



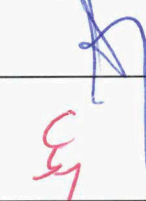
Riviera Beach CRA Payment Authorization Checklist

Vendor Name: FLORIDA FISHING ACADEMY

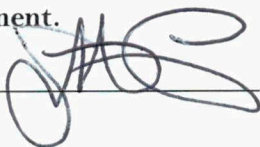
Control No.: Res 2017-17 Invoice No.: 0319

Invoice Date: 2/25/19 Payment Amount: \$ 2,500.00

Project Supervisor/Responsible Official: ANNETTA JENKINS

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	
<input type="checkbox"/> If final payment, have all deliverables been received?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.



Date: 4/2/2019

Payment approved by the Board of Commissioners by Motion No. RES 2017-17 or the Consent Agenda, at its meeting on 9/21/17.
(If applicable)


**RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY
PAYMENT REQUISITION FORM**

TODAYS DATE: 3/28/2019
 VENDOR NAME: FLORIDA FISHING ACADEMY
 VENDOR #: 12156
 INVOICE #: 319
 INVOICE DATE: 2/25/2019
 PO #: _____

X

BCP
C & S
CDE
CRA
MEC
MV
RBEC, LLC

FUND ACCOUNT NUMBER	DESCRIPTION	JOB	AMOUNT
81150105-58200	FEBRUARY 25 - MARCH 25 2019 SERVICE		\$ 2,500.00
INVOICE TOTAL			\$2,500.00

COMMENTS: _____ APPROVED BY: 

CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED, PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW.

SECTION A - CERTIFICATION

PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND REASONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC.
 I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE:

SECTION B - OTHER

SECTION C - QUOTES

VENDOR	PRICE QUOTED	COMMENT / RANKING
1		
2		
3		#1699 #

RECEIVED BY FINANCE: _____
 ENTERED IN TYLER: APR 03 2019
 DATE MAILED: _____

#1699 #
#1699 #



INVOICE

Florida Fishing Academy
7067 Peninsula Court
Lake Worth, Fla. 33467
Phone (561) 740-7227

INVOICE # 0319

Date: February 25th, 2019- March 25th, 2019

TO:
Riviera Beach Community Redevelopment Agency
2001 Broadway #300
Riviera Beach, FL 33404
Ph. 561-844-3408, Fax 561-881-8043
Att: Annetta Jenkins

FOR:
Re: **February 25th, 2019- March 25th, 2019**

DESCRIPTION	Service Dates	AMOUNT DUE
Services rendered Note: Refer to Monthly Report	Re: February 25th, 2019- March 25th, 2019	\$2,500
		\$2,500

Class Overview: Please see attached report, Highlights section.

Make all checks payable to
Florida Fishing Academy

Thank you for your business!



**ATTN: Annetta Jenkins
 Riviera Beach CRA
 2001 Broadway STE 300
 Riviera Beach FL, 33404**

Re: February 25th, 2019- March 25th, 2019

	Annual Target	Current Month	November 2018 To Date
Community Events	3	<u>0</u>	1
Riviera Residents-Single Sessions	800	<u>144</u>	<u>489</u>
Riviera Residents-Camp	140	<u>66</u>	<u>66</u>
Non-Residents-Single Sessions	0	<u>0</u>	<u>156</u>
Non-Residents-Camp	0	<u>0</u>	<u>0</u>
Classes	55	<u>13</u>	<u>41</u>
Weeks of Camp	7	<u>1</u>	<u>0</u>
Volunteer Hours	0	<u>0</u>	<u>0</u>

Highlights

March 5th- Safe Haven Community Resource Center

Today in our first class with Safe Haven, we used ice breakers to get to know our students. We learned about basic fishing tools.

March 6th- Riviera Beach Parks and Recreation Department- Tate Center

Our students from the Tate Center were able to put their casting skills to the test by playing backyard bass.

March 7th- JFK Middle School

Since we had so many new students in our class, we decided to get to know each other and organize our tackle box tools.

