






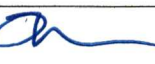
## Riviera Beach CRA Payment Authorization Checklist

Vendor Name: **BRIGHTVIEW LANDSCAPE SERVICES, INC.** \_\_\_\_\_

Control No.: **RES 2019-07** \_\_\_\_\_ Invoice No.: 6389940

Invoice Date: 6/25/19 \_\_\_\_\_ Payment Amount: \$ 280 -

Project Supervisor/Responsible Official: **ROD McLEOD**

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	
<input type="checkbox"/> If final payment, have all deliverables been received?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

**The invoice and supporting documentation have been reviewed and it is approved for payment.**

 \_\_\_\_\_ Date: 7/16/19

Approving Authority


Payment approved by the Board of Commissioners by:  
Motion No. **2019-07** or the Consent Agenda, at its meeting on (If applicable)  
**MAY 8, 2019**

**RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY  
PAYMENT REQUISITION FORM**

TODAYS DATE: 7/8/2019  
 VENDOR NAME: Brightview Landscape Services  
 VENDOR #: 12459  
 INVOICE #: 6389940  
 INVOICE DATE: 6/24/2019  
 PO #: \_\_\_\_\_

	BCP
	C & S
	CDE
	CRA
X	MEC
	MV
	RBEC,LLC

FUND ACCOUNT NUMBER	DESCRIPTION	JOB	AMOUNT
81150103-546000	Repair Irrigation System		\$ 280.00
<b>INVOICE TOTAL</b>			<b>\$280.00</b>

COMMENTS: \_\_\_\_\_ APPROVED BY: 

CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED, PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW.

**SECTION A - CERTIFICATION**

PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND REASONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC.

I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SECTION B - OTHER**

\_\_\_\_\_

**SECTION C - QUOTES**

	VENDOR	PRICE QUOTED	COMMENT / RANKING
1			
2			
3			

RECEIVED BY FINANCE: JUL 17 2019  
 ENTERED IN FMS / ADG: \_\_\_\_\_  
 DATE MAILED: \_\_\_\_\_

#1990 / #



# INVOICE

RECEIVED  
 JUL 03 2019  
 RIVIERA BEACH COMMUNITY  
 REDEVELOPMENT AGENCY

**Sold To:** 19941880  
 Riviera Beach CRA  
 2001 Broadway Ste 300  
 Riviera Beach FL 33404

**Customer #:** 19941880  
**Invoice #:** 6389940  
**Invoice Date:** 6/25/2019  
**Sales Order:** 6961897  
**Cust PO #:**

**Project Name:** Riviera Marina Irrigation  
**Project Description:** Trouble shoot why system is not working. Bad wires and a Decoder

Job Number	Description	Qty	UM	Unit Price	Amount
353000208	Riviera Beach Marina Village Labor for trouble shooting and	1.000	EA	280.00	280.00
				<b>Total Invoice Amount</b>	<b>280.00</b>
				<b>Taxable Amount</b>	
				<b>Tax Amount</b>	
				<b>Balance Due</b>	<b>280.00</b>

**Terms: Net 15 Days**

If you have any questions regarding this invoice, please call 561 784-3450

*Please detach stub and remit with your payment*

## Payment Stub

Customer Account #: 19941880  
 Invoice #: 6389940  
 Invoice Date: 6/25/2019

<b>Amount Due:</b>	<b>\$ 280.00</b>
--------------------	------------------

*Thank you for allowing us to serve you*

Please reference the invoice # on your check and make payable to

Riviera Beach CRA  
 2001 Broadway Ste 300  
 Riviera Beach FL 33404

BrightView Landscape Services, Inc.  
 P.O. Box 740655  
 Atlanta, GA 30374-0655