

**RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY
PAYMENT REQUISITION FORM**

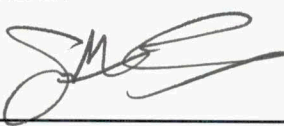
TODAYS DATE: 3/6/2019
 VENDOR NAME: HCT CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS, LLC
 VENDOR #: 19542
 INVOICE #: 03 2019-12
 INVOICE DATE: 3/5/2019
 PO #: _____

| |
|----------|
| |
| |
| X |
| |
| |
| |

BCP
C & S
CDE
CRA
MEC
MV
RBEC, LLC

| FUND ACCOUNT NUMBER | DESCRIPTION | JOB | AMOUNT |
|----------------------|--|-----|---------------------------|
| 81150101-532010 | PROFESSIONAL AUDITING SERVICES PER PSA FOR FEBRUARY 2019 | | \$ <u>4,000.00</u> |
| | | | |
| | | | |
| INVOICE TOTAL | | | \$ <u>4,000.00</u> |

(Handwritten mark)

COMMENTS: _____ APPROVED BY: 

CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED, PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW.

SECTION A - CERTIFICATION

PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND REASONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC.
 I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE:

SECTION B - OTHER PROFESSIONAL SERVICE AGREEMENT

SECTION C - QUOTES

| VENDOR | PRICE QUOTED | COMMENT / RANKING |
|--------|--------------|-------------------|
| 1 | | |
| 2 | | |
| 3 | | |

RECEIVED BY FINANCE: _____
 ENTERED IN TYLER: _____
 DATE MAILED: _____

MAR 06 2019

#1582 - #



Invoice # 03 2019 - 12

March 5, 2019

To: Riviera Beach Community Redevelopment Agency
2001 Broadway
Suite 300
Riviera Beach, FL 33404

Payment for professional auditing services rendered to Riviera Beach CRA

February 2019

Roderick Harvey, CPA , CVA

- Administrative 4.25 hours
 - o Partner Workpaper Review
 - o Workpaper Review
 - o Audit Supervision

Kimberly Burke/Nan Striplin

- Audit Administration 1.25 hours

Thomas Williams – Senior Auditor

- Wrap-Up 22.75 hours
- Fieldwork
 - o Liabilities
 - o Equity
 - o Internal Controls
- Reporting

Ivan Perez CPA – Senior Auditor

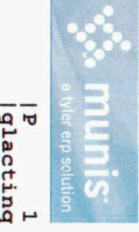
- Quality Control Review/Progress Tracker 9.50 hours
- Fieldwork
 - o Cash
 - o Fixed Assets
 - o General Audit

BALANCE DUE

\$ 4,000.00

Please remit Payment to:
HCT Certified Public Accountants & Consultants, LLC
3816 Hollywood Boulevard
Suite 203
Hollywood, Florida 33021

03/06/2019 10:01 | City Of Riviera Beach, FL
 5189ckoller | G/L ACCOUNT DEFAULT



Org: 81150101 Object: 532010
 ACCOUNTING AND AUDITING 811-50-50101-559-55-0000-532010-

| YEAR PER JOURNAL EFF DATE | SRC T | PO/REF2 | REFERENCE | AMOUNT | P | CHECK NO | WARRANT | VDR NAME/ITEM DESC | COMMENTS |
|---------------------------|-------|------------|-----------|-----------|---|----------------|---------|--------------------|------------|
| 2019 05 | 154 | 02/28/2019 | API 1 | 7,000.00 | Y | 9376190228CR | | HARVEY COVINGTON | CRA AUDIT |
| 2019 04 | 43 | 01/09/2019 | API 1 | 2,494.00 | Y | 101409190110CR | | S. DAVIS & ASSOCI | FINAL BILL |
| 2019 04 | 42 | 01/08/2019 | API 1 | 4,000.00 | Y | 9203190110CR | | HARVEY COVINGTON | CRA FY201 |
| Total Amount: | | | | 13,494.00 | | | | | |

** END OF REPORT - Generated by Conrad Koller **

Handwritten notes:
 \$17,000 HCT Contract FYE 2018
 7000 Paid to Date
 4000
 11,000
 4,000
 2000
 Open at 3-5-19
 Invoice 3-2019-12
 Still Due on Contract