Worth, FL 33467  
561-740-722