March 12th- Safe Haven Community Resource Center

Our students from the Safe Haven were able to practice casting while playing backyard bass.

March 13th- Riviera Beach Parks and Recreation Department- Tate Center

Our students had the opportunity to learn another fishing skill today, which was knot tying. After knot tying, we began learning about different types of sharks.

March 14th- JFK Middle School

Our students at JFK Middle were able to practice their knot tying skills.

Spring Break Camp

March 18th-

Atkins TLC W 10th

Our students at Atkins learned about tackle box tools and practiced their knot tying and casting skills.

Atkins TLC RJ Hendley

Our students at Atkins learned about tackle box tools and practiced knot tying and casting.

CRON- Stream 3 Students at Stream 3 talked about snorkeling, diving and the various animals you can see in the local area.

March 19th- Atkins TLC W 10th onsite

Due to the weather, our kayak trip was cancelled. We had a fun day onsite learning more about each other and sharks.

March 20th- Atkins RJ Hendley onsite

Due to the weather, our kayak trip was cancelled. We had a fun day onsite learning more about each other and sharks.

CRON

Due to the weather, Our boat trip was cancelled. We had a fun time getting to know each other and learning about sharks. They had a little time to enjoy at the Marina.

March 21st- Atkins both groups kayaking

Both of our groups at Atkins went kayaking around Peanut Island.

March 22nd- CRON kayak and snorkel

For the last day of Spring break, we went to Peanut Island to kayak and snorkel.

Challenges

We had to cancel our boating trips during spring break. A derelict boat broke loose from the wind and struck our vessel.

Volunteer News

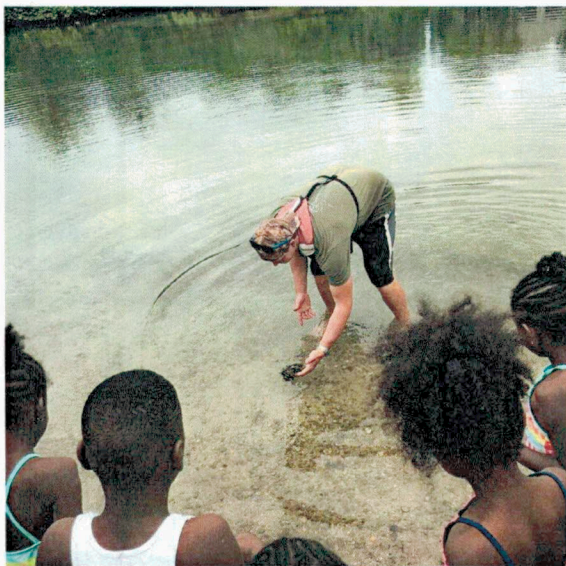
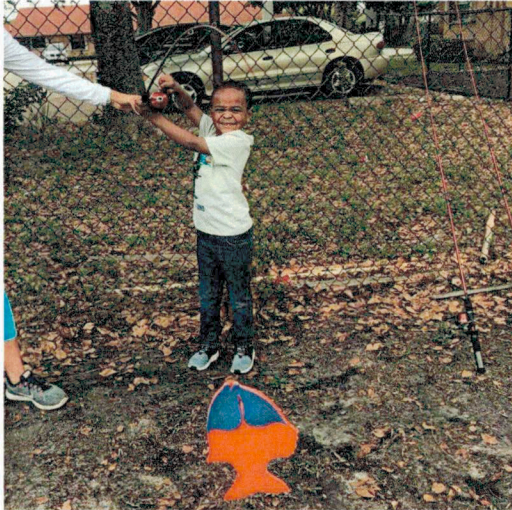
Nothing to report.

Community Partners

Rivera Beach Parks and Rec Department-Tate Center, JFK Middle School, Safe Haven Community Resource Center, Atkins TLC and CRON Stream 3

Innovation and News

Nothing to report.



Thank you,
Captain Richard Brochu
Executive Director
Florida Fishing Academy, Inc.
7067 Peninsula Court
Lake Worth, FL 33467
561-740-722