

To: RICK LITTLE, INTERIM PROCUREMENT DIRECTOR

Through: LEIGHTON C. WALKER, INTERIM EXECUTIVE DIRECTOR

From: PAMELA DALEY, SENIOR PROCUREMENT SPECIALIST

Date: JUNE 2, 2019

Subject: **AWARD RECOMMENDATION: BID NO. 19-146, PURCHASE OF ANHYDROUS AMMONIA, TANK RENTALS AND TANK MAINTENANCE**

Invitations for bids were solicited from qualified contractors to furnish all supervision, personnel, labor, materials, equipment, supplies and related services to provide Anhydrous Ammonia, Tank Rental and Tank Maintenance. The District is the lead agency for the Southeast Florida Governmental Purchasing Cooperative. The above mention solicitations will provide services for the District and approximately fourteen other agencies.

In accordance with the City of Riviera Beach Procurement Code, an Invitation for Bids was advertised in the “**Legal Notices**” section of the Palm Beach Post on March 06, 2019. To provide additional exposure and to ensure maximum competition for the project it was also advertised on the City’s internet web-page.

The City received two (2) bids. Bid proposals were publicly opened and announced on March 27, 2019 at 11:00 a.m. in the Council Chambers, (Please Refer to attached Bid Tabulation). The lowest responsive and responsible bid was submitted by Tanner Industries, Inc., of Southampton, PA.

Accordingly, the Procurement Department recommends the contract be awarded to, the lowest responsive and responsible bidder, Tanner Industries, Inc., of Southampton, PA, on an as needed basis.

Attachments

Cc: Procurement File